

TOWN OF HANOVER
2009
ANNUAL TOWN REPORT



ANNUAL TOWN MEETING
Tuesday, May 11, 2010
Hanover High School Gymnasium
Voting - 7:00 a.m. to 7:00 p.m.
Business Meeting - 7:00 p.m.

Hanover 250th Charter Commemoration



(1761 to 2011)



In July of 2011 the Town of Hanover will commemorate the 250th Anniversary of its official charter! Hanover, together with 11 other communities along the Connecticut River, can date its heritage back to pre-revolutionary days. These communities include Canaan, Enfield, Hanover, Lebanon, Lyme, Plainfield, Fairlee, Hartland, Hartford, Norwich, Thetford, and Windsor, and are collectively referred to as the “Middle Grant” for two reasons - they are all situated in the middle of New Hampshire or Vermont and they received their charters from Governor John Wentworth mid-way through the granting period.

In 1961 these communities worked together to commemorate the 200th Anniversary of the signing of their charters. Each community planned its own events which were promoted regionally and took place throughout the summer of 1961. For the 250th Charter Commemoration, the same model will be followed. Each community has appointed a representative to serve on the regional board that is working to coordinate and support these events. As in 1961, each community will host a variety of local events that will be promoted regionally.

Early in 2010, a group of interested Hanover citizens and members of the Recreation Department met to begin planning for the events of 2011. Representatives from the following groups came together to brainstorm: Hanover Historical Society, the Howe Library, Hanover Improvement Society, the Hopkins Center, the Hanover Center’s Old Timers Fair Planning Committee, local business representatives, Dartmouth College, Youth-In-Action, Hanover Rotary, Hanover Lion’s Club, Hanover Garden Club, and Vital Communities. This group hopes to grow in number and will continue to meet over the coming months.

Some of Hanover’s anticipated 2011 Commemorative events include a kickoff at the Town’s annual Muster Day Celebration on Memorial Day; a historical project with the schools; old fashioned activities at the Hanover Center Old Timer’s Fair in June of 2011; an exhibit at the Howe Library; an updated written history of Hanover looking forward from the early 1960’s; a Pig and Wolf project; Downtown celebrations, which may include a concert, street dance, picnic or barbeque, or storefront contests; fireworks; Historic House Tours; and a Native American event. The commemoration will likely end with an expanded 4th of July Celebration which will include a parade, games, food, period actors, performances, speakers, and contests like pie eating!

To get involved in the planning or to volunteer at an event please contact the Parks and Recreation Department at 643-5315 or at Liz.Burdette@Hanovernh.org or Bill Young at William.W.Young@Dartmouth.edu.

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HANOVER MUNICIPAL BUSINESS TELEPHONE NUMBERS

Ambulance, Fire, Police.....	EMERGENCY	911
Animal Control.....		643-2222
Assessing.....		643-0703
Cemetery Department.....		643-3327
Community Outreach Officer.....		640-3219
Etna Library.....		643-3116
Finance and Administration.....		640-3204
Fire Department (Non-Emergency).....		643-3424
Howe Library.....		643-4120
Human Resources.....		640-3208
MIS.....		640-3222
Parking Division.....		640-3220
Police Department/Dispatch (Non-Emergency).....		643-2222
Planning & Zoning.....		643-0708
Public Works/ Highway		643-3327
Richard W. Black Center and Parks & Recreation Department.....		643-5315
Senior Center.....		643-5531
Tax Collector.....		640-3201
Town Clerk.....		640-3200
Town Hall Auto-Attendant.....		643-4123
Town Manager.....		643-0701
Water Reclamation Facility.....		643-2362
Water Department.....		643-3439

E-MAIL ADDRESSES

assessor@hanovernh.org	firedept@hanovernh.org	recdept@hanovernh.org
childrens.services@thehowe.org	parking@hanovernh.org	reference@thehowe.org
circulation@thehowe.org	planning@hanovernh.org	townmgr@hanovernh.org
dpw@hanovernh.org	policdept@hanovernh.org	wwtf@hanovernh.org
etna.library@hanovernh.org		

BUSINESS HOURS

Dispatch - 46 Lyme Rd.....	Sun – Sat.....	24 hours/day
Etna Library -130 Etna Rd., Etna	Mon & Thurs	2:00 p.m. - 7:00 p.m.
(Closed on Sundays)	Tues.....	9:00 a.m. - 2:00 p.m.
	Wed.....	2:00 p.m. - 6:00 p.m.
	Fri.....	9:00 a.m. - 4:00 p.m.
	Sat.....	10:00 a.m. -12:00 noon
Fire Dept. - 48 Lyme Rd.....	Sun – Sat.....	24 hours/day
Howe Library	Mon – Thurs.....	10:00 a.m. - 8:00 p.m.
13 East South St.	Fri.....	10:00 a.m. - 6:00 p.m.
(Closed on Sunday during summer)	Sat.....	10:00 a.m. - 5:00 p.m.
	Sun.....	1:00 p.m. - 5:00 p.m.
Parks & Recreation - 48 Lebanon St.....	Mon – Fri.....	9:00 a.m. - 6:00 p.m.
(Closed on Saturdays from June 27 to August 22, but open by appointment during this time) (Open Sunday year round by appointment only)	Sat.....	10:00 a.m. – 6:00 p.m.
Police Dept. - 46 Lyme Rd.....	Sun – Sat.....	24 hours/day
Public Works Dept. - Rt. 120.....	Mon – Fri.....	7:00 a.m. - 3:30 p.m.
Senior Center - 48 Lebanon St.....	Mon – Fri.....	12:30 p.m. - 4:30 p.m.
Town Hall - 41 So. Main St.....	Mon – Fri.....	8:30 a.m. - 4:30 p.m.
Water Reclamation Facility - Rt.10.....	Mon – Fri.....	7:00 a.m. - 3:30 p.m.

Town Management Staff

Town Manager

Julia N. Griffin

Human Resources Director

Myra Johnson

Director of Administrative Services and Deputy Town Clerk

Elizabeth "Betsy" McClain

Director of Town Clerk's Office and Tax Collector

Elizabeth "Liz" Meade

Director of Assessing

Michael Ryan

Director of Planning and Zoning

Jonathan Edwards

Police Department

Nicholas Giaccone, Chief

Fire and Inspection Services

Roger E. Bradley, Chief

Library Services

Mary H. White, Howe Library Director

Barbara Prince, Etna Library Librarian

Director of Parks and Recreation Department

Henry "Hank" Tenney

Director of Public Works Department

Peter Kulbacki

Wastewater Superintendent

Kevin MacLean

Mission Statement

The government of the Town of Hanover exists to provide public services for all the citizens of Hanover.

To this end, the mission of the management of the Town of Hanover is to provide guidance and direction to all town employees to:

- provide responsive, friendly, courteous service to the public and encourage open communication between all citizens and all public employees and officials.
- encourage them to regularly improve their professional skills to enable them to provide efficient, high quality, and fiscally responsible service.
- dedicate themselves to the highest standards of ethical behavior in all dealings with the public and each other.

Chapter 1

Information For Town Meeting

Notes...

Town Officers 2009

Board of Selectmen

Brian F. Walsh, Chairman (2011)
Katherine S. Connolly, Vice Chairman (2012)
Peter L. Christie (2011)
Judith A. Doherty, Secretary (2012)
Athos J. Rassias (2010)

Moderator

Dan M. Nelson (2010)

Town Clerk

Charles Garipay (2010)

Treasurer

Patricia Coutermarsh (Appointed)

Advisory Board of Assessors

Richard W. Birnie (2012)
Joe Roberto (2011)
Paul F. Young (2010)

Fence Viewers

William F. Garrity (2010)
Robert Morris (2010)
Vacancy (2010)

Health Officer

William E. Boyle, M.D

Library Trustees

Chris Bentivoglio (2010)
Jean M. Keene (2011)
Rhonda N. S. Siegel (2012)

Park Commissioner

Linda Fowler (2012)

Supervisors of Checklist

Elaine Hawthorne (2014)
Arlene Mahler (2012)
Linda McWilliams (2010)

Surveyors of Wood and Timber

Ed Chamberlain (2010)
John Richardson (2010)

Trustees of Trust Funds

Brian C. Doyle (2010)
Paul B. Gardent (2011)
Judson T. Pierson, Jr. (2012)

Candidates for Town Office

Etna Library Trustee (1)

Elizabeth P. Storrs

Moderator (1)

Daniel M. Nelson

Selectman (1)

Athos Rassias

Supervisor of the Checklist (1)

Linda McWilliams

Town Clerk (1)

Charles Garipay

Trustee of Trust Funds (1)

Brian C. Doyle

Notes...

Chapter 2

Selectmen, Town Manager and Budget Reports



Selectmen's Letter 2009

Dear Citizens of Hanover:

The Selectmen are pleased to present highlights of the Town's operations during the past year. We thank and praise Hanover's citizens for their exercise of and participation in the democratic process. A particular thank you to those energetic and devoted citizens who gave thousands of hours serving on the Town's Boards, Commissions, and working committees over the past year.

The Town

Public Facilities

Hanover Water Works Company (HWWC): After many presentations of the plans for the municipalization of the Hanover Water Works Company and subsequent meetings, our citizens at two Town Meetings (the regular May, 2009 Town Meeting and another Special Town Meeting in October of 2009), voted to municipalize the HWWC. On July 1, 2010 the former HWWC will be divided into two parts:

- The first will be wholly owned by the Town of Hanover and includes the reservoirs and surrounding land up to 250 feet from the waters edge in Reservoirs One and Two plus all of the Third Reservoir property, the dams, water regulation and purifications systems and related buildings and the Town-wide delivery systems. All of these facilities will be managed by the Town Public Works Department. The land portion is about 200 acres in size.
- The second portion which contains the remaining land in the watershed, about 1,200 acres, will be owned and managed by a private company, The Trescott Corporation, 50% owned by Dartmouth College and 50% by the Town of Hanover.

Our profound gratitude belongs to Dartmouth College for their cooperation and generosity in assisting the Town in ensuring that we will all be able to access plentiful, pure water for many years in the future.

Hanover Water Reclamation Facility (a.k.a. Wastewater Treatment Plant): Improvements to the wastewater system continue to be made. The secondary treatment system is up to full capacity and the third phase of facility work has begun, targeting replacement of existing obsolete and/or worn-out equipment, improving reliability, increasing efficiency and reducing the community's carbon footprint. A large reduction in the carbon footprint will be realized by using the methane gas, a by-product of wastewater treatment, as fuel to power portions of the facility. This improvement, on line in 2012, will save a minimum of 10,000 gallons of fuel oil annually.

Public Works: In the past year Allen Street was rebuilt and energy-saving LED light fixtures were installed. With the assistance of federal grant money we will continue to install LED fixtures on Main St. and the Ledyard Bridge, resulting in greater energy savings. Road reconstruction will continue with improvements to the Lyme Road streetscape between the Reservoir Road roundabout and Richmond Middle School and replacement of the old traffic signal and improved pedestrian crossings at the Lyme Road/North Park St. intersection. Bridges on River Road near the Lyme Town line and one on Ruddsboro Road are also slated for replacement. Efforts continue throughout the Town to reduce the community's carbon footprint. Energy audits will be performed at the Police/Fire Facility which we believe will document the need for new energy rated windows, insulation and siding, and new exterior doors. Biodiesel continues to be utilized in all diesel powered Town equipment.

Howe Library: Howe staff and patrons continue to enjoy the enlarged and improved Howe Library as well as the use of the Howe Library services resulting from technology enhancements. Commencing August 5, 2010 the migration to an open source computer system will enhance our intra-library systems as well as save our taxpayers \$20,000 each year.

New programs and facilities include a community-wide "Everyone is Reading" series with 552 people participating in 15 programs. The Howe was also one of the first public libraries to lend Amazon Kindles, with others following our lead. A private donor continues to fund free or reduced-cost passes to 10 New England museums.

Circulation of teen materials has doubled since the completion of the 2005 library addition and renovation, resulting in the hiring of a Part-time Teen Services Specialist in August 2009. The Howe's service to the Town continues as a community gathering place and as a center for the development of young readers.

Parks and Recreation Department: The Hanover Parks and Recreation Department continues to oversee expansion of recreation program offerings in response to user interest. The programs range from well subscribed seasonal sports offerings for Grades K-8 and adults as well as many special activities such as the Occom Pond Party and the Fourth of July Celebration. Use of the Richard W. Black Community & Senior Center continues to grow, much to the delight of the staff and the users.

Downtown: Downtown Hanover continues to be a place of construction. The Dartmouth College building on Currier Street is completed and the College has commenced construction of the Visual Arts Center on Lebanon Street with completion anticipated in 2012. A new hotel is under construction on the former Church's Children's Shop site on South Street. The Downtown Marketing Association continues to actively market Downtown Hanover in several new ways.

Public Safety: We may always depend upon the men and women of the Hanover Police and Fire Departments to provide professional and compassionate service, creating a safe environment and enhancing the quality of life in our community.

The Dispatch Center provides round-the-clock coverage to twelve New Hampshire and eight Vermont towns, involving 34 public safety agencies that contract with the Town of Hanover for this regional emergency communications service. The fiber project was completed, resulting in the connection of all Town and School District facilities for emergency communications purposes and connecting the Hanover Dispatch Center with the City of Lebanon's Dispatch Center to insure redundancy in our emergency communications services. New video surveillance systems have been installed in the Public Safety complex replacing systems whose parts were between 9 and 20 years old. The video system is expandable and we anticipate integrating this system with the video systems at the parking garage and the municipal parking lot behind the Town Hall.

Our Firefighters continue to pursue educational opportunities in property and life protection as well as becoming accredited Paramedics and Emergency Medical Technicians. In addition to providing Emergency Medical Services our EMT's were trained in the administration of vaccines and have been serving at regional flu clinics. 2009 marked the third year of a five year transition in Fire District tax rates, reflecting the revised allocation methodology which resulted from a recommended shift from four Fire Districts down to three - an in-town Hydrant District (District #1) which will bear the full costs of the fire hydrant system in addition to the common costs shared by the other two districts; a Non-Hydrant District (District #2); and a Remote Rural District (District #3) for properties east of the ridge line of Moose Mountain in the Forestry zoning district which will be assessed at 50% of the Non-Hydrant District rate.

Sustainable Hanover: During the past decade, citizens in Hanover have been working to ensure sustainable prosperity and well-being for the community. Since 2003, a growing body of evidence suggests that communities like Hanover must pay increasingly close attention to issues associated with climate change, peak oil consumption and sustainability. The Sustainable Hanover Committee (SHC) was created from the former Recycling Committee and charged with serving as a clearinghouse and collaborative umbrella for the many sustainability initiatives occurring in Hanover. To this end, 2010 will be the year of goal-setting and strategic sustainability planning and finally creating a vision of a sustainable community that includes specific goals and a structure for measuring success. The SHC will engage the community in a conversation about sustainability indicators and actions enabling all of our citizens to participate in the ongoing measurement of our collective challenges and successes.

Affordable Housing: Construction continues on the development known as Gile Hill, which started in 2001 and was shepherded by the Hanover Affordable Housing Commission (HAHC) through concept, preliminary design, and into project management which is provided by Twin Pines Housing Trust and the Hartland Group. The development was dedicated by Governor Lynch in October 2007. Eight buildings are now open and fully occupied. They contain 61 rentals, and 16 ownership units. Two additional buildings containing 20 condo units are under construction and will be opened in the spring of 2010. The remaining 23 condo units in the final two buildings are planned for occupancy in the spring of 2012.

The HAHC has been studying the possibilities of various in-town sites for affordable housing and is also working cooperatively with Dartmouth College on the long-range planning of off-campus housing for its employees.

Hanover's International Partners: Hanover will be hosting twelve student visitors from Joigny, our sister-city in France, in April and in July thirteen of our students will be enjoying a visit to Joigny. Sadly, our student visit from Nihonmatsu, our Friendship City in Japan, was cancelled this year because of the H1N1 viral epidemic.

The Town's Finances: The Board of Selectmen has monitored the national, state and local fiscal situation very closely over the past 18 months in recognition that this recession has been hard hitting. We believe that the region is now at the bottom of the trough, but turbulence continues as we bump along that bottom. Given the hardship we are observing, the Board opted to take a very conservative approach to the budget for FY 2010-2011, requesting that Town staff develop a budget with expenditure components that could be pulled out of the budget to enable a 0% tax rate increase for the General Fund. The Board ultimately adopted a budget requiring a 0.3% tax rate increase. We do so acknowledging that FY 2011-2012 may also be a difficult year, as the region, the state and the nation struggle out of the recession, as Dartmouth and other major employers wrestle with their own financial problems, and as the State confronts a worsening structural deficit. We feel we have positioned the Town well for the rough road that is ahead and remain committed to being sensitive to the concerns of our taxpayers.

The Selectmen, Town Administration and the Employees of the Town of Hanover wish all of our citizens a happy, healthy 2010, recognizing that while we are facing some tough financial times, we live in a wonderful, supportive and resilient community which will mark its 250th anniversary in 2011.

Hanover Board of Selectmen

Brian F. Walsh
Katherine S. Connolly
Peter L. Christie
Athos J. Rassias
Judith A. Doherty

Town Manager's Budget

2010-2011 Proposed Budget

The Proposed Budget for FY 2010-2011, as recommended by the Board of Selectmen for Town Meeting action, recommends total appropriations of \$23,124,561 for the General Fund, Fire Fund, Ambulance Fund, Water Reclamation Facility Fund, Water Utility Fund, Downtown Business Service District Fund, and the Parking Fund. We distribute the Housing Fund Budget as a separate document because it is only subject to a public hearing by the Board of Selectmen acting as the Housing Authority Board and does not require Town Meeting approval.

These combined recommended FY 2010-2011 expenditures represent an increase of \$3,412,593 or 17.3% over the total appropriations approved for FY 2009-2010. This extraordinary increase in the appropriation level is driven by two factors:

- \$1,480,330 in first-time appropriations for the Water Utility Fund

As a result of the Special Town Meeting held October 27-28, 2009, the Hanover Water Works Company will become a municipal utility on or about July 1, 2010. The projected FY 2010-2011 expenses of \$1,480,330 related to the treatment and delivery of potable water will be recorded in a separate enterprise fund, the Water Utility Fund, and will be fully funded by revenues generated by the utility customers.

- \$2,000,000 in ongoing capital improvements to the Water Reclamation Facility

At the May 2008 Town Meeting, voters approved an initial \$6,000,000 in borrowing to launch the next phase of improvements to the Water Reclamation Facility. As part of the Town Meeting discussion, it was presented that the total cost of Phase III improvements would be \$7,442,000 and that the remaining project amounts would be appropriated in several phases over the coming years. The \$2,000,000 proposed in the FY 2010-2011 budget represents the balance of this initial project plus a portion of an appropriation for the upgrade of Pump Station #5. An additional \$600,000 authorization in FY 2011-2012 will be necessary to complete all the work. The upgrade of this pump station was added to the scope of this overall project because of federal stimulus monies (ARRA) made available to the Town via a State grant aid program administered by the New Hampshire Department of Environmental Services. The ARRA funding provides for 50% loan forgiveness for the Aeration Improvements and Pump Station #5, which will allow Pump Station #5 to be added to the Phase III projects without having to increase sewer usage rates. Like the Water Utility Fund, all expenditures related to the treatment of wastewater are fully funded by utility customers discharging to the plant.

Of this total appropriation, \$2,640,549 represents capital reserve and other reserve fund purchases which are offset by the appropriation of revenue to finance the purchases from their respective reserves. **As such, capital reserve purchases do not impact the tax rate.** The total capital reserve expenditure recommendations represent a \$1,974,733 or 292.2% increase over the FY 2009-2010 Budget, driven by the proposed withdrawal totaling \$2,000,000 from the Water Reclamation Facility Undesignated Fund Balance (\$300,000) and the Sewer Equipment and Facilities Improvements Capital Reserve Fund (\$1,700,000). **The actual expenditures net of capital projects funded from capital reserves and other reserve funds represent a total \$20,474,012 or 7.6% over the FY 2009-2010 Budget. The year-to-year increase of \$1,437,869 includes the \$1,480,330 of new appropriations for the Water Utility Fund. Net of the newly added Water Utility Fund, there is a 0.2% year-to-year decrease in budgeted appropriations net of capital projects funded from reserves.**

A Note about Continuing Federal, State and Local Fiscal Stress

This proposal has been developed in the midst of what is, admittedly, one of the worst economic downturns in U.S. history – one that has not left the Upper Valley unscathed. The combined impact of a deep and extended national recession, a significant set of ongoing fiscal challenges facing the State of New Hampshire, and significant economic dislocation in the Upper Valley and in Hanover led Town staff to prepare and the Board of Selectmen to adopt an extremely conservative budget on both the revenue and expenditure side. We have done so with the knowledge that the downturn is likely to be fairly long, in recognition that we have likely reached the bottom of the trough but are continuing to experience significant turbulence while at bottom. Neither staff nor the Board of Selectmen feel we can assume that the current economic situation will be significantly improved over the next two to three years – hence we have used our work on this budget to set things in place for addressing the near and longer-term.

Town staff is clearly observing and feeling how the Hanover community is weathering this economic climate. We see it when people register their vehicles, we hear it when folks pay their taxes, and we are listening. Town staff proposed and the Board of Selectmen adopted a final budget for recommendation to Town Meeting that will continue to deliver the excellent services our residents have come to expect but is focused on ways in which we can tighten our belt.

The State's unstable fiscal situation continues to compound our own. Having chosen to downshift a portion of their deficit to cities and towns during their FY 2009-2011 biennial budget, we continue to live with the impacts in the Proposed Budget, including continued lost general revenue sharing (\$177,000) and a further ramp-back of Group II retirement system support for employer contributions from 30% in the current fiscal year (already down from the historic 35% contribution) to 25% in FY 2010-2011. We worry about the potential loss of some or all of municipal Meals and Rooms Tax payments in the upcoming fiscal year, currently totaling \$487,000 per year for Hanover. Given that the State Legislature is now planning for the second year of its biennium, the State Legislature is unlikely to make significant additional changes that will negatively impact communities in FY 2010-2011. We should assume, however, that local social service agencies will be impacted by the cuts now being required of State agencies like Health and Human Services. And we all need to be concerned about the 2011 Legislative session, which promises to further devastate local municipal and school, county and state agency budgets. A return to Donor communities looms as a potential; other sources of State-shared revenue could be reduced or stripped from cities and towns; and the State could

introduce new fees which municipalities will be required to pay. In short, the State's short-term fiscal future is very bleak, and local communities, school districts and counties are vulnerable.

I. Tax Supported Funds

General Fund

The General Fund Proposed Budget for FY 2010-2011 recommends appropriations totaling \$12,072,374, which represents an increase of \$184,980 or 1.6% above the appropriation for FY 2009-2010. Taking into account the benefit of the growth in total assessed valuation (projected to be \$25 million) and netting out the General Fund's capital reserve expenditures totaling \$465,084 which are offset by the transfer in of revenue from various reserves, **a 0.3% General Fund tax rate increase is required to fund this budget.**

Key components of the Proposed General Fund Budget for FY 2010-2011 include the following:

1. An estimated \$25 million increase in total assessed valuation which generates an additional \$99,000 at the current tax rates above the tax revenues budgeted for FY 2009-2010;
2. We continue to be challenged in maximizing our short-term interest earnings in this climate of 3-month Treasury Bill rates hovering at or below 0.10%. Consequently, we have further reduced our projected earnings by \$75,000 to reflect these low yields.
3. Despite the overall dormant economic climate, Building Permit revenues are projected to increase by \$86,122, due principally to Dartmouth College's Visual Arts Center and Thayer Dining Hall renovations moving forward.
4. The NH Department of Transportation has notified us that the Town's allocation of Highway Block Grant Aid is to increase from \$241,985 to \$279,282, an increase of \$37,297. Given recent history, we are somewhat tentative in the certainty of this increase, but we have budgeted what we know as of now.
5. As Salaries and Benefits comprise 70% of the overall General Fund Operating Budget, the projected 3.0% wage scale adjustment based on the current union contract in place plus projected increases in health care premiums, in workers compensation premiums, and in employer contributions to the New Hampshire Retirement System for Group II employees (police officers in the General Fund) account for the lion's share of the overall expenditure increase in the General Fund. The total increase in Salaries and Benefits, a year-to-year increase of 4.5%, represents an additional \$368,730 of General Fund expenditures.
6. Additional funds of \$25,000 are budgeted to provide funding for a joint Upper Valley celebration of the 250th Anniversary of Hanover's and other local towns' charter dates.
7. By adding the Water Utility Fund to the array of Town fund groups, the base across which to spread General & Administrative Overhead grows, providing some additional relief to the General Fund. The budget to budget increase in G&A allocated to other fund groups increases by \$48,501.

8. Additional funds of \$20,000 are budgeted to provide funding for a turn-key solution to a more functional and appealing Town website. More and more, our citizens are turning to our website to get updated on Town news, policies, procedures, etc. and to conduct business. The current website has served us reasonably well over the last decade, but the technology is out-of-date and does not allow for simple and consistent document uploads.
9. Highway Maintenance Funds are proposed to increase by \$25,167 to continue to work towards full funding of the anticipated cost for salt and sand used for road maintenance. Every effort has been made to control the amount of product being used without compromising safety, but additional funding is needed to reflect the current cost of these materials.
10. Changes in the projected price of diesel oil used for our heavy equipment and for heating Town facilities has resulted in General Fund savings totaling \$25,264 with the per gallon price decreasing from the \$3.00 gallon in the FY 2009-2010 budget to a projected \$2.50 in the proposed FY 2010-2011 budget.
11. A draw of \$95,000 from the Bridge Replacement and Renovation Capital Reserve Funds has been appropriated to repair the bridge on River Road just south of the Lyme border which was recently reported to be in very tough shape after a Fall, 2009 State DOT inspection. If funds remain after that bridge is replaced, staff hopes to begin work on the bridge on Ruddsboro Road west of Chandler Road. This bridge has been “red-listed” by the State, and – although citizens are in no immediate danger – it’s important that we address the structural deficiencies of the bridge. We are fortunate to be able to repair these bridges without impacting the tax rate as the projects will be funded from accumulated capital reserve funds.
12. A \$20,000 funding request has been proposed to replace the ballistic vest equipment worn by our police officers. The existing equipment in use has a warranty that expires January 2011, and there is an element of risk deploying our officers in equipment not deemed to be reliable by the manufacturer.

Fire Fund

The proposed FY 2010-2011 Budget recommends Fire Fund expenditures of \$2,841,632, representing an increase of \$11,422 above the FY 2009-2010 appropriations. Funding for the Fire Department is substantially drawn from property taxes assessed to three different fire districts: Fire District #1 serviced by fire hydrants; Fire District #2 not serviced by fire hydrants and west of Moose Mountain; and Fire District #3 not serviced by fire hydrants and east of Moose Mountain. The costs related to the fire hydrant system are borne only by those taxpayers in Fire District #1; all other costs, such as Personnel, are shared equitably among the property valuation in Fire Districts #1 and #2; and Fire District #3 pays one-half of the Fire District #2 rate in recognition of the delay in service delivery given their remote location. These new districts were implemented in FY 2007-2008, and the full impact of the reallocation of Fire Department costs among these three districts was to be phased in over five years. The upcoming FY 2010-2011 represents the fourth of this five year transition.

The proposed Fire District tax levy for FY 2010-2011 is projected to be \$2,513,711, up from the current year's levy of \$2,500,142. With projected growth in the Town's net assessed valuation, if the projected tax levy was recovered through one tax rate across all Town properties, there would be a 0.74% tax rate **decrease**. However, because of the 5-year transition of a greater share of shared Fire Department costs over to Fire Districts #2 and #3, these districts will see the following increases:

	Current Rate (FY2010)	Proposed Rate (FY2011)	% Increase
Fire District #1	1.45	1.41	-2.76%
Fire District #2	.92	.96	4.35%
Fire District #3	.46	.48	4.35%

There are several items of note in the Proposed Fire Fund Budget:

1. The budget-relief from SAFER grant funding which helped to offset the cost of four additional firefighters is gone from the proposed budget. FY 2009-2010 represented the final year of the grant program. This represents a reduction of non-tax revenues of \$48,000.
2. The Fire Fund has accumulated an Undesignated Fund Balance of \$590,285 which represents, in essence, excess tax revenue being raised over the past several years as compared with expenditures. In accordance with the Board's policy governing the maintenance of Undesignated Fund Balances, a revenue line-item of \$150,000 has been proposed in the FY 2010-2011, with another \$150,000 amount to be utilized in FY 2011-2012 to bring the balance down to 10% of anticipated funds expenditures. This use of revenue helps to reduce the rate of tax rate increase in the Fire Districts.
3. Overtime is an area that management continues to actively monitor. Different coverage and call-back strategies are being explored to minimize this expense. To this end, the proposed budget represents a reduction of \$30,000 in this line-item.

Parking Fund

The Parking Fund Budget for FY 2010-2011 anticipates expenses and revenues of \$1,699,260, which is a decrease of \$43,716 or 2.5% below the FY 2009-2010 appropriations. The decrease reflects the less ambitious roster of capital maintenance projects for the 7 Lebanon Street Parking Facility.

Work on the facility deck membrane moves from the upper deck to the lower level, and \$100,000 has been budgeted for this ongoing work. The membrane coating which has been applied to the decking surface has shown substantial wear-and-tear and needs to be essentially replaced to insure the structural integrity of the exposed concrete surfaces. Town staff has talked with several contractors as well as other parking garage operators and is recommending this approach based on the considerable feedback we have received.

A full-scale lighting upgrade to LED fixtures has been included in the proposed budget in the amount of \$75,465. Between annual energy cost savings of \$13,000 and reduced maintenance costs projected to be over \$1,000, the payback of this investment is just over 5-years. Not only does this project make sense from a financial standpoint, but it presents an ideal opportunity for us to continue to try to reduce the environmental impact of municipal operations.

II. Non-Tax Supported Funds

Ambulance Fund

The FY 2010-2011 Budget for the Ambulance Fund recommends expenditures of \$641,688, which amounts to a decrease of \$190,387, or 22.9% below the FY 2009-2010 Budget. This increase is solely related to the FY 2009-2010 scheduled replacement of the ambulance, which was funded through an appropriation from the Ambulance Services Equipment Reserve.

Beginning in October 2006, the Town outsourced ambulance billing to a third party provider, Comstar, which continues to be an invaluable resource in advising the Town of Hanover on rate adjustments and billing practices. We are working with them closely to devise a strategy on how to respond to the 2010 Medicare Rates which will be 7.4% lower than the 2009 rates. To prepare for this impact, we have reduced patient billings and increased contractual obligations (i.e., the amount disallowed by Medicare).

The per-capita community contributions from the Towns of Hanover, Lyme and Norwich help to offset Hanover Ambulance Service operating costs not covered by patient billings. These contributions are outlined below. The per capita rate is proposed to increase from \$22.31 to \$22.81, or 1.3%.

Town	FY2010 Contribution	Proposed FY 2011 Contribution
Hanover	\$172,077	\$172,583
Lyme	\$ 38,378	\$ 38,686
Norwich	<u>\$ 79,590</u>	<u>\$ 80,019</u>
Totals	<u>\$290,045</u>	<u>\$291,288</u>

Water Reclamation Facility Fund

The recommended expenditures in the WRF Fund for FY 2010-2011 are \$4,364,277 which represents an increase of \$1,969,964, or 82.3%, all related to the proposed \$2,000,000 capital improvements as the next sequence of the Phase III renovations already underway.

The Phase III improvements approved in concept at the May 2008 Town Meeting, where \$6,000,000 of funding from the State Revolving Loan Fund was appropriated, are well underway. The goals of these improvements are to: (1) replace aging and obsolete equipment;

(2) reduce energy dependence; and (3) continue to improve solids handling capacity. With the injection of ARRA funding, we are able to expand the scope of the project to include an overhaul of Pump Station #5 without impacting sewer rates. With this scope addition, the \$7,442,000 Phase III total presented at May 2008 Town Meeting is increased to \$8,662,250, but with future debt forgiveness that results in no impact to ratepayers for the expanded project scope.

The operating expenditures of the Water Reclamation Facility are funded by charges to those who utilize the facility. Sewer user fees are currently billed annually and are based on a fixed charge based on the size of the water meter, and a usage charge based on the amount of water flowing through the meter. With the pending municipalization of the Hanover Water Works, we expect the last annual sewer billing to be mailed in May 2010, and the inaugural combined quarterly water and sewer billing to be mailed in October 2010.

Water Utility Fund

FY 2010-2011 represents the advent of the Water Utility Fund, which will account for the operations of the municipalized Hanover Water Works Company.

Town staff will begin combined quarterly billing of both water and sewer in the fall of 2010, and we expect to bring a current HWWCO staff member to Town Hall to oversee that regular billing function. Quarterly billing should significantly improve the cash flow of the water utility.

Much of the upcoming fiscal year will be focused on reviewing water rates in depth and developing a comprehensive long-range capital improvement program for the utility, oriented around upgrades of existing secondary water lines throughout town.

TOWN OF HANOVER
Budget Overview FY 2010-2011

	2009-2010	2010-2011	<u>FY2009-10 to FY2010-11</u>	
	Approved Budget	Proposed Budget	CHANGE	% CHANGE
General Fund and Special Accounts				
General Government Administration	1,620,481	1,712,653	92,172	5.7%
Town Properties	739,552	732,730	(6,822)	-0.9%
Police Department	1,954,842	2,000,064	45,222	2.3%
Public Works	3,228,858	3,345,005	116,147	3.6%
Health and Welfare	281,193	274,719	(6,474)	-2.3%
Parks and Recreation (incl. Senior Activities)	570,603	582,873	12,270	2.2%
Libraries	933,461	975,226	41,765	4.5%
Conservation Commission	205,215	20,215	(185,000)	-90.1%
Affordable Housing Commission	2,100	1,415	(685)	-32.6%
Unallocated - Pooled Expenditures	2,351,089	2,427,475	76,386	3.2%
Total General Fund	11,887,394	12,072,374	184,980	1.6%
Tax Supported Funds:				
General Fund	11,887,394	12,072,374	184,980	1.6%
Fire Fund	2,830,210	2,841,632	11,422	0.4%
Parking Operations	1,742,977	1,699,260	(43,716)	-2.5%
Downtown Business Service District	25,000	25,000	-	0.0%
Total Expenditures-Tax Supptd. Funds	16,485,581	16,638,266	152,686	0.9%
Tax Subsidy	10,097,018	10,418,032	321,014	3.2%
Tax Ratio	61.25%	62.61%		2.2%
Non-Tax Supported Funds:				
Water Reclamation Facility	2,394,313	4,364,277	1,969,964	82.3%
Water Utility Fund (Treatment and Delivery)	-	1,480,330	1,480,330	-
Hanover Ambulance Services	832,075	641,688	(190,387)	-22.9%
Total Non-Tax Funds	3,226,388	6,486,295	3,259,907	101.0%
Grand Total All Funds	19,711,969	23,124,561	3,412,593	17.3%
Capital Projects Funded from Capital Reserve and Other Reserve Funds				
General Fund	219,086	465,084	245,998	112.3%
Parking Operations	270,000	185,465	(84,535)	-31.3%
Water Reclamation Facility	-	2,000,000	2,000,000	-
Ambulance Services	186,730	-	(186,730)	-100.0%
Total Monies from Reserve Funds	675,816	2,650,549	1,974,733	292.2%
Grand Total All Funds Less				
Capital and Other Reserve Purchases	19,036,153	20,474,012	1,437,860	7.6%

Town of Hanover Budget Departmental Summary

	<u>FY2009 Year- End Actuals</u>	<u>FY2010 Adopted Budget</u>	<u>FY2011 Proposed Budget</u>	<u>% Change FY10 Budget to FY11 Budget</u>
<u>General Fund Revenues</u>				
Admin Svcs & Other Genl Govt	1,294,019	1,289,850	1,320,850	2.4%
Planning and Zoning	372,209	327,678	410,800	25.4%
Town Properties	25,022	24,213	24,697	2.0%
Police	724,618	530,827	485,767	-8.5%
Public Works	670,546	657,485	859,482	30.7%
Parks and Recreation	306,626	340,286	349,234	2.6%
Libraries	69,374	67,620	72,409	7.1%
Conservation Commission	13,578	200,000	15,000	-92.5%
Unallocated - Pooled Revenues	8,043,013	8,449,436	8,534,134	1.0%
Total General Fund Revenues	11,519,005	11,887,395	12,072,374	1.6%
<u>General Fund Expenditures</u>				
<u>Personnel Costs</u>				
Admin Svcs & Other Genl Govt	872,207	890,890	928,644	4.2%
Human Resources	146,633	149,316	153,757	3.0%
Administrative Services	308,731	308,406	327,343	6.1%
MIS	108,073	111,975	117,642	5.1%
Assessing	137,672	139,798	144,875	3.6%
Planning and Zoning	341,842	361,195	367,118	1.6%
Town Properties	180,898	189,134	198,455	4.9%
Police	1,719,695	1,825,036	1,892,266	3.7%
Public Works	1,295,323	1,387,215	1,438,360	3.7%
Health and Welfare	7,296	9,000	4,000	-55.6%
Parks and Recreation	325,047	368,948	381,599	3.4%
Libraries	800,115	807,840	859,130	6.3%
Associated Employee Benefits	1,962,119	2,345,146	2,483,562	5.9%
Total Personnel Costs	7,504,540	8,184,404	8,553,134	4.5%
<u>Non-Personnel Costs</u>				
Admin Svcs & Other Genl Govt	305,047	306,946	356,921	16.3%
Human Resources	18,791	20,175	15,725	-22.1%
Administrative Services	95,429	86,505	85,921	-0.7%
MIS	21,762	30,893	53,430	73.0%
Assessing	24,609	26,835	46,050	71.6%
Planning and Zoning	64,909	61,450	59,970	-2.4%
Town Properties	642,646	550,418	534,274	-2.9%
Police	362,182	129,806	107,798	-17.0%
Public Works	1,822,778	1,841,643	1,906,644	3.5%
Health and Welfare	255,580	272,193	270,719	-0.5%
Parks and Recreation	206,244	201,655	201,274	-0.2%
Libraries	135,605	125,621	116,096	-7.6%
Conservation Commission	40,193	205,215	20,215	-90.1%
Affordable Housing Commission	459	2,100	1,415	-32.6%
Unallocated - Pooled Expenditures	86,937	5,945	(56,087)	-1043.4%
Total Non-Personnel Costs	3,922,579	3,702,992	3,519,239	-5.0%

Town of Hanover Budget Departmental Summary

	<u>FY2009 Year- End Actuals</u>	<u>FY2010 Adopted Budget</u>	<u>FY2011 Proposed Budget</u>	<u>% Change FY10 Budget to FY11 Budget</u>
Total General Fund Expenditures				
Admin Svcs & Other Genl Govt	1,177,254	1,197,836	1,285,565	7.3%
Human Resources	165,424	169,491	169,482	0.0%
Administrative Services	404,160	394,911	413,264	4.6%
MIS	129,835	142,868	171,072	19.7%
Assessing	162,281	166,633	190,925	14.6%
Planning and Zoning	406,751	422,645	427,088	1.1%
Town Properties	823,544	739,552	732,730	-0.9%
Police	2,081,876	1,954,842	2,000,064	2.3%
Public Works	3,118,101	3,228,858	3,345,005	3.6%
Health and Welfare	262,876	281,193	274,719	-2.3%
Parks and Recreation	531,290	570,603	582,873	2.2%
Libraries	935,720	933,461	975,226	4.5%
Conservation Commission	40,193	205,215	20,215	-90.1%
Affordable Housing Commission	459	2,100	1,415	-32.6%
Unallocated - Pooled Expenditures	2,049,055	2,351,090	2,427,475	3.2%
Total General Fund Expenditures	11,427,120	11,887,395	12,072,374	1.6%

General Fund - Municipal Property Tax Rate

Tax Subsidy	7,165,942	7,486,876	7,794,321	4.1%
Tax Ratio	62.7%	63.0%	64.6%	

The Tax Ratio represents how much of the total General Fund costs are funded by municipal property taxes.

Special and Enterprise Funds Revenues

Fire Department	2,912,833	2,830,210	2,841,632	0.4%
Hanover Ambulance Services	673,079	832,075	641,688	-22.9%
Water Reclamation Facility	2,665,447	2,394,313	4,364,277	82.3%
Water Utility Fund	-	-	1,480,330	-
Parking Operations	1,478,823	1,742,977	1,699,261	-2.5%
Downtown Business Service District	60,008	25,000	25,000	0.0%
Total Special Funds Revenues	7,790,190	7,824,575	11,052,187	41.2%

Special and Enterprise Funds Expenditures

Personnel Costs

Fire Department	1,534,677	1,671,963	1,710,015	2.3%
Hanover Ambulance Services	431,583	435,192	444,183	2.1%
Water Reclamation Facility	490,055	516,643	567,809	9.9%
Water Utility Fund	-	-	436,332	-
Parking Operations	394,972	405,235	441,123	8.9%
Total Personnel Costs	2,851,286	3,029,033	3,599,462	18.8%

Town of Hanover Budget Departmental Summary

	<u>FY2009 Year- End Actuals</u>	<u>FY2010 Adopted Budget</u>	<u>FY2011 Proposed Budget</u>	<u>% Change FY10 Budget to FY11 Budget</u>
Non-Personnel Costs				
Fire Department	1,190,810	1,158,247	1,131,617	-2.3%
Hanover Ambulance Services	199,887	396,883	197,505	-50.2%
Water Reclamation Facility	1,902,390	1,877,670	3,796,467	102.2%
Water Utility Fund	-	-	1,043,998	-
Parking Operations	1,060,990	1,337,742	1,258,138	-6.0%
Downtown Business Service District	65,665	25,000	25,000	0.0%
Total Non-Personnel Costs	4,419,743	4,795,542	7,452,725	55.4%
Total Special Fund Expenditures				
Fire Department	2,725,486	2,830,210	2,841,632	0.4%
Hanover Ambulance Services	631,470	832,075	641,688	-22.9%
Water Reclamation Facility	2,392,445	2,394,313	4,364,277	82.3%
Water Utility Fund	-	-	1,480,330	-
Parking Operations	1,455,962	1,742,977	1,699,260	-2.5%
Downtown Business Service District	65,665	25,000	25,000	0.0%
Total Special Funds Expenditures	7,271,029	7,824,575	11,052,187	41.2%
Special and Enterprise Funds Tax Subsidies				
Fire District Taxes	2,645,081	2,500,142	2,513,711	0.5%
Fire Fund Tax Ratio	97.0%	88.3%	88.5%	
Parking District and Tax Increment	85,731	85,000	85,000	0.0%
Parking Fund Tax Ratio	5.9%	4.9%	5.0%	
Downtown Business Svc District Tax	50,454	25,000	25,000	0.0%
Downtown Bus Svc Dist Tax Ratio	76.8%	100.0%	100.0%	

Town of Hanover - Recast Budget Summary - Functional Presentation

	2008-09 YTD	2009-10	2010-11		
	Actuals	Approved Budget	Proposed Budget	% Incr	\$ Incr
General Fund					
Sources					
Property Taxes - Municipal Services Portion	7,165,942	7,486,876	7,794,321	4.1%	307,445
Motor Vehicle and Other Town Clerk Fees	1,215,230	1,213,750	1,223,750	0.8%	10,000
Charges for Services and Participant Fees	895,652	954,922	948,151	-0.7%	(6,771)
State Appropriations and Federal and Other Grants	1,017,680	966,160	766,282	-20.7%	(199,878)
Planning & Zoning Permits and Fees	364,080	297,678	380,800	27.9%	83,122
Other Taxes and Related Items (Land Use Change Tax, PILT, Yield Tax, Cable Franchise Fee)	153,959	236,270	158,748	-32.8%	(77,522)
Transfer from General Fund Undesignated Fund Balance	-	-	2,000	-	2,000
Investment Income	134,724	215,115	140,115	-34.9%	(75,000)
Transfers from Capital Reserves, Trust Funds and Other Reserve Funds	436,844	322,661	473,759	46.8%	151,098
Other Miscellaneous Income	134,894	193,963	184,447	-4.9%	(9,516)
Total General Fund Sources	11,519,005	11,887,395	12,072,374	1.6%	184,980

Uses (w/Allocation of Facilities, Fringe Benefits and Other Costs)					
Public Works	3,990,417	4,144,425	4,291,384	3.5%	146,959
Police Department	2,839,540	2,827,685	2,920,111	3.3%	92,426
General Town Government	1,879,696	1,968,680	2,030,741	3.2%	62,062
Libraries	1,377,716	1,429,317	1,486,826	4.0%	57,509
Parks & Recreation	883,723	928,781	946,962	2.0%	18,181
Other Town Functions	403,528	588,508	396,349	-32.7%	(192,159)
Replenish Fund Balance (from Emergency Road Repairs)	52,500	-	-	-	-
Total General Fund Uses	11,427,120	11,887,395	12,072,374	1.5%	184,980

Fire Fund					
Sources					
Fire District Taxes	2,645,081	2,500,142	2,513,711	0.5%	13,569
Hydrant Rentals (Pymts from Users of Private Hydrants)	137,721	141,568	146,621	3.6%	5,053
Transfer from Fire Fund Undesignated Fund Balance	-	100,000	150,000	50.0%	50,000
Federal, State and Other Grants	93,965	48,000	-	-100.0%	(48,000)
Charges for Services (e.g., Fire Alarms, Special Detail)	19,310	24,400	23,100		(1,300)
Other Income	16,756	16,100	8,200	-49.1%	(7,900)
Transfers from Capital and Other Reserve Funds	-	-	-	-	-
Total Fire Fund Sources	2,912,833	2,830,210	2,841,632	0.4%	11,422

Uses					
Salaries and Benefits	1,534,676	1,671,963	1,710,015	2.3%	38,052
Hydrant Rentals (transfer to Water Fund)	649,038	652,287	656,546	0.7%	4,259
Fire Suppression	289,312	285,150	256,898	-9.9%	(28,253)
Fire Apparatus and Vehicle Replacement	147,736	106,236	107,236	0.9%	1,000
Facilities Costs (Main and Etna Fire Stations)	63,611	63,222	54,022	-14.6%	(9,200)
Administration (includes G&A Overhead Allocation)	33,324	38,762	47,095	21.5%	8,333
Hazardous Materials	4,419	8,600	6,350	-26.2%	(2,250)
Alarm Maintenance	3,370	3,990	3,470	-13.0%	(520)
Total Fire Fund Uses	2,725,486	2,830,210	2,841,632	0.4%	11,422

Town of Hanover - Recast Budget Summary - Functional Presentation

	2008-09 YTD	2009-10	2010-11		
	Actuals	Approved Budget	Proposed Budget	% Incr	\$ Incr
Ambulance Fund					
<i>Sources</i>					
Service Charges (net of uncollectibles)	390,078	352,000	331,000	-6.0%	(21,000)
Community Per Capita Contributions	279,465	290,045	291,288	0.4%	1,243
Transfers from Capital and Other Reserves	-	161,000	-	-100.0%	(161,000)
Transfer from Ambulance Fund Undesignated Fund Balance	-	25,730	16,100	-37.4%	(9,630)
Other Income	3,536	3,300	3,300	0.0%	-
Total Ambulance Fund Sources	673,079	832,075	641,688	-22.9%	(190,387)

<i>Uses</i>					
Salaries and Benefits	431,583	435,192	444,183	2.1%	8,991
Ambulance and Rescue Vehicle Replacement	44,000	235,480	47,000	-80.0%	(188,480)
Administration (includes G&A Overhead Allocation)	133,313	138,253	128,915	-6.8%	(9,338)
Operational Equipment and Supplies	22,575	23,150	21,590	-6.7%	(1,560)
Total Ambulance Fund Uses	631,470	832,075	641,688	-22.9%	(190,387)

Water Reclamation Facility (Sewer) Fund

<i>Sources</i>					
Sewer Usage Billings	2,090,777	2,167,257	2,191,066	1.1%	23,809
Sewer Connection Fees	377,652	95,260	42,430	-55.5%	(52,830)
Outside Projects	26,429	50,000	50,000	0.0%	-
NH DES Grant-in-Aid	48,837	48,396	47,381	-2.1%	(1,015)
Septage Tipping Fees	23,390	27,400	27,400	0.0%	-
Transfers from Capital Reserves	91,965	-	1,700,000	-	1,700,000
Transfer from WRF Fund Undesignated Fund Balance	-	-	300,000	-	300,000
Other Income	6,398	6,000	6,000	0.0%	-
State Revolving Fund to Finance Plant Upgrades	-	-	-	-	-
Total WRF Fund Sources	2,665,447	2,394,313	4,364,277	82.3%	1,969,964

<i>Uses</i>					
Plant Improvements - Capital Investment	907,701	826,672	2,768,672	234.9%	1,942,000
Plant Operations	968,261	1,000,998	977,795	-2.3%	(23,203)
Salaries and Benefits	490,055	516,643	567,809	9.9%	51,166
Outside Project Work	26,429	50,000	50,000	0.0%	-
Total WRF Fund Uses	2,392,445	2,394,313	4,364,277	82.3%	1,969,964

Water Utility Fund

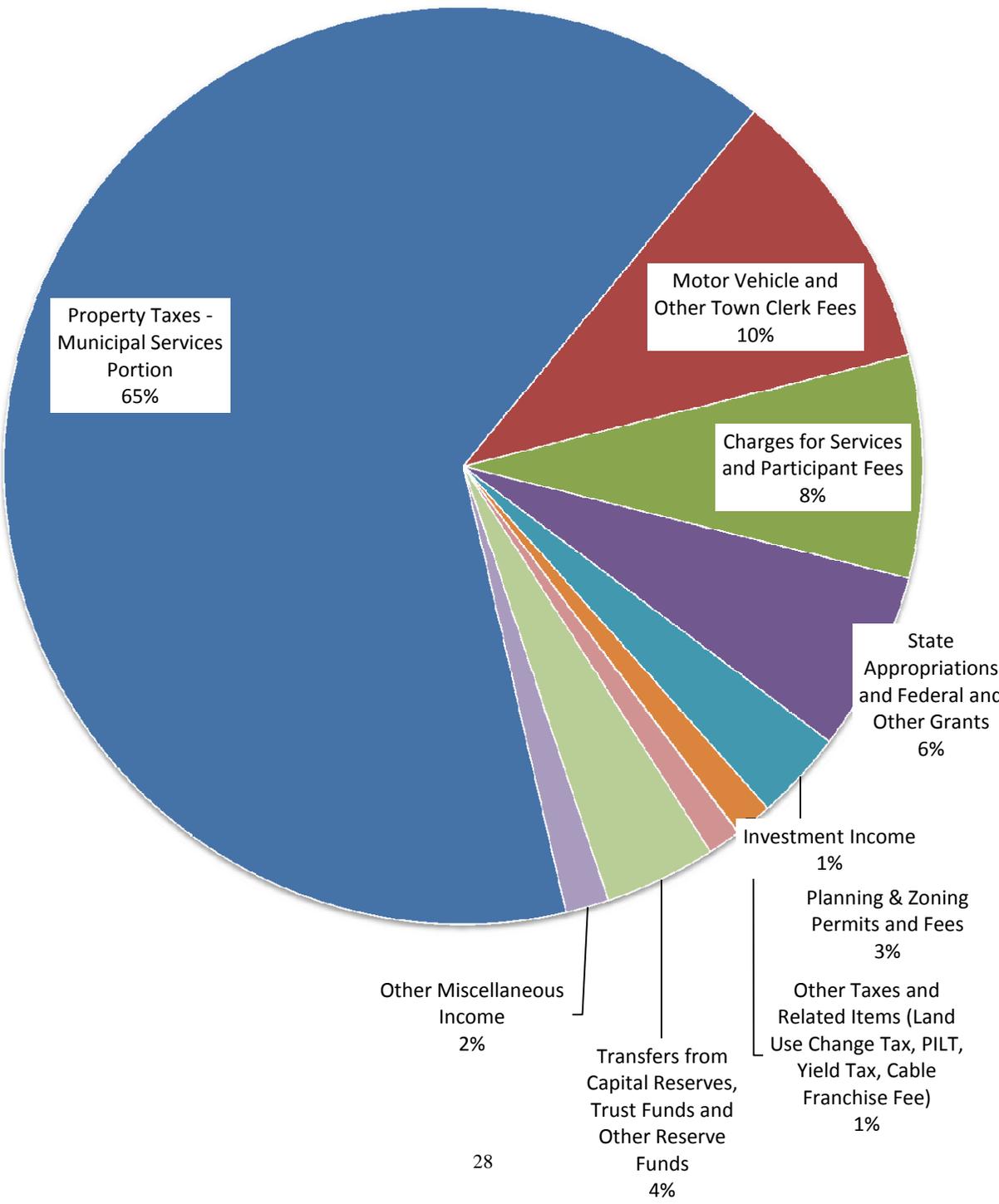
<i>Sources</i>	
Metered Water Billings	1,480,330
Total Water Fund Sources	1,480,330

<i>Uses</i>	
Plant Improvements - Capital Expenditures (incl. Debt Svc.)	844,923
Salaries and Benefits	436,332
Plant Operations	199,075
Total Water Fund Uses	1,480,330

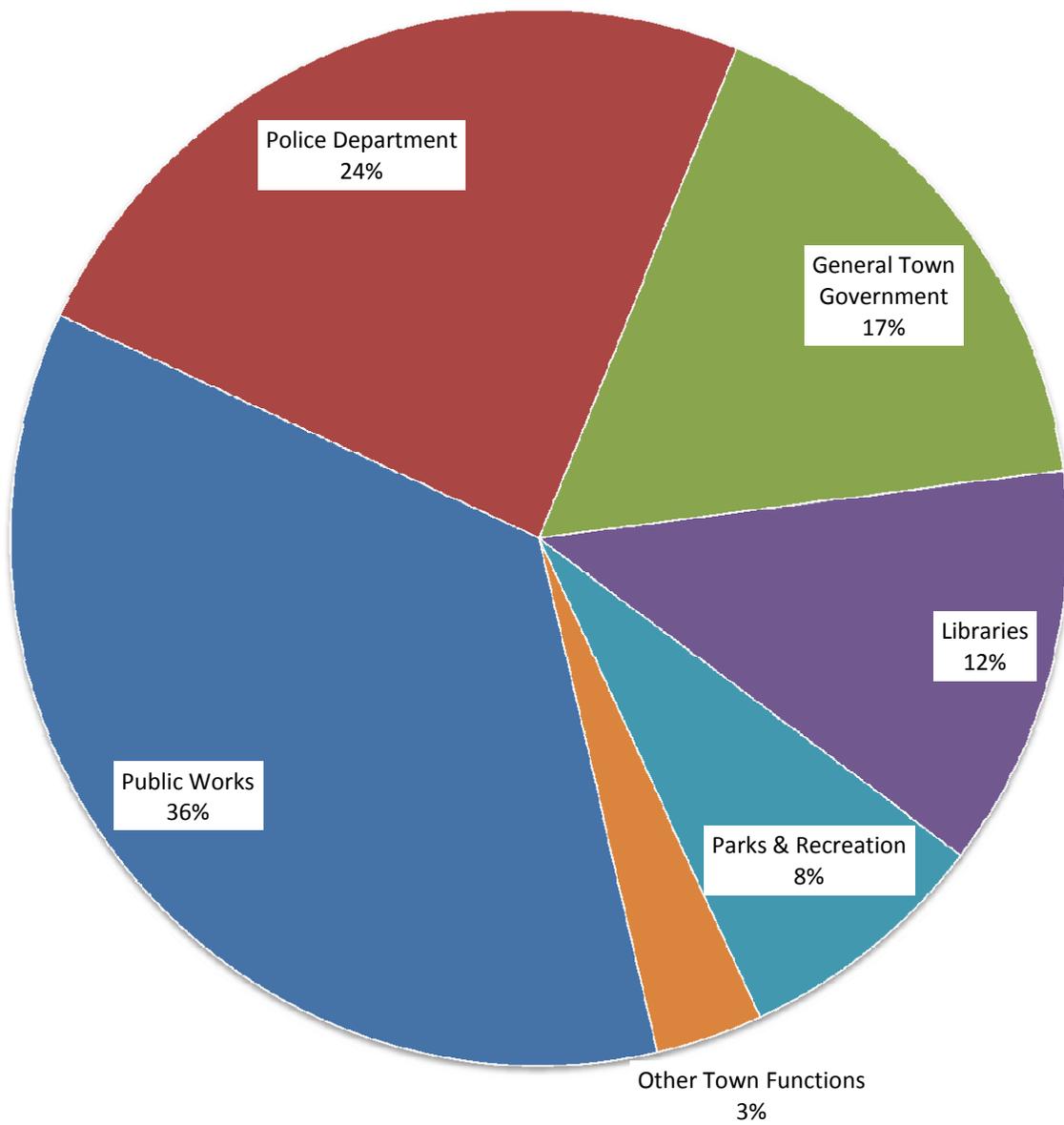
Town of Hanover - Recast Budget Summary - Functional Presentation

	2008-09 YTD	2009-10	2010-11		
	Actuals	Approved	Proposed	% Incr	\$ Incr
		Budget	Budget		
<u>Parking Fund</u>					
<i>Sources</i>					
Surface Lot and Street Metered and Permit Parking	511,129	511,950	518,895	1.4%	6,945
Parking Facility Permit, Leased and Short Term Parking	495,015	476,229	476,400	0.0%	171
Parking Fines	386,650	399,798	390,000	-2.5%	(9,798)
Transfers from Capital Reserve Fund and Other Reserves	-	-	-	-	-
Parking District Tax Levy	-	-	-		
Tax Increment Financing (TIF) District Levy	85,731	85,000	85,000	0.0%	-
Fund Balance Used	-	270,000	228,965	-15.2%	(41,035)
Miscellaneous Revenues	297	-	-	-	-
<i>Total Parking Fund Sources</i>	1,478,823	1,742,977	1,699,260	-2.5%	(43,716)
<i>Uses</i>					
Parking Facility Capital Costs	401,416	651,011	565,499	-13.1%	(85,512)
Salaries and Benefits	394,972	405,235	441,123	8.9%	35,888
Administration & Enforcement	308,707	305,854	258,603	-15.4%	(47,251)
Advance Transit Shuttle Service, Municipal Contribution	191,883	201,478	228,112	13.2%	26,634
Parking Facility Operating Costs	98,200	120,833	148,849	23.2%	28,016
Surface Lot and Street Parking Operating Costs	60,783	58,566	57,076	-2.5%	(1,490)
<i>Total Parking Fund Uses</i>	1,455,962	1,742,977	1,699,260	-2.5%	(43,716)
<u>Downtown Business Service District Fund</u>					
<i>Sources</i>					
Downtown Business Service District Tax	50,454	25,000	25,000	0.0%	-
Sponsorship Fees and Other Revenues	9,554	-	-	-	-
<i>Total Downtown Svc. Dist. Fund Sources</i>	60,008	25,000	25,000	0.0%	-
<i>Uses</i>					
Advertising and Commercial Development Initiatives	65,665	25,000	25,000	0.0%	-
<i>Total Downtown Svc. Dist. Fund Uses</i>	65,665	25,000	25,000	0.0%	-

2010-11 Proposed Budget - Sources of General Fund Revenues



2010-11 Proposed Budget - Uses of General Fund Resources



Town of Hanover - 10 Year Tax Rate History of Municipal, School and County Combined Tax Rates

Fire District #1 (Properties Serviced by Fire Hydrants)

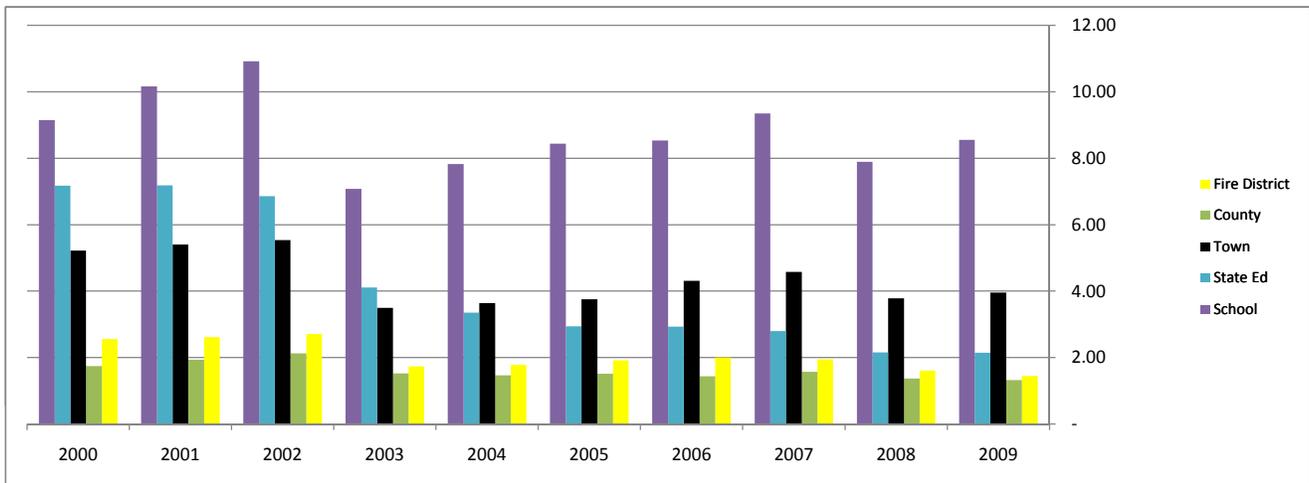
Tax Rate Breakdown

Year	Taxable Valuation	Change in Valuation from Previous Year	Tax Rate per \$1,000	% Increase from Previous Year	Tax Rate Breakdown				
					Town	Fire District	County	School	State Ed
2009	1,937,340,600	38,747,400 (^)	17.43	3.7%	3.96	1.45	1.32	8.55	2.15
2008	1,898,593,200	366,842,500 (*)	16.81	-17.0%	3.78	1.61	1.37	7.89	2.16
2007	1,531,750,700	37,983,000 (+)	20.25	5.4%	4.58	1.95	1.57	9.35	2.80
2006	1,493,767,700	52,267,300	19.21	3.4%	4.31	2.00	1.44	8.53	2.93
2005	1,441,500,400	19,594,500	18.57	2.8%	3.76	1.92	1.51	8.44	2.94
2004	1,421,905,900	18,611,800	18.07	0.7%	3.64	1.78	1.47	7.83	3.35
2003	1,403,294,100	557,544,300 (*)	17.94	-36.3%	3.50	1.73	1.52	7.08	4.11
2002	845,749,800	22,401,000	28.16	3.2%	5.54	2.71	2.13	10.92	6.86
2001	823,348,800	25,045,700	27.30	5.7%	5.40	2.62	1.94	10.16	7.18
2000	798,303,100	21,617,000	25.84	4.0%	5.22	2.56	1.74	9.15	7.17

(^) State Revenue Sharing eliminated to address State budget deficit - Town Property Tax rate increased by \$.10 to address lost revenues.

(*) Revaluation Year

(+) Fire Districts Reconfigured



Town of Hanover - 10 Year Tax Rate History of Municipal, School and County Combined Tax Rates

Fire District #2 (Properties w/o Hydrant-West of Moose Mtn)

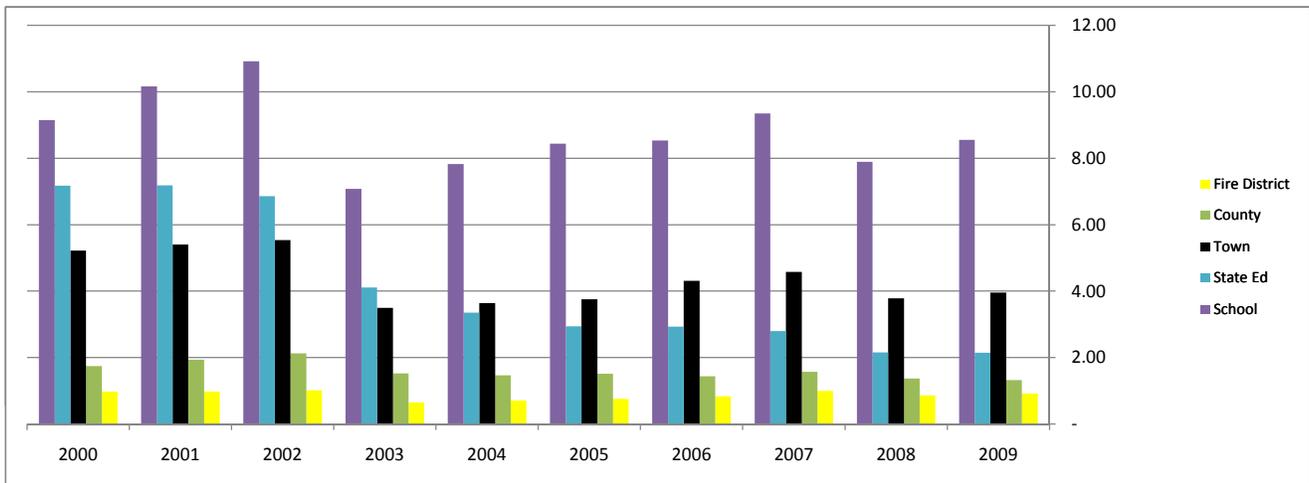
Tax Rate Breakdown

Year	Taxable Valuation	Change in Valuation from Previous Year	Tax Rate per \$1,000	% Increase from Previous Year	Tax Rate Breakdown				
					Town	Fire District	County	School	State Ed
2009	1,937,340,600	38,747,400 (^)	16.90	5.2%	3.96	0.92	1.32	8.55	2.15
2008	1,898,593,200	366,842,500 (*)	16.06	-16.8%	3.78	0.86	1.37	7.89	2.16
2007	1,531,750,700	37,983,000 (+)	19.30	7.0%	4.58	1.00	1.57	9.35	2.80
2006	1,493,767,700	52,267,300	18.04	3.6%	4.31	0.83	1.44	8.53	2.93
2005	1,441,500,400	19,594,500	17.41	2.4%	3.76	0.76	1.51	8.44	2.94
2004	1,421,905,900	18,611,800	17.00	0.8%	3.64	0.71	1.47	7.83	3.35
2003	1,403,294,100	557,544,300 (*)	16.86	-36.3%	3.50	0.65	1.52	7.08	4.11
2002	845,749,800	22,401,000	26.47	3.2%	5.54	1.02	2.13	10.92	6.86
2001	823,348,800	25,045,700	25.66	5.8%	5.40	0.98	1.94	10.16	7.18
2000	798,303,100	21,617,000	24.26	3.7%	5.22	0.98	1.74	9.15	7.17

(^) State Revenue Sharing eliminated to address State budget deficit - Town Property Tax rate increased by \$.10 to address lost revenues.

(*) Revaluation Year

(+) Fire Districts Reconfigured





MELANSON HEATH & COMPANY, PC

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MANAGEMENT ADVISORS

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INDEPENDENT AUDITORS' REPORT

To the Board of Selectmen and Town Manager
Town of Hanover, New Hampshire

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Hanover, New Hampshire, as of and for the year ended June 30, 2009, which collectively comprise the Town's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Town of Hanover's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

As discussed in Note 2 to the financial statements, management has not recorded capital assets in its governmental activities and, accordingly, has not recorded depreciation expense on those assets. Accounting principles generally accepted in the United States of America require that capital assets be capitalized and depreciated, which would increase the assets, net assets and expenses of the governmental activities. The amount by which this departure would affect the assets, net assets and expenses of the governmental activities is not reasonably determined.

In our opinion, because of the effects of the matter discussed in the preceding paragraph, the financial statements referred to above do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the governmental activities of the Town of Hanover, as of June 30, 2009, and the changes in financial position, thereof for

Additional Offices:

Andover, MA • Greenfield, MA • Ellsworth, ME • Manchester, NH

the year then ended in conformity with accounting principles generally accepted in the United States of America.

In addition, in our opinion, the financial statements referred to above present fairly, in all material respects, each major fund and the aggregate remaining fund information of the Town of Hanover, as of June 30, 2009, and the respective changes in financial position, and the respective budgetary comparison for the General Fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The management's discussion and analysis, appearing on the following pages, is not a required part of the basic financial statements but is supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Melanson, Heath + Company P.C.

Nashua, New Hampshire
November 16, 2009

MANAGEMENT'S DISCUSSION AND ANALYSIS

As management of the Town of Hanover, we offer readers this narrative overview and analysis of the financial activities of the Town of Hanover for the fiscal year ended June 30, 2009.

A. OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the basic financial statements. The basic financial statements are comprised of three components: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-wide financial statements. The government-wide financial statements are designed to provide readers with a broad overview of our finances in a manner similar to a private-sector business.

The statement of net assets presents information on all assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position is improving or deteriorating.

The statement of activities presents information showing how the government's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities include general government, public safety, highways and streets, sanitation, and culture and recreation.

Fund financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the funds can be divided into two categories: governmental funds and fiduciary funds.

Governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements,

governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

An annual appropriated budget is adopted for the general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

Fiduciary funds. Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the Town's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

Notes to financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Other information. In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information which is required to be disclosed by accounting principles generally accepted in the United States of America.

B. FINANCIAL HIGHLIGHTS

- As of the close of the current fiscal year, the total of assets exceeded liabilities by \$ (3,837,567) (i.e., net assets), a change of \$ 350,098 in comparison to the prior year.
- As of the close of the current fiscal year, governmental funds reported combined ending fund balances of \$ 6,807,394, a change of \$ 224,370 in comparison with the prior year.
- At the end of the current fiscal year, unreserved fund balance for the general fund was \$ 931,371, a change of \$ 165,020 in comparison with the prior year.

- Bonds payable at the close of the current fiscal year was \$ 8,045,757, a change of \$ (363,198) in comparison to the prior year.

C. GOVERNMENT-WIDE FINANCIAL ANALYSIS

The following is a summary of condensed government-wide financial data for the current and prior fiscal years.

	<u>Governmental Activities</u>	
	<u>2009</u>	<u>2008</u>
Current and other assets	\$ 23,934,462	\$ 23,605,144
Total assets	<u>23,934,462</u>	<u>23,605,144</u>
Long-term liabilities outstanding	10,989,573	11,405,830
Other liabilities	<u>16,782,456</u>	<u>16,386,979</u>
Total liabilities	<u>27,772,029</u>	<u>27,792,809</u>
Net assets:		
Invested in capital assets, net	(8,301,990)	(6,523,087)
Restricted	5,095,758	4,396,597
Unrestricted	<u>(631,335)</u>	<u>(2,061,175)</u>
Total net assets	<u>\$ (3,837,567)</u>	<u>\$ (4,187,665)</u>

CHANGES IN NET ASSETS

	<u>Governmental</u>	
	<u>2009</u>	<u>2008</u>
Revenues:		
Program revenues		
Charges for services	\$ 6,777,686	\$ 6,631,156
Operating grants and contributions	603,485	691,194
Capital grants and contributions	-	-
General revenues:		
Property taxes	9,384,146	9,784,582
Motor vehicle permit fees	1,252,578	1,368,296

(continued)

(continued)

Penalties, interest, and other taxes	119,280	129,812
Grants and contributions not restricted to specific programs	911,154	1,459,571
Investment income	131,438	485,501
Miscellaneous	<u>97,048</u>	<u>78,651</u>
Total revenues	19,276,815	20,628,763
Expenses:		
General government	4,384,585	4,237,044
Public safety	6,523,455	6,064,334
Highway and streets	2,853,248	2,574,855
Sanitation	2,726,091	4,427,590
Health and human services	280,495	266,434
Culture and recreation	1,552,951	1,353,960
Miscellaneous	238,031	246,314
Interest on long-term debt	<u>406,413</u>	<u>296,419</u>
Total expenses	<u>18,965,269</u>	<u>19,466,950</u>
Change in net assets before permanent fund contributions	311,546	1,161,813
Permanent fund contributions	<u>38,552</u>	<u>20,784</u>
Increase in net assets	<u>350,098</u>	<u>1,182,597</u>
Net assets - beginning of	<u>(4,187,665)</u>	<u>(5,370,262)</u>
Net assets - end of year	<u>\$ (3,837,567)</u>	<u>\$ (4,187,665)</u>

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. At the close of the most recent fiscal year, total net assets were \$ (3,837,567), a change of \$ 350,098 from the prior year.

Invested in capital assets is the largest portion of net assets and reflects a negative balance of \$ (8,301,990). This negative balance resulted because the Town does not record capital assets (e.g., land, buildings, machinery, equipment, and infrastructure) in the financial statements. Capital assets are used to provide services to citizens; consequently, these assets are not available for future spending. Although the investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of net assets \$ 5,095,758 represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net assets \$ (631,335), if it were positive, may be used to meet the government's ongoing obligations to citizens and creditors.

Governmental activities. Governmental activities for the year resulted in a change in net assets of \$ 350,098. Key elements of this change are as follows:

General fund operations, as discussed further in section D	\$ 9,020
Water reclamation fund activity	3,149
Nonmajor fund activity	212,201
Principal debt service payments	534,491
Other	<u>(408,763)</u>
Total	<u>\$ 350,098</u>

D. FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS

As noted earlier, fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds. The focus of governmental funds is to provide information on near-term inflows, outflows and balances of spendable resources. Such information is useful in assessing financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, governmental funds reported combined ending fund balances of \$ 6,807,394, a change of \$ 224,370 in comparison with the prior year. Key elements of this change are as follows:

General fund expenditures and transfers out in excess of revenues and transfers in	\$ 9,020
Water reclamation fund activity	3,149
Nonmajor fund activity	<u>212,201</u>
Total	<u>\$ 224,370</u>

The general fund is the chief operating fund. At the end of the current fiscal year, unreserved fund balance of the general fund was \$ 931,371, while total fund balance was \$ 1,293,667. As a measure of the general fund's liquidity, it may be useful to compare both unreserved fund balance and total fund balance to total fund expenditures. Unreserved fund balance represents 8.22 percent of total general fund expenditures, while total fund balance represents 11.42 percent of that same amount.

The fund balance of the general fund changed by \$ 9,020 during the current fiscal year. Key factors in this change are as follows:

Revenues in excess of budget	\$ (425,129)
Expenditures less than budget	586,493
Other timing issues	<u>(152,344)</u>
Total	<u>\$ 9,020</u>

E. GENERAL FUND BUDGETARY HIGHLIGHTS

There were no differences between the original budget and the final budget.

F. CAPITAL ASSET AND DEBT ADMINISTRATION

Long-term debt. At the end of the current fiscal year, total bonded debt outstanding was \$ 8,045,757, all of which was backed by the full faith and credit of the government.

Additional information on long-term debt can be found in the footnotes to the financial statements.

REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of the Town of Hanover's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

Director of Administrative Services
Town of Hanover
P.O. Box 483
Hanover, New Hampshire 03755
(603) 640-3203

TOWN OF HANOVER, NEW HAMPSHIRE
GOVERNMENTAL FUNDS
BALANCE SHEET
JUNE 30, 2009

ASSETS

	General	Water Reclamation Fund	Nonmajor Governmental Funds	Total Governmental Funds
Cash and short-term investments	\$ 14,548,037	-	\$ 2,997,505	\$ 17,545,542
Receivables:				
Property taxes	5,830,784	-	-	5,830,784
User fees	80,204	308,880	77,363	486,447
Intergovernmental	196	-	-	196
Due from other funds	-	330,782	2,306,819	2,637,601
Other assets	19,391	-	25,637	45,028
TOTAL ASSETS	\$ 20,478,612	\$ 639,662	\$ 5,407,324	\$ 26,525,598

LIABILITIES AND FUND BALANCES

Liabilities:				
Accounts payable	\$ 414,039	\$ 43,452	\$ 108,762	\$ 566,253
Accrued liabilities	62,434	-	-	62,434
Due to other governments	12,032,764	-	-	12,032,764
Deferred revenues	3,996,308	308,880	69,181	4,374,369
Due to other funds	2,679,129	-	-	2,679,129
Deposits held in custody	-	-	2,984	2,984
Other liabilities	271	-	-	271
TOTAL LIABILITIES	19,184,945	352,332	180,927	19,718,204
Fund Balances:				
Reserved for:				
Encumbrances and continuing appropriations	314,336	39,457	196,086	549,879
Expenditures	47,960	-	-	47,960
Perpetual (nonexpendable) permanent funds	-	-	386,542	386,542
Unreserved:				
Undesignated, reported in:				
General fund	931,371	-	-	931,371
Special revenue funds	-	247,873	4,436,363	4,684,236
Capital project funds	-	-	130,639	130,639
Permanent funds	-	-	76,767	76,767
TOTAL FUND BALANCES	1,293,667	287,330	5,226,397	6,807,394
TOTAL LIABILITIES AND FUND BALANCES	\$ 20,478,612	\$ 639,662	\$ 5,407,324	\$ 26,525,598

Town of Hanover Statement of General Indebtedness FY 2008-09
Projected Balances Due - including Principal and Interest

	Matures	Balance Due @ 7/1/2008	FY2008-09 Debt Service Payments	FY2008-09 Debt Incurred
General Fund				
2002 Police Dispatch Console Bond	6/14/2012	\$ 66,206	\$ (17,456)	\$ -
2003 Community Center Bond	1/15/2023	1,538,140	(125,288)	-
2004 Dresden Note for HHS Property Option	8/15/2023	1,600,000	(100,000)	-
2005 Financial Administration Software	4/15/2009	6,425	(6,425)	-
2006 Ntwk Copier Lease - Planning & Zoning	8/31/2010	5,070	(2,340)	-
2006 Ntwk Copier Lease - Police Department	12/31/2010	6,600	(2,640)	-
2007 Ford F-550 Dumptruck for Trash Hauling	11/20/2010	36,940	(12,314)	-
2007 Ntwk Copier Lease - Parks & Recreation	1/31/2012	16,603	(4,633)	-
2007 Long-Line Painter - Public Works	6/15/2011	30,578	(10,193)	-
2007 Town-Wide IP Telephone Switch	6/30/2012	46,774	(20,384)	84,541
2008 Networked Copier Lease - Town Hall	8/31/2011	9,701	(3,063)	-
2008 Networked Copier Lease - Public Works	8/31/2011	6,383	(2,016)	-
Total General Fund		\$ 3,369,420	\$ (306,752)	\$ 84,541
Fire Fund				
2006 Ntwk Copier Lease - Fire Department	8/31/2010	5,070	(2,340)	-
2007 E-1 Aerial Tower - Fire Department	10/3/2015	337,885	(42,236)	-
Total Fire Fund		\$ 342,955	\$ (44,576)	\$ -
Water Reclamation Facility (Sewer) Fund				
Aid received to apply against debt service)	12/1/2027	4,046,550	(248,656)	-
2009 Networked Copier Lease - Treatment Plant	10/31/2012	-	(1,206)	7,236
Total Water Reclamation Facility Fund		\$ 4,046,550	\$ (249,862)	\$ 7,236
Parking Fund				
1999 Parking Facility Bond	1/15/2029	6,865,240	(326,502)	-
Total Outstanding Indebtedness All Funds		\$ 14,624,164	\$ (1,222,129)	\$ 99,014

**Balance Due @
6/30/2009**

\$	48,750
	1,412,852
	1,500,000
	-
	2,730
	3,960
	24,627
	11,970
	20,385
	110,931
	6,638
	4,367
\$	<u>3,147,209</u>

	2,730
	295,649
\$	<u>298,379</u>

	3,797,894
	6,030
\$	<u>3,803,924</u>

	<u>6,538,738</u>
\$	<u><u>17,890,554</u></u>

Town of Hanover Trust Funds

	7/1/2008 Market Value Balance	Income	Realized and Unrealized Gain/(Loss)	Deposits	Withdrawals	6/30/2009 Market Value Balance
Common Trust Funds						
Cemeteries	\$ 125,011	\$ 3,581	\$ (22,027)	\$ -	\$ (3,497)	\$ 103,068
Library	1,676	48	(295)	-	(47)	1,382
Poor	256	7	(45)	-	(7)	211
Schools (*)	10,538	225	(2,731)	-	(8,032)	-
Subtotal Common Trust Funds	\$ 137,481	\$ 3,861	\$ (25,098)	\$ -	\$ (11,583)	\$ 104,661
Capital Reserve Funds						
Ambulance Equipment	\$ 94,529	\$ 1,039	\$ -	\$ 44,000	\$ -	\$ 139,568
Bridge Replacement and Renovations	68,654	754	-	60,000	-	129,408
Building Maintenance and Improvements	-	5	-	50,000	-	50,005
Dispatch Center Eqpt. and Renovations	49,235	541	-	-	(20,000)	29,776
Fire Department Vehicle and Equipment	120,159	1,320	-	105,500	-	226,979
Highway Construction and Mtce. Eqpt.	131,863	1,449	-	240,000	(180,705)	192,607
Howe Library Bldg Repair and Equipment	28,805	317	-	-	-	29,122
Parking Vehicles and Facility Improvements	346,471	3,807	-	22,160	-	372,438
Police Vehicles and Equipment	156,846	1,723	-	76,170	(221,500)	13,239
Property Revaluation	1,473	16	-	10,000	-	11,489
Road Construction and Improvements	8,858	97	-	-	-	8,955
Sewer Eqpt. and Facilities Improvements	232,553	2,555	-	567,080	(91,965)	710,223
Municipal Transportation Improvement Fund	6,956	79	-	35,135	(3,650)	38,520
Subtotal Capital Reserve Funds	\$ 1,246,402	\$ 13,702	\$ -	\$ 1,210,045	\$ (517,820)	\$ 1,952,329
Restricted Purpose Funds						
Bridgman Trust Fund (*)	\$ 1,185,610	\$ 28,855	\$ (213,917)	\$ -	\$ (60,000)	\$ 940,548
Bruce Essay Prize (+)	1,384	40	(244)	-	(80)	1,100
Dagmar's Place Fund	12,111	350	(2,113)	200	-	10,548
Education of Persons with Disabilities Fd. (*)	196	2	-	-	-	198
Etna Library Expendable Fund	20,798	233	-	7,235	(6,495)	21,771
Fierro Fire Department Memorial Fund	2,602	28	-	-	-	2,630
Adelaide Hardy Trust for Etna Library	38,108	1,091	(6,715)	-	-	32,484
Jeremiah Ice Hockey Fund (+)	5,557	159	(979)	-	-	4,737
Land & Capital Improvements Fund	170,857	1,871	-	10,380	-	183,108
Murphy Lamp of Learning Prize Fund (+)	-	136	(798)	5,000	(100)	4,238
Norris Dartmouth Cemetery Fund	1,044	11	-	-	-	1,055
Pleasant St. View and Slope Mtce. Fund	13,878	406	(2,422)	500	(278)	12,084
Rennie Nursing Service Fund	25,831	280	-	-	(26,108)	3
Rueb Photography Prize Fund (+)	11,590	332	(2,042)	-	(324)	9,556
Sawyer Trust Fund	13,489	386	(2,377)	-	(377)	11,121
School Building Maintenance Fund (*)	82,957	940	-	25,000	(10,000)	98,897
Sixth Grade Tuition Fund (*)	53,114	557	-	-	(52,730)	941
Tax Stabilization Fund (*)	474,435	5,248	-	42,299	-	521,982
Frank B. and Edith R. Tenney Trust	45,132	1,292	(7,954)	-	(25)	38,445
Termination Benefits Fund	88,000	963	-	-	-	88,963
Welfare Assistance Fund	285	3	-	-	(288)	-
Wicker Fdn. Cemetery Improvements Fd.	1,954	22	-	-	-	1,976
Subtotal Restricted Purpose Funds	\$ 2,248,932	\$ 43,205	\$ (239,561)	\$ 90,614	\$ (156,805)	\$ 1,986,385
<i>*Hanover School District Funds, +Dresden School District Funds</i>						
Grand Total Trust Funds	\$ 3,632,815	\$ 60,768	\$ (264,659)	\$ 1,300,659	\$ (686,208)	\$ 4,043,375

Town Treasurer

The Treasurer of the Town of Hanover for the fiscal year ending June 30, 2009 submits the following summary report of receipts and disbursements, and cash and cash equivalents:

Available Cash Balances

Operating Cash Balance at July 1, 2008	\$ 5,300,185
Plus: FY2008-09 Receipts from All Sources	69,477,212
Plus: FY2008-09 Interest Earned	109,566
Less: FY2008-09 Authorized Disbursements	<u><62,134,709></u>
Operating Cash Balance at June 30, 2009	<u>\$12,752,254</u>

Short-Term Investments (NH Public Deposit Investment Pool)

Balance at July 1, 2008	\$ 2,639,879
Plus: FY2008-09 Transfers In	-0-
Plus: FY2008-09 Interest Earned	25,158
Less: FY2008-09 Transfers Out	<u><869,246></u>
Short-Term Investments at June 30, 2009	<u>\$ 1,795,791</u>

Respectfully Submitted,

Patricia B. Coutermarsh

Town of Hanover Treasurer

Hanover Finance Committee Comments on Hanover FY11 Proposed Budget

At its public meeting on March 29, 2010, the Hanover Finance Committee approved the following statement:

Statement on Hanover Town Budget, 2010-11

At its meeting on March 29, 2010, the Hanover Finance Committee (HFC) unanimously endorsed the FY11 town budget as approved by the Hanover Selectboard at its meeting on March 8, 2010.

The HFC reached this decision after carefully reviewing details of the projected revenues and expenditures as presented in the town budget proposal and discussing these details with town officers. Representatives of the HFC also attended all of the public meetings held by the Select Board in which the budget was discussed and approved.

Mindful of the very difficult current economic and financial conditions, the HFC commended the Selectboard and town officials for their efforts to cut costs while maintaining essential public services and equitable wage and salary adjustments.

William Garrity, Chair
Tom Blinkhorn
Peter Christie, Hanover Board of Selectmen Representative
Kevin Cotter, Hanover School Board Representative
Kristi Fenner
Michael Gerling
John Hochreiter

Detail

The Hanover Finance Committee is an appointed body charged to opine on financial matters of the Town and Hanover School District.

The Hanover Board of Selectmen met four times from late February (22, 23, and 25) to early March (8) 2010 to review and approve the proposed town budget for FY11 (July 2010-June 2011). The public meetings were detailed reviews of individual town departments' budgets, concluding with a summary board discussion of and vote on the FY11 budget. The finance committee was briefed by Julia Griffin, Hanover Town Manager, and Betsy McClain, Director of Administrative Services, before the process. Finance committee members attended the Selectboard meetings.

The finance committee generally frames its assessment of the impact of the town's budget in terms of a "blended tax rate," an artificial rate that incorporates combined general fund and fire fund tax rates proportionally distributed across the three fire districts. No property actually sees this rate—it is a benchmark for the finance committee and the Selectboard and town administration.

The finance committee supports the general principle that the Selectboard should construct the town's budget to meet town needs given reasonable assumptions about revenues, including traditional revenues from the state, and not cut the budget merely to anticipate potential state impacts or other circumstances wholly out of the town's control. That is, the committee recommends that the town's leadership craft budgets to meet the town's needs for services, and not make up for other entities' (e.g., the state) issues. The finance committee also feels it is not wise to skip expenses in one year just to postpone them to future years.

The finance committee notes that the Selectboard, in preparing the town's FY11 budget, was attentive to potential stasis or contraction in local revenues given the degraded financial environment—for example, building permits and motor vehicle registrations—and the significant uncertainties regarding the state's finances—appropriations, revenue sharing, and the town's share of rooms and meals taxes. During budget planning, the town administration planned multiple budgets incorporating a range of tax rate changes, including 0%. Town administration prepared a list of potential expense reductions, grouped in several tiers from least impactful on town services to most impactful.

The finance committee commends the Selectboard and town administration for developing a proposed FY11 budget, in a calamitous financial environment, that nonetheless includes equitable wage and salary increases at negligible additional taxpayer burden. The committee specifically recognizes the work of Julia Griffin; Betsy McClain; Penny Hoisington, the Executive Assistant; and all the department heads.

Total proposed FY11 appropriations for the General Fund, the major tax-supported fund, are \$184,979 more than the current FY10 approved budget, a 1.6% increase. A 0.3% increase in the General Fund tax rate is proposed. Growth in the Fire Fund is 0.4%, or \$11,422. Because there are three distinct fire districts, and because FY11 is year four of a five-year phase-in of these three fire districts, the fire district tax rate impact, and so the overall tax rate, will vary depending upon the fire district.

	FY2010 Approved	FY2011 Proposed	\$ Change	% Change
<i>Gross Expenditures</i>				
General Fund	11,887,395	12,072,374	184,979	1.56%
Fire Fund	2,830,210	2,841,632	11,422	0.40%
Total Appropriations	14,717,605	14,914,006	196,401	1.33%
<i>Property Taxes to be Raised</i>				
General Fund - Muni Tax Levy	7,673,278	7,794,321	121,043	1.58%
Fire Tax Levy	2,500,142	2,513,711	13,569	0.54%
	10,173,420	10,308,032	134,612	1.32%

The Net Assessed Valuation is projected to increase by \$25 million, substantially absorbing the projected increase in property taxes to be raised. The budget approved by the Selectboard at its March 8 meeting has this implication for tax rates:

Year Four of Five-Year Phase-in of New Fire Districts			
	FY2010	FY2011	% Chg
Muni Rate	3.96	3.97	0.25%
FD #1 Rate	1.45	1.41	-2.76%
Total	5.41	5.38	-0.55%
On \$490K Property	\$2,650.90	\$2,636.20	-0.55%
Muni Rate	3.96	3.97	0.25%
FD #2 Rate	0.92	0.96	4.35%
Total	4.88	4.93	1.02%
On \$490K Property	\$2,391.20	\$2,415.70	1.02%
Muni Rate	3.96	3.97	0.25%
FD #3 Rate	0.46	0.48	4.35%
Total	4.42	4.45	0.68%
On \$490K Property	\$2,165.80	\$2,180.50	0.68%
Combined "Blended" Rate – A composite average property tax rate as if fire protection costs were recovered the same as general fund costs.			
	5.25	5.25	0.03%
<i>Note: \$490,000 is the median value of a single-family residence in the Town of Hanover.</i>			

That is, the blended tax rate increase if the total general fund and fire fund tax levies were allocated to all properties at the same rate is 0.03%. This blended increase will impact property owners differently, depending upon the fire district designation of their property. The increase is negative <0.55%> for Fire District #1 (which includes approximately 70% of the town's households), a 1.02% increase for Fire District #2, and a 0.68% increase for Fire District #3. These variable percentage changes are driven by a five-year phase-in of a transition to a more equitable allocation of the cost of fire department personnel and equipment costs among all town properties. After a careful study of the issues, the Board of Selectmen adopted the current fire districts in 2007 and stipulated that the tax impact to Fire Districts #2 and #3 be phased-in over a five year period to gradually introduce the increased tax burden to residents.

Notes...

Chapter 3

Town Department Reports

Town of Hanover Employees 2009

ADMINISTRATION	<u>Job Title</u>	<u>Date of Hire</u>
Darlene Cook	Receptionist/Assistant Town Clerk	3/11/2004
Patricia Coutermarsh	Accounting Coordinator/Treasurer	9/30/2003
Sue Girouard	Financial & Information Analyst	5/23/1994
Julia Griffin	Town Manager	8/01/1996
Penelope Hoisington	Executive Assistant	11/25/1996
Myra Johnson	Human Resources Director	2/13/2006
Gloria LaCasse	Human Resources Assistant	11/26/2007
Gerald Macy	Computer Technician	10/01/2004
Elizabeth McClain	Director of Administrative Services	4/23/2001
Karen McCusker	Accounting Assistant	6/13/2005
Elizabeth Meade	Tax Collector/Director of Town Clerk's Division	5/29/2000
Michael Ryan	Director of Assessing	9/01/1998
Gail Schaal	Senior Center Coordinator	10/29/1990
Donna Stender	Deputy Tax Collector/Assistant Town Clerk	5/21/2007
Corey Stevens	MIS and Technology Director	8/16/1999
FIRE DEPARTMENT	<u>Job Title</u>	<u>Date of Hire</u>
Larry Ackerman	Firefighter/EMT Intermediate	10/08/1996
Roger Bradley	Fire Chief	10/09/1969
Michael Clark*	Captain	1/06/1975
Jared Cook	Firefighter/EMT Intermediate	9/13/2005
Robert Diehm	Firefighter/EMT Intermediate	9/27/2007
Christopher Doolan	Firefighter/EMT Intermediate	3/14/2004
Wayne Dunham	Firefighter/EMT Intermediate	8/15/2006
Jeryl Frankenfield	Fire Inspector	9/27/2004
Brian Ellstein	Firefighter/Paramedic	8/13/2006
John Emerson	Firefighter/EMT Intermediate	2/07/2007
Michael Gilbert	Captain	9/10/1998
Michael Hanchett	Firefighter/Paramedic	5/08/1992
Bertram Hennessy	Captain	3/13/1994
Michael Hinsley	Captain	8/13/1987
Benjamin LeFebvre	Firefighter/EMT Intermediate	7/24/2006
Scott Letson	Firefighter/EMT Intermediate	9/07/2008
Jeremiah Linehan	Firefighter/Paramedic	1/02/2005
Richard Low	Firefighter/Paramedic	2/26/1998
Joshuah Lounsbury	Firefighter/EMT	6/30/2009
Joshua Merriam	Firefighter/EMT Intermediate	10/03/2008
Robert Mousley	Firefighter/Paramedic	2/25/2003
Judith Stevens	Administrative Assistant	1/02/1994
Jeremy Thibeault	Captain	3/16/2003
Jay Whitehair	Firefighter/EMT Intermediate	7/22/2006

Town of Hanover Employees

Cont'd...

LIBRARIES	<u>Job Title</u>	<u>Date of Hire</u>
Gary Barton	Youth Services Library Assistant – Part Time	7/05/2005
Charlotte Bernini	Library Assistant I – Part Time	1/01/1984
Helen Bircher	Library Page I – Part Time	4/19/1999
Joanne Blais	Public Services Librarian	4/10/2000
Marilyn Blight	Substitute/Circulation Assistant I – Part Time	7/05/2005
Jessica Buckey	Library Page I – Part Time	6/08/2009
Kristina Burnett	Circulation Supervisor – Part Time	1/05/1998
Janice Chapman	Substitute/Circulation Assistant I- Part Time	1/14/1998
Jayne Costello	Substitute/Circulation Asst. – Etna Library PT	11/03/2008
Christine Eickelman	Substitute/Circulation Assistant II – Part Time	6/05/2000
Mary Gould	Substitute/Reference Assistant – Part Time	1/05/2009
Janice Grady	Office and Facility Manager	6/27/1988
Mary Hardy	Senior Public Services Librarian	1/08/1987
Sylvia Jaccaud	Library Page I – Part Time	3/04/1997
Caroline Ketcham	Library Page I – Part Time	10/10/2007
Esra Kuehlert	Library Page I – Part Time	9/26/2009
Mary King	Circulation Assistant II – Etna Library - PT	10/04/2004
Susan Leveret	Substitute/Circulation Assistant I – Part Time	8/14/2007
Mary Lockhart	Teen Services Specialist – Part Time	8/13/2009
Ellen Lynch	Assistant Director	9/14/1992
Jere Nelson	Library Page I – Part Time	8/16/2009
Geraldine North	Substitute/Circulation Assistant I – Part Time	11/17/2000
Barbara Prince	Librarian, Etna Library – Part Time	3/03/2000
Aimee Pritchard*	Substitute/Circulations Assistant I – Part Time	6/16/2008
Denise Reitsma	Youth Services Librarian	9/08/1998
Joan Ridgeway	Substitute/Circulation Assistant II – Part Time	8/25/1993
Mary Ryan	Technical Services Assistant	7/22/1996
Ann Schofield	Library Assistant II - Part Time	4/06/1984
Joanne Scobie	Substitute/Circulation Assistant II – Part Time	8/18/2006
Susan Shadford	Public Services Librarian – Part Time	8/05/2008
Pamela Smith	Head of Technical Services/Systems Manager	1/10/1994
Stephanie Snelling	Substitute/Circulation Asst. – Etna Library PT	11/03/2008
Amelia Talbert	Circulation Assistant I – Part Time	9/21/1994
Cynthia Taylor	Youth Services Library Assistant – Part Time	6/30/2003
Eric Ticehurst	Library Page II – Part Time	4/01/2000
Caroline Tischbein	Substitute/Circulation Asst. – Etna Library PT	6/20/2007
Mary White	Director Howe Library	7/23/2007
Doreen Williams*	Library Page – Part Time	8/18/1989

Town of Hanover Employees

Cont'd...

PARKS & RECREATION	<u>Job Title</u>	<u>Date of Hire</u>
Sherry Colfer	RWB Community Center Facility Manager	8/16/2005
Elizabeth Burdette	Assistant Director of Parks & Recreation	3/21/2008
Nicole Leonard	After School Program Director	8/18/2008
Henry Tenney	Director of Parks and Recreation	7/08/1974
Jeanne Vieten	Parks & Recreation Center Program Assistant	8/18/2003
John Wilmot	Maintenance Worker	5/02/2007
PLANNING & ZONING	<u>Job Title</u>	<u>Date of Hire</u>
Jeffrey Andrews	Assistant Building Inspector	2/14/2006
Ryan Borkowski	Building Inspector	2/22/1999
Judith Brotman	Zoning Administrator	10/01/1998
Jonathan Edwards	Director of Planning and Zoning	8/31/1998
Beth Rivard	Administrative Assistant	4/07/1999
Victoria Smith	Senior Planner	4/05/1999
POLICE DEPARTMENT	<u>Job Title</u>	<u>Date of Hire</u>
Jeffrey Ballard	Police Officer	6/18/2001
Eric Bates	Detective	2/23/1998
Mark Butler	Police Officer	10/16/2006
Lisa Camarra	Communications Officer	11/18/1991
Mark Caruso	Parking Control Officer	10/26/1987
Adriane Coutermarsh	Administrative Clerk	9/10/2007
Bernard Cummings	Communications Officer	8/02/2005
Dianne Dufresne	Communications Officer	7/31/2007
Michael Evans	Lieutenant	4/15/1991
Jeffrey Fleury	Police Officer	10/13/1994
Terry Lynn Follensbee	Parking Facility Cashier	11/03/2008
Daniel Fowler, III	Police Officer	8/21/2008
Nicholas Giaccone	Police Chief	8/20/1973
Daniel Gillis	Sergeant	8/28/1995
Timothy Goodwin	Communications Officer	2/17/2000
E. Douglas Hackett	Communication Services Coordinator	7/22/1999
Ryan Kennett	Police Officer	5/28/2008
Shannon Kuehlwein	Police Officer	4/07/1998
Kevin LaHaye	Communications Officer	10/23/2006
Joshua Lee	Police Officer	5/28/2008
David Luther	Sergeant	8/20/1990
Christopher McEwen	Parking Control Officer	12/08/1992
Francis Moran	Captain	5/30/1988
Christopher O'Connor	Prosecutor	10/04/2004
Patrick O'Neill	Lieutenant	1/04/1988

Town of Hanover Employees

Cont'd...

POLICE DEPARTMENT	<u>Job Title</u>	<u>Date of Hire</u>
Alan Patterson	Police Officer	3/19/2001
Richard Paulsen	Police Officer	4/29/2002
Marisela Platt	Parking Control/Facility Supervisor	10/05/2000
Elizabeth Rathburn	Administrative Secretary	9/04/2002
Steven Read	Police Officer	6/13/1990
Bradford Sargent	Sergeant	5/08/2000
David Saturley	Communications Officer	2/15/1998
Rolf Schemmel	Police Officer	7/08/2002
Sheryl Tallman	Records Coordinator	4/28/1997
Matthew Ufford	Police Officer	3/13/2006
Randy Wagoner	Communications Officer	6/24/1994
PUBLIC WORKS	<u>Job Title</u>	<u>Date of Hire</u>
Neal Augustyn	Custodian	1/09/2006
Francis Austin	Facilities and Fleet Manager	5/04/1992
Seth Bean	Wastewater Treatment Assistant	8/13/2001
Mark Bean	Stockroom Clerk/Mechanic Assistant	2/13/2006
Christopher Berry	Equipment Operator/Highway Maint. Worker	3/17/2003
Leonard Bolduc	Sewer Maint. & Const. Crew Supervisor	7/11/1986
Todd Bragg	Senior Mechanic	7/04/1988
Larry Brown	Light Equipment Operator	12/01/2008
James Cadwell	Equipment Operator/Highway Maint. Worker	4/21/2008
Michael Chase	Operations Manager	5/02/1983
Brandon Corey	Wastewater Treatment Technician Asst.	2/04/2008
Mark Curulla	Custodian	7/31/2006
Roger Darisse	Equipment Operator/Highway Maint. Worker	8/13/2003
Moses Delphia	Equipment Operator/Highway Maint. Worker	1/26/2004
Kimberly Depelteau-Tracey*	Water Quality Technician	2/09/2009
William Desch	Urban Forester/Grounds Superintendent	1/01/1990
Steven Driscoll	Building Maintenance Technician	3/07/2005
John Dumas	Water Superintendent	9/21/1998
David Field	Equipment Operator/Highway Maint. Worker	4/21/2008
Donald Foster	Fleet Foreman	5/11/1998
Michael Grady*	Water Distribution Worker	1/05/2005
Bernard Hazlett	Water Distribution Worker	9/16/1982
Robert Henry, Jr.	Equipment Operator/Highway Maint. Worker	1/26/2004
Robert Henry, Sr.	Grounds Crew Leader	1/01/2007
Terry Jillson	Administrative Assistant	7/01/2000
Peter Kulbacki	Director of Public Works	12/22/1997
John LaHaye	Equipment Operator/Highway Maint. Worker	1/27/1997

Town of Hanover Employees

Cont'd...

PUBLIC WORKS	<u>Job Title</u>	<u>Date of Hire</u>
Susan Love	Inventory Control/Data Entry Clerk	7/17/2000
John Lusona	Equipment Operator/Highway Maint. Worker	12/27/2006
Randall MacDonald	Highway Operations Supervisor	3/03/1997
Kevin MacLean	Wastewater Treatment Superintendent	8/18/2003
James Messier	Equipment Operator/Highway Maint. Worker	8/14/2003
Steven Perry	Equipment Operator/Highway Maint. Worker	5/29/2002
Wayne Piekarski	Head Custodian	1/17/2006
Mark Roper	Wastewater Chief Operator	8/28/2006
Bruce Sanborn	Equipment Operator/Highway Maint. Worker	4/19/2008
Richard Scheuer	Wastewater Treatment Technician	6/18/2008
Dennis Smith	Wastewater Treatment Technician	5/09/2000
Betsy Smith	Administrative Assistant	5/02/1988
Brian Smith	Arborist	12/01/2003
Raymond Swift	Sewer Maintenance & Construction Worker	6/15/1987
Matthew Walker	Water Distribution Assistant Supervisor	7/17/2000
Donald Ware	Utility Engineer	11/13/2000

*Employees that left the Town's employment in 2009

TOWN OF HANOVER

2010 “MILESTONES” LIST = 20+ YEARS

#	DEPT	EMPLOYEE	DEPARTMENT	HIRE DATE
YRS	HEAD			
41	1986	ROGER BRADLEY	FIRE DEPARTMENT	10/09/1969
37	1994	NICK GIACCONE	POLICE DEPARTMENT	8/20/1973
36	1974	HANK TENNEY	RECREATION	7/08/1974
28		BERNARD HAZLETT	PUBLIC WORKS	9/16/1982
27		MICHAEL CHASE	PUBLIC WORKS	5/02/1983
26		CHARLOTTE BERNINI	HOWE LIBRARY	1/01/1984
26		ANN SCHOFIELD	HOWE LIBRARY	4/06/1984
24		LEONARD BOLDOC	PUBLIC WORKS	7/11/1986
23		MARY HARDY	HOWE LIBRARY	1/08/1987
23		RAYMOND SWIFT	PUBLIC WORKS	6/05/1987
23		MICHAEL HINSLEY	FIRE DEPARTMENT	8/13/1987
23		MARK CARUSO	POLICE-PARKING DIVISION	10/26/1987
22		PATRICK O'NEIL	POLICE-PARKING DIVISION	1/04/1988
22		BETSY SMITH	PUBLIC WORKS	5/02/1988
22		FRANCIS MORAN	POLICE DEPARTMENT	5/30/1988
22		JANICE GRADY	HOWE LIBRARY	6/27/1988
22		TODD BRAGG	PUBLIC WORKS	7/01/1988
20		WILLIAM DESCH	PUBLIC WORKS	1/01/1990
20		STEVEN READ	POLICE DEPARTMENT	6/13/1990
20		DAVID LUTHER	POLICE DEPARTMENT	8/20/1990
20		GAIL SCHAAL	RECREATION/SENIOR CTR	10/29/1990

Number of Employees per Department with Twenty (20) or more years of employment with the Town of Hanover: Seven (7) Public Works, Two (2) Fire, Four (4) Howe Library, Six (6) Police, and Two (2) Recreation.

Administrative Services Department

The Administrative Services Department handles much of the ‘back room’ financial transaction processing in support of the wide range of Town services provided to our citizens. The three-person accounting team handles the Accounts Payable, Payroll, Accounts Receivable, Cash Receipts, Budget Development, and other general accounting and financial reporting duties for the Town. In addition, the Department provides staff support to the Trustees of Trust Funds and coordinates the Town’s risk management program.

Significant highlights of the past year include:

- With the completion of the MIS wiring project to connect Town facilities via a fiber network, departments now have decentralized access to timely financial data. Each department has read-only privileges in the Town’s accounting system to access real-time accounting, payables and purchasing information for their departmental accounts.
- The Accounting Coordinator was appointed by the Selectmen to serve as Town Treasurer and is actively engaged in maximizing short term interest earnings and monitoring Town expenditures and receipts.
- The Accounting Assistant instituted a new series of position numbers in the Payroll system to ultimately utilize position budgeting and to improve FTE reporting.
- Selected Financial Transactions Processed during fiscal year 2009 -

Payroll Payments to Employees	7,585 direct deposit transfers 2,120 payroll checks issued
Accounts Payable Payments	3,809 checks processed to 796 different vendors

Staff: Betsy McClain, Director of Administrative Services; Pat Coutermarsh, Accounting Coordinator and Treasurer; Karen McCusker, Accounting Assistant.

Assessing Department Report

The Assessing Department is responsible for maintaining the Town’s property assessment records and providing the taxpayers of Hanover with a cost effective property tax system that is both fair and equitable. Information on the assessment of property, the abatement process, and exemptions is available on the Town’s website at www.hanovernh.org or at the Assessing Office on the first floor of Town Hall.

Local Real Estate Market: The local real estate market has softened over the past twelve months and depreciation, although slight, has become a factor. This trend followed a relatively stable market over the previous two years. Demand for residential homes and condominiums remains flat and is not expected to improve in the short term. In fact, looking forward, depending on many factors including the direction of the national economy, the local real estate market may worsen and depreciation could become a

significant factor. This would affect all segments of the market: residential, commercial, industrial and institutional.

Average Assessment: The Town’s equalization rate for tax year 2009 is 97.2%, which means the average assessment in Hanover is at 97.2% of market value as of April 1, 2009. The equalization rate for tax year 2008 was 94.4%; the increase in the ratio between the two years is the direct result of a softening of the real estate market over the past 12 months. We will continue to monitor this trend very closely over the next twelve months.

Property Revaluation Program: By state law, providing that the Selectboard does not choose to do it sooner, the next revaluation program is scheduled for Tax Year 2013. It will be completed, as were the last two programs, primarily by the Assessing staff with help from a contract employee/data collector, and it will cost approximately one quarter of what it would be if the town contracted with a private company. The first phase of the program, property inspections, will begin in the spring of 2011 and will continue through 2013. It is extremely important that the Town continue to take the steps required to maintain and improve the accuracy of the current property data. Fair and equitable assessments are the goal of any revaluation program and cannot be accomplished without accurate and timely property inspection data.

Tax Year 2009 Summary of Assessments

Land		
	Current Use (19,453 Acres)	\$ 1,769,500
	Conservation Restriction	8,300
	Residential	537,034,300
	Commercial/Industrial	<u>90,929,200</u>
	Total Taxable Land	\$ 629,741,300
Buildings		
	Residential	\$ 935,036,100
	Commercial/Industrial	<u>346,207,300</u>
	Total Taxable Buildings	\$ 1,281,243,400
Public Utilities		
	Water	\$ 16,499,400
	Electric	<u>11,581,500</u>
	Total Taxable Public Utilities	<u>\$ 28,080,900</u>
Total		<u>\$ 1,939,065,600</u>

Staff: Michael J. Ryan, Director of Assessing; Sue Girouard, Financial & Information Analyst.

Etna Library

The Hanover Town Library, commonly referred to as the Etna Library, has had a busy year with preschool story times, holiday programs for children, book groups, author visits and summer picnic programs. The historic library building has been carefully tended to with repairs to the outer walls and slate roof.

All of the Etna Library's materials are included on KnowHowe, the online catalog of the Howe Library. The library holds a permanent collection of approximately 8,000 books and recorded books. In addition, a rotating collection of videos and recorded books is provided through the library's participation in the Librarians of the Upper Valley Cooperative.

The library features current books as well as classic titles for adults. Two window shelves hold appealing displays of the new adult fiction and non-fiction titles. For children, the picture book and fiction collections include many new titles as well as childhood favorites remembered by our adult visitors. The children's nonfiction section contains timely information on topics including science, history, crafts, sports and biographies. Shelving for the young adult section has recently been increased to allow an enhanced collection of teen books.

Recorded books are popular for both adults and children. These are available both through books on cassette/CD and through New Hampshire Downloadable Audio Books. Audios can be downloaded either on a home computer or at the library. A circulating MP3 player can be borrowed for listening to the recorded books. We welcome you to try this relatively new service and are happy to answer questions about the procedure.

The library has become a popular meeting place for book groups. The Etna Library book group, which selects a list of classic and contemporary titles, meets monthly. Reading selections and meeting times are announced on the library's webpage (www.hanovernh.org/etnalibrary). In addition, several other book groups use the space for their meetings.

An increasing number of people are discovering that the library is a beautiful, quiet place to do internet research or to stop to look at their e-mail. High-speed internet access is offered to the public through the public terminal and also through wireless internet connection.

The library staff welcomes requests for books not in the library's collection. A courier service allows patrons to place a reserve on an item at either Howe or Etna Library and to choose where they would like to pick it up. Books, audios and videos can also be borrowed from other libraries in New Hampshire or elsewhere in the United States.

Directions, library hours and programs at the Etna Library are publicized on its webpage. Children's programs included story times for preschoolers, seasonal events for school-age children and the summer reading program. *Stories and Art* for young children is held twice a week at the Etna Library - Tuesday and Friday mornings at 10. Additional programs for children of all ages included Halloween, Winter Holiday, Valentines and Lunar New Year craft parties.

During the summer of 2009, Etna Library presented a full day program celebrating the birthday of Henry David Thoreau. D.B. Johnson and Linda Michelin presented their new book *Henry's Night*; Folk singer Terry Kitchen played and sang; Kurt Feuer read from Walden, accompanied by musicians Daniel Lynch and Bernard Waugh. In two additional programs at the Etna Library, artists guided children creating artwork. Karel Hayes, NH

Summer Reading Program Artist, demonstrated her writing and illustration of the book *The Adventures of Lucky the Lobster Buoy*. Artist/librarian Nilda Gomez led children in using watercolors. *Stories and Art for the Whole Family*, a program of books and crafts for children of all ages, was presented weekly throughout the summer.

In Spring 2009, Dr. Robyn Jacobs talked to adults on the topic of “Taking Control of Your Health”. In the Fall, Geraldine North presented “Making Animals with Wool”, a rug hooking program for children and adults.

This year, the Etna Library Board of Trustees combined the annual Mud Season Reading Program with a “Community Read” of the title *The Surrogate Thief* by Archer Mayor. Throughout March and into mid-April, readers were invited to review a book they had recently read. Review slips were posted on the library bulletin board and used as raffle tickets. In the finale to the program, Archer Mayor discussed his experience and writing.

The Etna Library extends grateful thanks to all of the dedicated volunteers who have shared their time with the library this year. On Saturday mornings, volunteers staff the library. Every week-day, volunteer couriers deliver books between Howe and Etna Libraries. Volunteers run two annual activities – the June Book Sale and the Thanksgiving Pie Sale. The Pie Sale is a delightful product of the generosity of the Etna Ladies Aid and the Etna Library volunteers.

Barbara Prince, Librarian

**Hanover Town Library
Performance Indicators**

	FY 2004	FY 2005	FY 2006	FY 2007	FY2008	FY2009
Total Circulation	8,920	10,124	9,922	9,745	8,696	9,168
Adult Circulation	3,987	4,745	4,780	4,505	4,197	4,421
Juvenile Circulation	4,658	5,379	5,142	5,240	4,499	4,747
Patron Visits	4,729	4,574	4,568	4,344	4,386	4,938
Adults	2,838	2,907	2,901	2,730	2,771	3,281
Children	1,891	1,667	1,667	1,615	1,615	1,657
Library Programs	114	118	107	126	122	121
Program Attendance	1,985	1,487	1,393	1,433	1,466	1,452
Volunteer Hours	187	128	138	165	134	131
Registered Patrons	234	256	256	228	242	249
Hours Open Weekly	20	20	24	24	24	24

Library Hours: 28 per week

Monday - 2:00 to 7:00; Tuesday - 9:00 to 2:00; Wednesday – 2:00 to 6:00; Thursday – 2:00 to 7:00; Friday – 9:00 to 4:00; Saturday - 10:00 to noon. Closed Sunday. For more information, please call the library at 643-3116 or e-mail etna.library@hanovernh.org.

Staff: Barbara Prince, Librarian; Mary King, Library Assistant.

Fire Department

Mission Statement

The mission of the Hanover Fire Department is to protect life, property and the environment and to reduce pain and suffering encountered through fire, medical and environmental emergencies by providing education, prevention, suppression and medical services to the citizens and visitors of our community in a professional and fiscally responsible manner.

The Hanover Fire Department is a combination department, meaning that we have full-time paid members and we have paid call members, more commonly called volunteers. We are short staffed with volunteers and encourage anyone with an interest in serving the community to get in touch with us to explore opportunities with the department.

Firefighter/Paramedic Jeremy Thibeault was promoted to the rank of Captain to fill the vacancy left by Captain Michael Clark's retirement in March 2009.

During the past year, Robert Mousley and Jeremiah Linehan became nationally registered Paramedics and are now licensed to practice at the advanced level.

After nearly twelve years of service to the Town, Firefighter/Paramedic Richard Low II resigned to pursue an employment opportunity in the private sector in Florida.

This past Fall, our EMT's were trained in the administration of the H1N1 flu vaccinations and have been working at several regional flu clinics.

We take this opportunity to thank the citizens of Hanover for your support so that we can continue to serve you in your time of need.



Fire at 5 Webster Avenue



Firefighters:
Scott Letson, Capt. Jeremy Thibeault,
Joshua Merriam and Jared Cook

Fire Services

	<u>FY'08</u>	<u>FY'09</u>	<u>7/09 – 01/10</u>
Structure Fires	14	21	11
Vehicle Fires	7	2	1
Brush Fires	2	6	2
Trash/Dumpster	3	9	3
Spills or Leaks	39	20	5
Electrical Problems	49	52	15
Water Evacuations	13	13	8
Smoke Removal	4	1	1
Smoke Odor	22	13	8
Malicious False Alarms	9	9	7
Mutual Aid Provided	17	25	9
Alarm Malfunctions	93	102	96
Unintentional Alarms	289	288	157
Other*	91	155	95
Total	<u>652</u>	<u>716</u>	<u>418</u>

*Includes: Salvage, Police Assistance, Steam Leaks, Elevator Malfunctions, Service Calls, Rescue Calls and Extrication

Emergency Medical Services

	<u>FY'08</u>	<u>FY'09</u>	<u>7/09 – 01/10</u>
Hanover	778	763	408
Lyme	98	91	57
Norwich	128	149	81
Mutual Aid	51	68	44
Total	<u>1,055</u>	<u>1,071</u>	<u>590</u>

Full-time Staff: Roger Bradley, Fire Chief; Michael Gilbert, Bertram Hennessy, Michael Hinsley and Jeremy Thibeault, Fire Captains; Judy Stevens, Administrative Assistant; Larry Ackerman, Jared Cook, Robert Diehm, Christopher Doolan, Wayne Dunham, John Emerson, Benjamin Lefebvre, Scott Letson, Joshua Lounsbury, Joshua Merriam, Jay Whitehair, Firefighter/EMTs; Brian Ellstein, Michael Hanchett, Jeremiah Linehan, Robert Mousley, Firefighter/Paramedics.

Part-time Staff: Jeryl Frankenfield, Fire Prevention Inspector

Call Firefighters: Richard Baughman, Julie Bean, Timothy Bent, Glenn Elder, John Hochreiter, Shannon Kuehlwein, Troy Leatherman, David Pelton, Kenneth Pelton.



Mission:

Howe Library brings together people, resources and information to engage our minds and to strengthen connections to our community and the world.

2009 began with Mary Ryan, Technical Services Assistant, moving to full-time employment after working part-time since 1994. Howe Library now has eight full-time staff and 16 part-time staff, equaling 14.2 full-time equivalents (FTEs). While the number of staff has remained relatively stable over the years, with only a 2.2 FTE increase in 21 years, library use continues to climb. Since 2001 our circulation has increased 20%, the number of programs and program attendance have both increased by 37%, and reference questions have increased 27%. Detailed performance indicators are listed on the next page.

Last year a new museum pass lending program was created thanks to a generous donation to The Howe Library Corporation. This donor contributed additional funds in 2009 so that we could add two more museums to our offerings. We now provide free or reduced cost passes to ten New England museums: Boston Children's Museum, Christa McAuliffe Planetarium, Currier Museum of Art, ECHO Lake Aquarium and Science Center, Eric Carle Museum of Picture Book Art, Fairbanks Museum & Planetarium, Isabella Stewart Gardner Museum, Mass MOCA, Museum of Fine Arts, and Vermont Institute of Natural Science.

For the third consecutive year Howe Library received a \$10,000 donation from the Sunup Foundation in memory of Joy Lange Boardman, a long-time library volunteer. The 2009 gift has been designated for books and a welcome board for Appalachian Trail hikers. You might recall that some funds from the 2008 donation were used to purchase four Amazon Kindles and this service continues to be extremely popular.

Collaboration with area libraries continues to be a high priority and Howe Library partnered with Dartmouth's Baker-Berry Library, Norwich Public Library and Lebanon Public Libraries in May 2009 to host a presentation by award-winning author and illustrator David Macaulay. Mr. Macaulay's books, including *The Way Things Work*, *Castle*, *Pyramid*, and *Cathedral*, have sold more than three million copies in the U.S. and have been translated into dozens of languages. More than 190 attendees enjoyed hearing our Upper Valley neighbor talk about "Building Books: The Art of David Macaulay". Efforts are underway for our second lecture, to be held October 24, 2010, with Gregory Maguire, author of *Wicked* and *Son of a Witch*.

In 2008 the Howe was awarded a \$10,000 grant from The Donley Foundation for teen services and in August 2009 Mary Lockhart joined our staff as our first-ever Teen Services Specialist. Mary works 17 hours each week and offers a variety of programs for teens including using digital cameras, gaming, spooky stories, and art programs in collaboration with the Hood Museum. Our teen patrons are thriving with Mary's extra attention and welcoming personality. Circulation of teen materials has doubled since the completion of the 2005 library addition and renovation – from 4,813 in fiscal year 2005 to 9,436 in fiscal year 2009. Mary has also created a special High School Corner in the loft that offers books of interest to this age group.

Our first community-wide reading series -- “Everyone is Reading” -- was held in September and October, using the Pulitzer Prize-winning book *March* by Geraldine Brooks. Community members worked for more than one year to create programs for all ages such as a “Songs of the Underground Railroad” concert, lectures on New Hampshire and New England during the Civil War, a visit to the Alcott homestead, and book discussions. A total of 552 people participated in 15 programs. This series was so well received that it will become an annual event. The fall 2010 title is Tracy Kidder’s newest book, *Strength in What Remains*.

Mary H. White, Library Director

Howe Library – a partnership of The Howe Library Corporation and the Town of Hanover
 13 South Street Hanover, New Hampshire 03755 603.643.4120 www.howelibrary.org



Howe Library Performance Statistics FY04 – FY09

	2003 - 04	2004 - 05*	2005 - 06*	2006-07	2007-08	2008-09
Items owned	70,768	71,321	73,239	74,200	75,439	77,246
Circulation, total	246,396	233,260	251,601	274,817	282,214	298,837
Holds/reserves placed	9,214	9,288	9,536	11,518	11,890	13,390
Registered patrons	6,424	6,857	6,254	6,363	7,471	7,081
Resident patrons	4,936	5,460	4,664	4,614	4,567	4,105
Days open	337	332	329	329	336	335
Hours open, weekly average	56	56	58	58	58	58
Visitors, estimated	202,200	149,400	165,300	197,400	228,608	235,200
Reference questions	8,924	8,412	10,901	10,681	10,612	11,112
Interlibrary loan transactions	3,243	3,103	2,968	2,931	3,270	3,208
Library sponsored programs	275	350	492	499	518	573
Attendance/library programs	7,263	6,326	8,378	8,195	7,978	9,175
Public meeting room usage	369	0	285	557	561	692
Total meeting room usage	676	0	469	899	826	997
Volunteer hours	2,134	1,717	2,175	2,095	2,215	2,599
Electronic database usage	12,462	13,840	9,767**	7,397	6,609	6,959
Howe website-pages accessed	138,870	146,361	208,882	239,168	237,802	226,000
Public computer use, in-house	36,660	34,630	37,492	56,183	58,740	59,070

*Library under construction April 2004 through October 2005 - no meeting rooms and limited access

**Sessions, not searches

Human Resources Department

Recruitment and Staffing: The Town of Hanover received and processed 207 employment applications for 13 vacant positions.

Labor Relations: The Town has three collective bargaining units. Employees of the Public Works Department are represented by the American Federation of State, County, and Municipal Employees (AFSCME), the Fire Department by the International Association of Fire Fighters (IAFF) and the Police Department is represented by the NEPBA Local 27, IUPA, AFL-CIO Hanover Police Union. AFSCME is under contract to 6/30/2011. NEPBA and IAFF contracts are to be approved by the voters at Town Meeting and will extend to 6/30/2010.

Benefits: All Town employees, union and non-union, participate in precisely the same broad-menu flexible benefits package, including health insurance, dental insurance, short and long term disability, life insurance, medical and dependent care reimbursement accounts and voluntary supplemental insurances. Other benefits such as vacation, sick, and personal leave are uniform for all employees throughout the Town. Town employees participate in the New Hampshire Retirement System and have the option to also participate in several supplemental retirement programs.

Health and Safety: The Joint Loss Management Committee meets to review Workers' Compensation claims and promotes safety, health and wellness programs for Town employees. The Committee is committed to initiating and sponsoring safety and wellness activities throughout the year. This year all benefits eligible employees were able to participate in a screening program for Blood Pressure, Glucose and Cholesterol at no cost. It was decided at the December meeting to restructure the Committee in 2010 and develop a new agenda with stronger focus on safety. The JLMC members are:

Employer Representatives & Employee Representatives

Myra Johnson, Human Resources, Administration

Bert Hennessy, Captain, Fire Department,

Frank Austin, Facilities and Fleet Manager, Public Works Department

Sherry Colfer, Facilities Manager, Parks and Recreation

John Dumas, Superintendent Water Department

Robert Henry Sr., Grounds Crew Leader, Public Works Department

Richard Scheuer, Wastewater Treatment Technician, Public Works Department

Darlene Cook, Assistant Town Clerk/Receptionist, Administration

Anne Schofield, Library Assistant II, Howe Library

David Saturley, Communications Officer, Police Department;

Training Programs: On-going training programs ensure that our employees maintain basic skills with educational updates to help them perform efficiently. Besides programs sponsored by the Joint Loss Management Committee, workshops were provided by the Local Government Center. A 3 day Leadership Training Workshop was offered to all supervisors from the Department of Public Works that was very successful.

Administrative Assistants Group: This group, with representatives from all departments, meets on an ad hoc basis to discuss various issues such as payroll procedures, educational opportunities, computer service, and ways to make the processes more efficient with fewer problems. This networking serves to forge stronger mutual support for all while solving many problems. The Town Administrative Assistants Group representatives are:

Janice Grady – Howe Library
Terry Jillson – Water Works Company
Elizabeth Rathburn – Police Department
Beth Rivard – Planning and Zoning
Betsy Smith – Public Works
Judy Stevens – Fire Department

Ad Hoc Members: Karen McCusker – Accounting Assistant
Jeanne Vieten – Community Center Program Assistant

Charitable Activities: 18 employees support the Upper Valley United Way

At Christmastime, 12 of our employees supported a gift program through LISTEN by adopting a senior citizen and a family in need by filling their wish lists.

Staff: Myra Johnson, Director and Gloria LaCasse, HR Assistant.

Management Information Systems

The Management Information Systems (MIS) Department assists departments in selecting, implementing, and utilizing software solutions to improve government services. The MIS Department oversees the Town's wide area network and a standardized hardware replacement schedule, managing standard desktop components over a 4-year useful life. The Department is also responsible for negotiating and managing various networked copier contracts.

Staff: Corey Stevens, Director of MIS; Gerry Macy, Information Technology Assistant (part-time)

Parks and Recreation



2010 Winter Olympic Gold Medalist Hannah Kearney and Hank Tenney, Parks & Recreation Director

Hannah Kearney played soccer for Hank at Hanover High School from 2000-2003 accumulating 97 point {52 Goals 45 Assist} to rank 4th in school history. She was Captain of the 2003 team and helped the team win two state titles {2001 & 2002}. She was All State 4 straight years; one of only 5 players that have accomplished this at Hanover. During her four years her teams went 70-6-2. Her 2001 team was ranked 18th in the USA and her 2002 team was ranked 24th in the USA. A true champion and leader. She is one that Hanover and Norwich can be very proud of.

Facilities: The Parks and Recreation Department is located in the Richard W. Black Recreation and Senior Center (RWBC), which is located at 48 Lebanon Street. The RWBC, which is fully handicapped accessible, is open to the public Monday through Friday, 9 am through 6 pm, and Saturdays, 10 am – 6 pm. At other times the building may be accessed by reservation which may be made through the Facility Manager by calling 643-5315.

The RWBC is a 22,000 square foot, two story building, with a full basement. The first floor houses the Facility Manager's office, the Reception desk, the "Teen Lounge", the Director's Office and the Multi-Purpose Room & Kitchen. The Multi-Purpose Room offers an athletic-style gym with half court basketball and when combined with the Dining Room can be used for large functions. The Multi-Purpose Room also has a drop down theater projection screen and sound system. The rear portion of the first floor is designated as the Senior Center which offers an attractively designed living room/kitchen facility, a health screening area and crafts center. The Senior Center Coordinator's office is also in the Senior Center.

The second floor of the RWBC offers five Conference and Activity Rooms which can accommodate between 12 and 50. The Assistant Director and the After School Adventures Director have offices on the second floor. The Center is well equipped with tables, chairs, craft equipment, electronic equipment, presentation materials and a wide variety of athletic/recreation gear, including the birthday party favorite: the blow-up Bouncy House.

Programs: The RWBC offers a variety of age specific programming for tots through adults. They include Super Playhouse, Kinder Play, Clay & Kids, French, Start Up Kids computer classes, a variety of drawing and hands-on art classes, Line Dancing, drop-in volleyball, yoga, Tai Chi, teen & adult dance classes, Babysitter Training, SAT Prep classes, watercolor and still life painting. This holiday season the Center sponsored a canned food drive which was a great success, the food collected was delivered to the Haven. There are several successful camps run by the Recreation Department which include Vacation Mini-Camps, ‘Tween Camp, Camp Dragonfly, Camp Circle H, and Camp Quest.

After School Childcare Program: In 2007, due to low enrollment and the departure of the Director, the HOST program was put on hold. At the beginning of the 2007-2008 school year, representatives from the Town of Hanover, Howe Library, Richmond Middle School and the Hanover Recreation Department all met to work on a collaborative afterschool program for middle school students. From this committee’s work the After School Adventures program was created for the 2008 – 2009 school year. This new program is open to 4th, 5th, and 6th graders and meets at the Richmond Middle School. Activities include weekly field trips and special events, arts & crafts, sports & games, ooey goeey activities, science experiments, and student choice. The program meets Monday, Tuesday, Thursday, & Friday 3 pm to 5:30 pm and Wednesdays from 2 pm to 5:30 pm. The program has averaged 16 kids per day this year with Wednesday’s field trips being our largest day.

Special Activities: The Hanover Parks and Recreation Department once again offered a large number of varied special events throughout 2009. These events included: Pre-School Halloween Carnival, Halloween Movie Night, Halloween Haunted House, Annual Hanover Old Fashioned Fourth of July Celebration, Occom Pond Party, Muster Day, Family Nights, Easter Egg Hunt, Pajama Parties, 6th Grade Barbeque, Mini-Vacation Camps, Dragonfly Summer Camp, Circle-H Camp, ‘Tween Camp, Camp Quest 16th Annual 10K Turkey Trot, Make & Take Gift Night, 35th Annual Hanover Basketball Invitational Tournament, and five additional themed dances for middle school aged students.

Participation Statistics:

<u>Season</u>	<u>Athletic</u>		<u>Non-Athletic</u>	
Spring ‘09	Youth – 379	Adult – 200	Youth – 123	Adult – 75
Summer ‘09	Youth – 39	Adult - n/a	Youth – 155	Adult – 17
Fall ‘09	Youth – 449	Adult – n/a	Youth – 57	Adult – 67
Winter ‘09-’10	Youth – 211	Adult – n/a	Youth – 58	Adult – 54

<u>Season</u>	<u>Activity</u>	<u>Ray K-5</u>	<u>Activity</u>	<u>RMS 6-8</u>
Spring ‘09	Gr. K-1 Farm Baseball	54	Gr. 7-8 Boys Baseball	28
	Gr. 2-3 C Minor Baseball	39	Gr. 6-8 Girls Softball	22
	Gr. 3-5 Girls Softball	23	Gr. 6-8 Girls Lacrosse	44
	Gr. 4-5 Lacrosse	34	Gr. 6-8 Boys Lacrosse	72
			Gr. 6-8 Co-Ed Track	63
Summer ‘09	Soccer Camp – 95			
Fall ‘09	K Soccer	52		
	Gr. 1-5 Soccer	191	Gr. 7-8 Soccer	57
	Gr. 4-5 Football	32	Gr.7-8 Football	22
	Gr. 5-6 Field Hockey	18	Gr. 7-8 Field Hockey	35
	Gr. 2-4 Flag Football	31	Gr. 6-8 Volleyball	11
Winter ‘09-’10	Gr. K-6 Basketball	133	Gr. 7-8 Basketball	78
			TSI Basketball	10

Website: The Town of Hanover Recreation Department has a very in-depth website which continuously keeps the community in the loop regarding special events and programs offered. Directions to games, schedules, brochures, and specifics on various events can be found at <http://www.hanovernh.org/parks&recreation>.

Usage of the RWBC continues to grow. During the period July 1, 2008 through June 30, 2009, 3,207 clients reserved space in the Center for a total of 8,193 reserved hours. From July 1, 2009 until the end of the year, December 31, 2009, 1,550 groups reserved space in the Center. These figures included a variety of users. One of the biggest draws to the Center is families renting the Multi-Purpose Room and our Bouncy House for birthday parties. Other renters include the Hanover Boy Scouts, Hanover Cub Scouts, Hanover Girl Scouts, Ford Sayre Ski Club, Hanover Lion's Club, Institute for Lifelong Education at Dartmouth, Hanover Blue Wave Tae Kwon Do, Norwich Bridge Club, Upper Valley Dance Club, Youth In Action, Outreach House, Middle Eastern Dance Classes, Pilates, The Princeton Review, Christ Redeemer Church and Hanover Church of God, as well as a variety of Hanover High School clubs and teams.

Staff: Henry "Hank" Tenney, Director; Liz Burdette, Assistant Director; Gail Schaal, Senior Center Coordinator; Jeanne Vieten, Receptionist; Jessica Eakin, Youth-In-Action; Sherry Colfer, Facility Manager; John Wilmot, Building Maintenance, Nicole Leonard, After School Adventure's Program Director.

Planning and Zoning Department

The Planning and Zoning Department serves the Planning Board, the Zoning Board of Adjustment, the Conservation Commission, the Building Code Advisory Committee, and the Affordable Housing Commission. It is responsible for planning for the Town's future in such areas as land-use, economic development, housing policy, transportation, natural resource protection, and maintenance and enhancement of Hanover's special character and quality of life as identified in the Town's 2003 Master Plan. It is also responsible for zoning administration and enforcement, conservation administration, and building inspections and code enforcement.

Staff: Planning and Zoning Director Jonathan Edwards, Senior Planner Vicki Smith, Zoning Administrator Judith Brotman, Building Inspector Ryan Borkowski, Assistant Building Inspector Jeffrey Andrews, Administrative Assistant Beth Rivard, Planning and Zoning Clerk Debbi Franklin, and Recording Secretary Denise Shibles.

In addition, since June the Department has benefitted from having an in-house attorney, Erika Alders, on legal fellowship from the Boston law firm of Ropes & Gray; she has assisted staff and other departments in a wide variety of legal and regulatory topics.

Police Department



HPD Photo: Police Officers, Dispatchers, Parking Enforcement Officers, Administration and support personnel volunteered their time and participated in an effort to take a department photo last summer. The participants were dressed in their respective uniforms where applicable. Photographer Christine Wagoner of Lebanon, NH donated her time and talent to the project. It proved to be a successful, team building experience. The final product – a large department portrait is on display at police headquarters.

The men and women of the Hanover Police Department’s mission is to “provide professional and compassionate police service through partnerships that build trust, reduce crime, create a safe environment and enhance the quality of life in our community. To fulfill this mission we will have an uncompromising insistence on quality people who believe in the following core values: Integrity, Respect, Fairness, and Excellence.” The Police Department includes the following divisions: Administration, Patrol, Investigation, Communications, and Parking.

Patrol Division: In the 2008 Report we remarked that the police department patrol division was finally up to full staff and we are happy to report that we still were through 2009. Consequently, this enabled us to continue with the dedicated Traffic Enforcement officer (TEO) and the assignment of a patrol officer to the detective division. As a reminder, the TEO allows an officer to dedicate his or her time strictly on motor vehicle violations where different neighborhoods could be selected for directed patrols to address such problems as speeding and cut-through truck traffic. The assignment to detectives allows an officer to expand their knowledge in criminal investigations and to become more adept at interviews and interrogations, the preparation of arrest and search warrants, and the collection of forensic evidence. Officer Ufford has had this assignment throughout 2009.

A couple of important equipment purchases were made in 2009 that were made possible through federally sponsored grant programs. The patrol division now has a speed trailer at their disposal to be deployed in areas such as school zones to remind motorists to slow down. Also, solar powered flashing lights for the elementary school zone on Reservoir Road were added. These lights are activated via a computer to the times of the day that correspond with the beginning and end of the school day, even taking into consideration the early release on Wednesdays. Therefore, any enforcement specific to lower speed limits during those hours can be successfully prosecuted in the local district court.

Complementing our rolling stock, a Honda Ridgeline was purchased to replace the aging Ford Expedition. This vehicle provides added utility value for hauling signs and equipment, yet still offers seating for four and is used frequently in bad weather. The Ridgeline is equipped with most of the same equipment of our other patrol cars yet is a smaller vehicle with better fuel mileage than the full-size Sport Utility it replaced. For substantially less, the Ridgeline afforded the department a comparable vehicle with seating for four, and a load capacity equal to that of the Expedition.

We have been able to continue our participation in the Central New Hampshire Special Operations Unit. Sgt. Brad Sargent is an assistant Team Commander; Officer Paulsen remains in the tactical unit; and Dispatcher Goodwin handles communications at an event. By participating we are able to bring in a whole range of resources that we wouldn't be able to provide on our own should the need arise to cover anything from a hostage situation to the search for a missing child.

HPD Special Projects:

Water Filtration System: The Hanover Police Department was the first in the Town to reduce costs by switching from delivered bottled water to a filtration system that purifies water from the tap.

HPD Evidence Room Overhaul: An extensive project to review and consolidate evidence/property held at the Hanover Police Department was completed in the summer of 2009.

HPD/CNSOU Dartmouth College Active Shooter Drill: The Hanover Police Department and the Central NH Special Operations Team participated in a full day active shooter response exercise on the campus of Dartmouth College. College administrators and members of the Dartmouth College Department of Safety & Security contributed to the success of the drill.

Detective Division: The Detectives assisted the Patrol Division and solely handled a multitude of investigations. Their cases spanned the spectrum of the NH Criminal Code, to include theft/shoplifting, burglary, sexual assault, computer fraud/ID Theft, drug offenses, liquor law violations, and juvenile offenses. There were several large scale investigations which required the attention of this division, to include:

- The case of two men that were observed by an undercover detective conducting illicit drug activity in the Hanover Municipal Parking Lot #1 (behind Town Hall). The two were

arrested at the scene. A subsequent search resulted in the seizure of over \$11,000 in currency and other evidence connected to illicit drug sales.

- The case of a Dartmouth College student who had engaged an attempt to steal a laptop computer and a quantity of money. The investigation resulted in the recovery of all property and pending prosecution of the suspect.
- The investigation and prosecution of a high school student who was linked to numerous past thefts of bikes, electronics and cash in the Hanover area.
- The investigation of an apparent embezzlement matter at a local business. In an effort to identify the perpetrator and preserve evidence, extensive review of business records was completed. There was insufficient evidence to sustain a prosecution.
- The investigation of a Dartmouth College student for a reported sexual assault of another student. The case required that detectives to travel to NYC to conduct follow-up with the suspect. Ultimately, it was determined that the matter did not involve an act prohibited by the NH Criminal Code. No charges were filed.
- The investigation and prosecution of a Dartmouth College student for credit card fraud involving unauthorized withdrawals from an associate's bank account.
- The investigation and prosecution of a woman in connection with the embezzlement of funds from a local business. The follow-up involved an interview with the suspect in which a confession was received.
- The investigation and prosecution of two young women in connection to vandalism of a residence that was under construction in the Town of Hanover, and property at the Hanover High School.
- The investigation and prosecution of a male who participated in a Nigerian check scam which resulted in a local bank being defrauded over \$17,000.
- The investigation into a suspicious fire at Titcomb Cabin on Gilman Island, (CT River). As a result, a number of young persons were connected to the offense and believed responsible for the fire. Although no prosecution commenced in 2009, the case remains open pending any future new information.
- The investigation of thefts/burglaries at multiple offices throughout the campus of Dartmouth College. A transient male from Missouri was ultimately identified as the perpetrator. The male was later arrested in California and is pending prosecution in New Hampshire.
- The investigation and pending prosecution of a male who passed several bad checks at the Coop on two closed accounts. The suspect alleged that he was the victim of an extortion matter, occurring in another community.
- The investigation and prosecution of a teenage male who while attending a camp at Dartmouth harassed and assaulted a female camp attendee. This case required the completion of many interviews with camp representatives and attendees before a prosecution decision was made.

- The investigation and pending prosecution of a male driver who hit a female jogger with his vehicle in Etna. The suspect driver proceeded to take steps to try and hide what he had done and flee the scene.
- The investigation and prosecution of a Dartmouth College student who broke into the Dartmouth College Thayer Dining Hall and stole food and damaged computer equipment in an office during his entry into the building. Evidence of the crime included a recording from the building's surveillance video system.
- The investigation and pending prosecution of a male originally from Connecticut who committed a night-time burglary of a local computer business. The suspect broke into the business and stole several laptop computers. The investigation included the issuance of multiple search warrants and tracking the suspect's movements via cellular phone usage. Ultimately, the suspect was arrested as he attempted to sell one of the stolen laptops to an undercover detective from the Hanover Police Department in the City of Lebanon.
- The investigation and arrest of two young men from Hanover in connection to the attempted burglary of the Ray School. The intent of the burglary was the theft of laptop computer equipment. The suspects were also tied to thefts of other laptop computers at locations in Hanover.

Criminal Activity:

	2005	2006	2007	2008	2009	08-09 % Change
Patrol Division Statistics						
Murder	0	1	0	0	0	0%
Sexual Assault	11	2	11	7	4	-43%
Robbery	0	0	0	1	1	00%
Burglary	6	18	14	11	19	73%
Theft	197	215	168	199	181	-9%
Motor Vehicle Theft	2	2	4	2	2	00%
Arson	0	0	0	0	2	200%
UCR Stolen	\$98,565	\$191,611	\$161,482	\$201,448	\$202,638	1%
UCR Recovered	\$19,259	\$57,647	\$47,048	\$28,339	\$20,685	-27%
Recovery Ratio	18%	20%	30%	29%	9.8%	
Assault	32	33	40	30	53	77%
Forgery	13	4	3	6	2	-67%
Fraud	32	31	41	40	32	-20%
Vandalism	59	67	74	54	90	67%
Possession of Stolen Property	4	2	0	1	1	00%
Indecent Exposure	1	0	6	1	0	-100%
Drug Violations	47	49	41	55	31	-44%
DUI	27	25	37	17	40	135%
Liquor Violations	124	169	107	149	181	21%
Intoxication (PC)	74	59	30	27	50	85%
Disorderly Conduct	12	18	26	17	26	53%
Harassment	6	5	4	7	13	86%
Domestics	22	8	9	5	6	-20%
Facilitate an Underage Drinking Party	5	4	2	3	2	-33%
Open Container-Public	3	0	1	1	3	200%
Tobacco Violations	4	8	3	7	4	-43%

Land Violations (Zoning)	6	5	0	0	33	3300%
MV Unlocks	563	731	460	673	374	-44%
Detentions-Adult	227	180	110	145	191	32%
Total Arrests All Categories	459	459	347	396	498	26%
Accidents-Total	258	211	262	244	250	2%
Accidents-Fatalities	2	0	0	0	0	0%
Accidents-Injury	44	20	22	28	25	-11%
Accidents-Pedestrian	4	3	4	3	4	33%
Accidents-Hit and Run	61	50	90	78	80	3%
Accidents-Bicycle	2	3	2	5	1	-80%
Accidents-Reportable	192	142	170	162	175	8%
Total MV Stops	4,011	4,298	3,292	4,035	4,617	14%
MV Citations	490	478	358	365	523	43%
Speeding	264	238	184	169	224	33%
Towed Vehicles	97	213	139	79	95	%
Patrol Mileage	169,969	170,957	174,370	178,896	185,394	4%
Patrol Fuel (gallons)	14,320	14,149	13,434	14,296	15,748	10%

Communications Division: The Dispatch Center consists of the division's supervisor and seven (7) full time dispatchers. Three part-time employees also supplement the Center. The current staffing level was deemed necessary to adequately provide around-the-clock coverage to the other ten New Hampshire and seven Vermont towns that contract with the Town of Hanover for this service.

The Dispatch Center continues to seek grant funding opportunities to continue to update its aging radio infrastructure. Motorola estimates it will cost almost \$2.1 million dollars to replace the radio system with a modern system providing adequate coverage to our area. At the time of this writing, we have been unsuccessful in three attempts to seek funding.

The Communications Division's telephone system installation was completed early this fiscal year. We have now connected all municipal buildings into one phone system, and connected our telephone system to the City of Lebanon's phone system to allow for redundancy in our emergency communications center. We continue to work closely with the City of Lebanon Dispatch Center and are in the process of connecting their Computer Aided Dispatch System to our network for redundancy.

We have completed the complete installation of all new video surveillance systems within the Public Safety complex. This system replaces one whose parts were between 9 and 20 years old. It is an expandable system. It is our hope to integrate the video system at the parking garage and Lot #1 (behind the Town Hall) into this system in the near future.

We underwent a seamless upgrade to our Motorola Gold Elite Radio Console system. This upgrade replaced 8 year old PC Computers that had been running 24 hrs a day, 365 days a year.

In the upcoming fiscal year, the Communications Division will be gearing up for the federally mandated Narrow banding of our 11 radio channels. This includes replacing our Fire Radio Voter system, and several highway radios, and some Fire pagers. We will work on a replacement schedule and any possible grant funding for this purpose. This transition must be completed by January 1, 2013.

Dispatch Division Statistics	2005	2006	2007	2008	2009	%Change 08-09
Total Incidents	22,140	37,232	40,471	42,674	45,518	6.2%
Hanover Incidents	13,345	16,616	20,365	22,641	21,598	-4.8%
All Incoming Calls	74,587	98,224	87,032		126,947	%
Handled by Dispatcher	56,631	77,114	70,239		66,864	%
Calls Transferred	17,956	21,110	16,792		60,083	%
911 Calls	2,111	3,487	3,267	3,124	3,005	-4.0%
7 am-3 pm Calls	29,916	36,857	39,577		77,104	%
3 pm-11 pm Calls	21,728	30,003	27,896		41,295	%
11 pm-7 am Calls	5,356	8,906	8,419		7,592	%
SPOTS-Dispatch	128,248	307,059	300,573	293,582	331,769	11.5%
SPOTS-Mobile Data	97,156	134,073	153,490	180,874	391,710	63.5%
Police Calls-All Depts.	20,523	35,286	38,004	40,180	44,101	8.9%
Fire Calls-All Departments	3,778	3,533	3,254	3,114	3,264	4.6%
Ambulance Calls-All Depts.	1,204	3,262	3,144	3,023	3,217	6.0%
Fast Squad-All Depts.	579	915	727	772	694	-11.2%
Public Works-All Depts.	495	765	715	788	648	-21.6%
Bank Alarms	57	88	83	138	65	-112%
All Other Alarms	623	847	831	778	792	1.8%

Parking Operations: Staff of the Police Department and Parking Enforcement Division writes improper parking notices for violations of the Hanover Parking Ordinance, to include expired meters, parking in handicap zones without a permit, parking in prohibited areas and for parking on streets and lots after midnight during the winter.

Parking enforcement offices are located in Town Hall on the second floor, where staff accepts payments, answers questions and processes ticket payments through the use of their computer based violation tracking system. Parking accepts payments in several forms, to include cash, check and credit card. Credit card acceptance was instituted in 2007. Since that time, credit card transactions to pay for parking violations have reached 15% of total revenue in that area.

Revenue generated through parking related activities flows into a separate Parking Fund that is overseen by the Parking & Transportation Board and the Board of Selectmen. Funds are used to support on-street and parking facility operations, maintenance of parking areas, the Advance Transit shuttle service for commuters and future improvements to the parking system.

There are over 500 parking meters in Hanover, mostly offering two or three hour parking to customers and visitors of the Central Business District. Downtown employees can park in a large long-term metered lot (Marshall Lot) conveniently located on Maple Street, in one of eighty long-term non-metered public permit spaces situated on the periphery of the Business District or for free in Thompson Arena. Related permits are available at the parking office in Town Hall.

Parking operations also manages parking in the 289 space facility at 7 Lebanon Street, where both short-term and long-term parking is available for customers. The facility is open 24/7, with cashiers on duty between 7:00am and 9:00pm every day, but Sunday. A

validation program is in effect where merchants may purchase 1-hour free stickers at the parking office to then distribute to their customers that park in the facility. The covered sections of the facility are a good option for overnight parking during the winter parking ban. The parking ban is in effect November 15 through April 30 each year, between the hours of 12:01am – 7:00am.

During the year our first major expenditures on new equipment and maintenance for the parking garage since year 2000 were made. The equipment replacement included ticket dispensers, parking gates and computers. Preventive maintenance included repair of the membrane and sealing of walls and capstones to keep water from infiltrating into and damaging concrete slabs and brick.

Parking Division Statistics	2005	2006	2007	2008	2009	2008-09 %Change
Total Tickets	26,416	28,307	26,498	27,053	25,858	2.1
Handicap	42	47	64	35	72	-45.3
Loading - Bus	13	11	17	7	22	-58.8
Left Wheels to Curb	98	119	88	104	150	18.2
Expired Meter	22,700	24,243	22,665	23,957	23,095	5.7
Winter/Summer Parking Ban		1,381	1,383	1,651	882	-43.2
2-Hour Zone	43	50	38	7	2	-81.6
Improper Parking	100	100	153	151	156	-1.3
Meter Feeding	180	241	219	261	94	19.2
2&3 Expired Meter Violation		442	508	314	436	47.5
Prohibited Zone	675	665	535	515	491	-3.7
Towing Charge	29	6	19	17	15	-10.5
No Town Permit	677	862	685	569	422	-16.9
Sidewalk					18	N/A
Other					3	N/A
Court Actions	17	11	13	5	10	-61.5
Tickets Issued by Parking		26,416	26,479	24,219	24,306	6.4
Tickets Issued by Police		1,800	1,828	1,946	1,552	-33.9
Ticket Voids	1,709	2,441	2,573	2,702	2,793	5
Meter Revenue	408,807	402,161	393,962	367,957	408,048	-6.6
Fine Revenue	361,940	388,221	377,251	412,934	363,632	9.5
Immobilization Warnings		171	64	36	221	1025
Vehicles Booted	29	24	14	57	22	307.1

Hanover Juvenile Diversion: Hanover Juvenile Diversion has been administered by the Hanover Police Department since 1977. The current committee has 10 volunteer members from the communities of Etna, Hanover, Lyme and Norwich. In addition, there are 8 medical student volunteers (SET mentors). Diversion is the alternative to a court proceeding for first time juvenile offenders who qualify and are referred to the diversion committee by Hanover police officers or from the Lebanon District Court. The Hanover Juvenile Diversion Committee meets twice a month as needed.

In February 2009, at the recommendation of the Community Substance Abuse Advisory Committee, the police department began sending all juvenile cases directly to court and letting Judge McLeod make the determination of their disposition. Upon arrest, teenagers now go to court where their case can be handled by one of three options: Upper Valley Youth Court, Hanover Juvenile Diversion or be heard by the judge. This change was implemented to change the “entitlement” attitude that had become prevalent in the

community. The hope is that this new route of standing before the court will make an impact on teenagers to see that an arrest is a serious consequence and that the opportunity of diversion or youth court is an appropriate and meaningful resolution of an arrest and not a right. The only exception to this new procedure is that juveniles (15 and under) arrested for possession of alcohol will continue to go directly through the diversion process.

In 2009, one case went before the diversion committee. The judge chose to send all of the remaining juvenile cases to Upper Valley Youth Court.

Diversion Statistics for 2009:

Diversion In-takes for Alcohol and/or Marijuana Offenses	0
Diversion In-takes for Other Offenses	1
<u>Total Diversion In-takes for 2009</u>	<u>1</u>
Youth Court In-takes for Alcohol and/or Marijuana Offenses	0
Youth Court In-takes for Other Offenses	3
<u>Total Youth Court In-takes for 2009</u>	<u>3</u>

Failure to Complete Diversion or Upper Valley Youth Court 0

In 2008 and 2009, a combined total of 19 teenagers went through the Diversion and Youth Court process in Hanover. To date, there have been 0 repeat offenders arrested for a second offense giving a recidivism rate of 0% for the past two years.

Adult Diversion: The Adult Diversion program is for individuals in the 18, 19 and 20 year-old range who are first time offenders of the State of New Hampshire’s underage liquor law violations. A person’s participation in the program is dependent on the officer’s recommendation for the individual to attend the program.

In 2009, 102 people attended Diversion, out of which 2 were not Dartmouth students.

When a young adult is charged with an alcohol related violation and if they are recommended for attendance in the Adult Diversion program versus appearing in court, they contact the Diversion Program Coordinator at the Hanover Police Department to fill out the required paperwork. They are then scheduled to meet on a Saturday with a group of their peers and a Licensed Alcohol Drug Abuse Counselor to discuss issues surrounding alcohol use, abuse and other risky behavior. The person will then have a one-on-one follow up session with the counselor a few days later to get an individual assessment as to their risk level with alcohol and other behaviors that may be concerning. There have been an increasing number of students that have attended the program after requiring transport to the hospital due to their alcohol abuse.

The fee for the program is set at \$400 per person which covers the cost of the Counselor and other materials required for the program. For FY 09-10 we are anticipating that we will have close to the same number of attendees as last year. The expenditure of \$18,000 (level-funded) is to cover the psychologist who runs approximately two sessions per month at \$75 per hour. The first session is 7 hours and the follow-up one-on-one session is approximately half an hour per student.

The benefit for violators to take Diversion versus going to Court is that they will not have a record and they will receive enhanced education on the effects of alcohol and other risk behaviors in order for them to make safer choices in the future.

Full Time Staff at Year End: Chief Nicholas J. Giaccone, Jr.; Captain Frank Moran; Lieutenant Michael Evans; Lieutenant Patrick O'Neill; Detective Eric Bates; Sergeants: Daniel Gillis, Bradford Sargent and David Luther; Patrol Officers: Steven Read, Jeffrey Fleury, Shannon Kuehlwein, Alan Patterson, Jeffrey Ballard, Richard Paulsen, Rolf Schemmel; Matthew Ufford, Mark Butler, Ryan Kennett, Josh Lee, and Daniel Fowler, III; Administrative Assistant Elizabeth Rathburn; Records Coordinator Sheryl Tallman; Communications Coordinator E. Douglas Hackett; Dispatchers: Lisa Camarra, Randy Wagoner, David Saturley, Tim Goodwin, Fred Cummings, Kevin Lahaye, and Dianne Dufresne; Parking Enforcement Technicians: Mark Caruso, Christopher McEwen; Parking Secretary Adriane Coutermarsh; and Parking Control/Facility Supervisor Marisela Platt.

Public Works Department

The Public Works Department is comprised of eight (8) operating divisions:

- Administration
- Buildings
- Grounds
- Highway
- Fleet Maintenance
- Sewer Line Maintenance
- Water Distribution and Treatment
- Water Reclamation

The Department continues to provide staff and operate the Hanover Water Works Company through a contract.

Administration Division: The Administration Division provides long range planning, engineering, inspections, issuing of permits, and the overseeing of the daily operations. During 2009, the Administrative Division continued to oversee all Public Works Divisions and the Hanover Water Works Company, providing reviews and site utility inspections for Planning & Zoning, as well as overseeing the improvements to the Wastewater Treatment Facility.

- The staff spent considerable time and effort in the lead up to the Special Town Meeting on the Municipalization of the Hanover Water Works infrastructure. This included a comprehensive review of all infrastructure of the Water Works Company, assessment of condition, estimation of future costs of recommended improvements, and a preliminary priority plan.
- Work began in late spring on the upgrading and improvements to Allen Street. Improvements were completed by late summer 2009. After a three year delay, funding was received from FEMA for the replacement of the retaining wall on Ruddsboro Road (at the Falls corner).

- Improvements in the waste water system continue. Planning also continued for the third phase of facility work, which is targeted at the replacement of existing equipment, improving reliability, increasing emergency efficiency and reducing the community's carbon footprint.

Administrative Staff: Peter Kulbacki, P.E., Director; Michael Chase, Operations Manager; Don Ware, P.E., Utility Engineer; Betsy Smith, Administrative Assistant; Susan Love, Data Specialist; Terry Jillson, Water Company dedicated Administrative Assistant.

Buildings Division: The Buildings Division is responsible for the maintenance, custodial services and facilities management for all Town owned buildings. These buildings include: the Municipal Building located at 41 South Main Street; the RW Black Recreation and Senior Center located at 48 Lebanon Street; the Public Safety Building (which houses both the Police and Fire Department) located at 46 and 48 Lyme Road respectively; the Howe Library located at 13 South Street; the Etna Library and the Etna Fire House located in Etna, the Water Reclamation Facility (formerly known as the Wastewater Treatment Facility) located at Pine Knolls Drive; the Summer Park Subsidized Housing Units (3 building units) located at 42 Lebanon Street, the Parking Garage located off from Lebanon Street; and the Public Works Facility located on Route 120.

Significant accomplishments during 2009 included:

- Completed the installation of the standby generator at the Public Works Facility.
- Installed programmable thermostats throughout the Public Works Facility to automatically set back the heat after hours. Also installed a boiler control system to operate and shut down the boiler based on outside temperature.
- New insulated garage doors were installed at both the Public Works Facility and the Fire Department buildings.
- New flooring was installed in the training room at the Police Department.
- Installation of timers on the electric hot water heaters at the Public Works Facility and the Municipal Building to cut back energy usage after hours.
- Replaced all outdated smoke detectors at the Municipal Building.
- Upgraded smoke detectors and alarm system at the Summer Park Elderly Housing units to a Point ID System.
- Changed out the thirty-seven (37) year old boiler at the Fire Station to a high efficient full condensation boiler system.
- Re-stained the exterior on the old section of the Howe Library.
- Painted the outside window trim at the Municipal Building.

Buildings Division Staff: Frank Austin, Facilities and Fleet Manager; Steve Driscoll, Building Maintenance Technician; Wayne Piekarski, Head Custodian; Neal Augustyn, Custodian; Mark Curulla, Custodian.

Grounds Division: This year thirty-two (32) Valley Forge elms that were planted as seedlings in 1998 were planted in various city tree locations throughout the town. These neighborhoods included Woodmore, North Park, Dunster, East Wheelock, Valley/Conant and on town properties throughout. The seedlings were fifteen inch (15") tall saplings in the nursery back then and are now fifteen to eighteen foot (15-18') trees. The Valley Forge elm is the most Dutch elm disease resistant elm available. Other species were also planted including oaks and urban resistant maples.

Many mature trees were pruned and the ongoing elm treatment program of large elms is continuing. The largest elms are treated every two to three years for the prevention of Dutch elm disease.

The city gardens have been composted and tended by the town gardener, and 4,500 fall flower bulbs were planted for spring flowers.

Recreation field turf maintenance is an annual duty. It was a wet summer so the mowing process was a challenge. Over seeding and aeration in the early fall has restored the heavily used fields.

Several new tree species have been added to the cemetery arboretum. A tree labeling system is being worked on to provide those interested with identifying characteristics of the various cultivars.

Grounds Division Staff: William E. Desch, Urban Forester, Brian Smith, Arborist, Bob Henry Sr., Grounds Crew Leader, and Mike Eigenbrode, Arborist's Assistant.

Highway Division: The Highway Division is responsible for the infrastructure of the Town of Hanover. It is our mission to not only maintain the roads, sidewalks, parking lots and drainage systems, but to improve them as well. During the winter season the highway personnel accept the challenge of getting everybody to his or her destination safely and back again. Summertime is a very busy season making improvements to the infrastructure such as, but not limited to, pavement overlays (67 miles), upgrading of our gravel roads (33 miles), culvert & drainage upgrades, sidewalk reconstruction, special projects as assigned and ongoing right-of-way maintenance.

Accomplishments for 2008-2009

- The approach from Goose Pond Road leading to Wolfeboro Road was reconstructed and paved. This made it safer for traffic and also took care of drainage concerns from storm runoff into Goose Pond.
- Shoulder stone (crushed ledge and fines) was added to parts of King Hill Road along with a section of Pinneo Hill Road. Due to the high volumes of traffic on these roads, they are prone to potholes and wash boarding. By adding the shoulder stone we were able to make the roads safer plus extend our grading intervals on these roads.
- The Highway Department along with Fleet Services started a pilot program to **lower our carbon footprint and save fuel**. Todd Bragg from Fleet Services was able to program one third of our fleet dump trucks to a maximum of five (5) minutes of idle time. This resulted in the savings of **466.8 gallons of diesel fuel**. During the coming year, Fleet Services will take steps to program more of the fleet vehicles. The benefits will be enormous. It will lower our carbon footprint, save fuel and extend service intervals.
- The road surface reclaiming program was in full swing in 2009. A section of Hanover Center Road was done in an area that was prone to extreme heaving in the wintertime. The reclaiming process consists of grinding the old asphalt surface to a depth of twelve inches (12") and adding six inches (6") of new gravel. This will give the road a new sub-base of eighteen inches (18"). Chloride is then applied and Town crews start grading/compacting the new sub-base. Because our grader is equipped with a computer system that controls the slope of the road, many man-hours were saved in engineering layout. A new asphalt surface

consisting of a two inch (2”) base and a one inch (1”) wear course is then put down, increasing the asphalt life of the road from five (5) years to ten (10) years.

- Our culvert location and replacement program saw the replacement of approximately four hundred feet (400’) of failed culvert.
- The shim/overlay program placed 6,777 tons of asphalt on our development roads and neighborhood streets. This should keep these streets and roads in good shape until the next cycle in 12 years.
- Town crews rebuilt the business section of Allen Street. This included new sidewalks, new granite curbing, new drainage structures and new paving. Also new LED lighting was installed. The LED lighting will see an energy cost savings of 50% or more from the old style lighting.
- Four (4) Main Street light poles and fixtures were replaced this summer, starting our streetlight replacement program.
- Town crews painted all road markings, consisting of 39.5 miles of double yellow line, 75 miles of fog lines, 3,984 feet of crosswalk, 79 yield symbols, 81 pedestrian symbols, 2,400 feet of stop bars as well as all parking areas in town.
- Blacktop aprons were paved at the entrances to Three Mile Road, King Road and Hayfield Lane. This will stop the development of potholes at the stop signs that are caused by vehicles stopping and starting. This will also make it safer for the town grader. We will no longer need to pull or back out of the intersections into oncoming traffic while grading.
- Shed Two on Greensboro Road was reorganized. Earth mounds were constructed along with fencing and an entrance gate. This made room for an access road along with a parking area for Farr Field.

Breakdown of Highway Labor Hours:

Highway Labor Codes BY 2008-09

Labor Description	Reg Time	Percent of Reg Time	Total OT	Percent of Total OT
Administration	514.25	2.09%	81.50	1.98%
Consulting	24.50	0.10%	0.00	0.00%
Education	597.75	2.43%	0.50	0.01%
Vacation/Personal	1513.00	6.16%	0.50	0.01%
Sick	582.50	2.37%	0.00	0.00%
Project Inspection	93.50	0.38%	0.00	0.00%
Research	119.00	0.48%	0.00	0.00%
Safety Improvements	1.00	0.00%	0.00	0.00%
Servicing Dept Equipment	870.50	3.55%	12.50	0.30%
Departmental Improvements	140.00	0.57%	0.00	0.00%
Not Working	66.00	0.27%	0.00	0.00%
Holiday	1048.00	4.27%	0.00	0.00%
Workers Comp Time	1460.00	5.95%	0.00	0.00%
Bereavement Leave	8.00	0.03%	0.00	0.00%
Comp Time	4.00	0.02%	0.00	0.00%
Meeting	109.50	0.45%	0.00	0.00%
Cutting/Chipping	669.00	2.72%	0.00	0.00%

General Cleanup	607.25	2.47%	0.00	0.00%
Grading Roads	1321.00	5.38%	21.50	0.52%
Guard Rail Work	15.00	0.06%	24.00	0.58%
Hauling Gravel	257.00	1.05%	5.00	0.12%
Hauling Misc Material	61.00	0.25%	0.00	0.00%
Mowing/Trimming	231.75	0.94%	4.75	0.12%
Paved Road Repair	207.50	0.85%	0.00	0.00%
Gravel Road Repair	62.00	0.25%	1.00	0.02%
ROW Shoulder Work	354.50	1.44%	0.00	0.00%
Install Repair Replace Signs	520.50	2.12%	0.00	0.00%
Storm Cleanup	417.50	1.70%	15.25	0.37%
Traffic Control	38.00	0.15%	5.00	0.12%
Prep for Paving	0.00	0.00%	3.00	0.07%
Sidewalk Work	283.50	1.15%	35.00	0.85%
Sweeping Street/Sidewalks	344.00	1.40%	45.00	1.09%
Emergency Call	3.00	0.01%	84.00	2.04%
Miscellaneous	62.50	0.25%	0.00	0.00%
Pavement Markings	466.50	1.90%	64.00	1.55%
Parking Lots (Summer Maint.)	14.00	0.06%	35.00	0.85%
Sweep Parking Garage	1.00	0.00%	20.00	0.49%
Pressure Washing Sidewalks	52.50	0.21%	0.00	0.00%
Leaf Blowing	79.50	0.32%	0.00	0.00%
Roadside Garbage	2.00	0.01%	0.00	0.00%
Long Line Painting	159.00	0.65%	68.00	1.65%
Pushing Snow Back	242.00	0.99%	8.00	0.19%
Cutting Ice	48.00	0.20%	0.00	0.00%
Hauling Winter Sand	669.25	2.73%	4.00	0.10%
Hauling Gravel/Mud Season	262.00	1.07%	2.00	0.05%
Plowing Operations	555.25	2.26%	996.00	24.18%
Sanding/Salting	892.75	3.64%	740.75	17.98%
Snow Removal Operations	734.50	2.99%	878.25	21.32%
Parking Lots (Winter Maint.)	176.50	0.72%	264.25	6.42%
Sidewalk Winter Operations	244.50	1.00%	177.25	4.30%
Culvert Installation	248.50	1.01%	0.00	0.00%
Check/Clean Drainage	497.00	2.02%	19.50	0.47%
Clean Catch Basins	97.00	0.40%	0.00	0.00%
Storm Damage	477.50	1.94%	0.00	0.00%
Thawing Culverts	4.00	0.02%	3.00	0.07%
Ditching	620.50	2.53%	1.00	0.02%
Catch Basin Rehab	278.50	1.13%	4.00	0.10%
Howe Library Misc.	2.00	0.01%	0.00	0.00%
Street Festival	2.00	0.01%	15.00	0.36%
Shrine Game/Parade	8.00	0.03%	15.00	0.36%

Green Up Day	25.00	0.10%	10.00	0.24%
Chamber of Commerce/Misc.	4.00	0.02%	0.00	0.00%
Asphalt Recycling	260.50	1.06%	27.00	0.66%
Municipal Office Remodel	4.00	0.02%	0.00	0.00%
Wyeth Hunter Reclaim	4.00	0.02%	4.00	0.10%
Lyme Rd. Streetscape	176.00	0.72%	0.00	0.00%
Traffic Calming	7.00	0.03%	0.00	0.00%
Conservation Commission Misc.	10.00	0.04%	0.00	0.00%
Street Light Maintenance	31.50	0.13%	0.50	0.01%
Boat Landing	12.00	0.05%	0.00	0.00%
South Roundabout	2.00	0.01%	32.00	0.78%
Special Events	9.00	0.04%	0.00	0.00%
Lebanon St./S. Main Traffic Lights	2.00	0.01%	0.00	0.00%
Reservoir Road Rebuild	2268.50	9.24%	43.25	1.05%
Main and Wheelock Traffic Lights	31.00	0.13%	8.50	0.21%
Allen St. Rebuild	107.70	0.44%	264.00	6.41%
Grounds	8.00	0.03%	0.00	0.00%
Fleet	874.00	3.56%	10.00	0.24%
Fire Department	10.00	0.04%	0.00	0.00%
School	14.00	0.06%	0.00	0.00%
Parking Enforcement	111.50	0.45%	34.00	0.83%
Police Department	3.00	0.01%	17.00	0.41%
Recreation	13.50	0.05%	0.00	0.00%
Sewer Line Maintenance	310.50	1.26%	10.50	0.25%
Water Company	9.00	0.04%	2.50	0.06%
Buildings Department	804.00	3.27%	2.50	0.06%
	24552.45		4119.25	

Highway Division Staff: Randy MacDonald, Operations Supervisor; John Lahaye, Steve Perry, Chris Berry, Roger Darisse, James Messier, Robert Henry, Jr., Moses Delphia, Jack Lusona, Bruce Sanborn, James Cadwell, David Field, Larry Brown -- Equipment Operators/Highway Maintenance Workers

Fleet Service Division: The Fleet Service Division is responsible for maintenance of all Town vehicles, standby generators, and operational equipment and fuel systems. The Division provides regularly scheduled preventative maintenance on over 100 pieces of registered equipment and an additional 60 pieces of small equipment. In addition, our mechanics help out the Highway Division with snow removal and plowing when necessary. Significant accomplishments during this last year include:

- With the input from the Public Works Departments, the Line Maintenance Division and the Fire Department we prepared specifications for, and took delivery of, the following equipment:
 - Stainless V-Box Sander
 - Chipper

- Bull-Dozer
- Sewer Line Flusher
- Ambulance and Rescue Truck

Fleet Service Division Staff: Frank Austin, Facilities & Fleet Manager; Donald Foster, Jr., Shop Foreman; Todd Bragg, Senior Mechanic; Mark Bean, Stock Room Clerk/Mechanic's Assistant.

Sanitary Line Maintenance & Construction Division: The Line Maintenance crew is responsible for the safe and uninterrupted flow of wastewater from the source to the treatment facility. The crew maintained and improved forty-four (44) miles of the gravity sewer lines and over twelve-hundred (1,200) sewer manhole structures.

The Line Maintenance crew is also responsible for providing inspection of all new and replacement lines connecting to the existing sewer line system. This not only protects the Town of Hanover, but also ensures that the customer receives a high quality service.

- The Line Maintenance crew is responsible for the preventive maintenance of over forty-four (44) miles of collection system using a high-pressure flushing unit. Approximately sixty-five hundred (6,500) feet of sewer line are flushed on a monthly basis.
- The Line Maintenance crew continued with their annual root-cutting program this year, servicing more than three-thousand (3,000) feet of line in the past year with their Root Cutting Equipment.
- The Sewer Line Division replaced its eleven (11) year old Sreco sewer flusher with a higher pressure flusher made by US JETTING.
- The Sewer Line Division has started using some of the new trenchless technology referred to as "Slip Lining." Slip lining involves lining an old clay tile pipe with new PVC pipe, without digging up the road.
- This year, two-hundred and fifty feet (250') of old eight-inch (8") clay tile sewer line was slip lined with new pipe on Currier Street. Also slip lined was two-hundred forty-five feet (245') of six-inch (6") clay tile pipe on Sargent Street.
- Over four-hundred feet (400') of eight-inch (8") clay tile pipe was slip lined on Hovey Lane.
- Several sewer manholes and three-hundred feet (300') of sewer line have been replaced in and around Dartmouth College's new Visual Arts Center.
- With this year's paving program, twenty-five (25) sewer manholes frames and covers were upgraded for overlays and several others needed repairs.
- The crew provided the mowing and maintenance of approximately five to six (5-6) miles of sewer line rights-of-way, which also doubles as nature walk paths. The crew also mows two pocket parks.
- The crew is working on re-conditioning the sidewalk benches on Main Street. Two to three benches are done each year.
- The crew is also responsible for the winter maintenance of all sidewalks. This is done with the Town's three sidewalk tractors. The sidewalk tractor used for Main Street was replaced this year, providing better service in the Downtown area.
- Chris Berry and Steve Perry, from the Highway Division, received on the job training and are now qualified to be on the emergency call list for sewer line related issues.

Sanitary Collection System Staff: Lenny Bolduc, Sewer Line Maintenance Crew Supervisor; Raymond Swift, Line Maintenance Worker. In addition, during peak construction time and winter operations of sidewalks, the crew is assisted by other cross-trained DPW workers.

Breakdown of Line Maintenance Labor Hours:

Labor Description	Reg Time	Percent of Reg Time	Over Time	Percent of OT
Administration	79.00	2.19%	0.00	0.00%
Consulting	10.00	0.28%	0.00	0.00%
Education	8.50	0.24%	0.00	0.00%
Vacation/Personal	445.50	12.37%	0.00	0.00%
Sick	48.00	1.33%	0.00	0.00%
Research	52.00	1.44%	0.00	0.00%
Safety Improvements	83.00	2.30%	0.00	0.00%
Servicing Dept Equipment	50.25	1.39%	2.00	0.52%
Departmental Improvements	122.00	3.39%	0.00	0.00%
Not Working	2.00	0.06%	0.00	0.00%
Holiday	153.00	4.25%	0.00	0.00%
Sidewalk Work	16.00	0.44%	0.00	0.00%
Sweeping Street/Sidewalks	61.00	1.69%	8.00	2.08%
Sanding/Salting	0.00	0.00%	8.25	2.15%
Snow Removal Operations	55.25	1.53%	120.75	31.47%
Parking Lots (Winter Maint.)	4.00	0.11%	0.00	0.00%
Sidewalk Winter Operations	401.00	11.13%	220.75	57.52%
Manhole Locating	27.00	0.75%	0.00	0.00%
Manhole Raising	446.00	12.38%	0.00	0.00%
Manhole Installation	12.00	0.33%	0.00	0.00%
Mapping Sewer Line	18.00	0.50%	0.00	0.00%
ROW Maintenance	111.00	3.08%	0.00	0.00%
Sewer Line Flushing	530.25	14.72%	6.00	1.56%
Sewer Line Inspection	72.00	2.00%	0.00	0.00%
Sewer Line Locating	116.00	3.22%	3.00	0.78%
Sewer Line Maintenance	28.00	0.78%	0.00	0.00%
SL Rehab	12.00	0.33%	0.00	0.00%
Sewer Line Rodding	11.00	0.31%	0.00	0.00%
General Cleanup	1.00	0.03%		0.00%
Sewer Line Call	27.00	0.75%	6.00	1.56%
Sewer Line Repair	104.00	2.89%	5.00	1.30%
Root Cutting	113.00	3.14%	0.00	0.00%
Bacterial Application	3.00	0.08%	0.00	0.00%
Bacteria Program	8.00	0.22%	0.00	0.00%
TV Lines	70.50	1.96%	0.00	0.00%
Meter Reading LMC	44.00	1.22%	0.00	0.00%
Barrel and Bench Refurbishment	88.00	2.44%	4.00	1.04%
Grounds	5.00	0.14%	0.00	0.00%

Fleet	56.00	1.55%	0.00	0.00%
Police Department	19.00	0.53%	0.00	0.00%
Recreation	4.00	0.11%	0.00	0.00%
WWTF	2.00	0.06%	0.00	0.00%
Highway	53.00	1.47%	0.00	0.00%
Meter Reading	31.00	0.86%	0.00	0.00%

Water Reclamation Facility



Water Reclamation Facility Employees:

Front Row: Dennis Smith, Brandon Corey, Wastewater Superintendent Kevin MacLean, and Mark Roper,
Back Row: Seth Bean and Richard Scheuer

Water Reclamation Facility: This past year was relatively quiet in regards to construction projects, however much time and effort has been directed to upcoming projects which consist of Aeration system replacement and Pump Station #5 {Girl Brook} improvements. These two projects met the criteria to be included in the American Reinvestment and Recovery Act {ARRA}. This allowed 50% of each project cost to be offset with Federal Government funds, significantly reducing costs.

The larger “Facility Upgrade” project is approximately at the 40% design phase, with the project anticipated to go out for bid in mid fall of 2010. This project will entail anaerobic digester rehabilitation, influent screen installation, solids handling equipment replacement, pump replacement, partial electrical service upgrades, Supervisory Control and Data Acquisition {SCADA} improvements and partial HVAC improvements.

General statistics for 2009 include:

- Treatment of approximately 517 million gallons of raw wastewater to secondary treatment levels. This is a decrease of approximately 35 million gallons or 6% from 2008 levels. The decrease is attributed to water conservation measures within the system and economical uncertainties hindering construction projects.
- In perspective: The Water Reclamation Facility was sent 316,099 pounds of Total Settleable Solids {TSS} and 319,959 pounds of Biochemical Oxygen Demand {BOD}-*these are measureable parameters established in our permit.* Of these loading measurements, we

removed **97%** of the TSS and **98%** of the BOD from the wastewater last year. *Our permit mandates that we achieve a minimum of 85%*. These loadings reveal {18,000 pounds}, 6% and {12,000 pounds}, 3.8% reduction in those areas respectively in 2009

- Production of approximately 1,646 wet tons {2,507 y³} of bio-solids, all of which were composted in Unity, Maine for beneficial reuse. This represents an increase of approximately 12% {200 wet tons} from 2008. The rise is attributed to increased dewatering for process control and reflects the concentration of TSS and BOD coupled with the reduction of flow.
- Continued Sludge Quality Certification renewal with NHDES.
- This past year resulted in over 30 tours conducted for private, academic, and public groups.
- The Industrial Pretreatment Program {IPP} is in place and has issued permits in the following categories: **Class 1 users** – 4 of 5 sites have been permitted, **Class 2 users** – 10 of 10 sites have been permitted and **Class 3 users** – 16 of 18 sites have been permitted. This shows a permitted status of 91% for identified user categories. IPP Coordinator – Mark Roper has been diligently pursuing this task as well as conducting sampling events to determine the characteristics of the wastewater that enters this facility to be treated.
- Treatment of approximately 144,850 gallons of septage from private septic systems. A decrease of approximately {30%} 61,000 gallons from 2008. The reduction in this area can be directly associated with the uncertainty of the economy and further demonstrating that onsite septic maintenance is easily deferred during “normal” times and even more so when money gets tight. It should be noted that this is not the most environmentally prudent course of action.
- Most notably, 2009 culminated with the notification of two prestigious awards being given to Hanover. The first was the United States Environmental Protection Agency’s {EPA} **Operation and Maintenance excellence** award. The second being the issuance of the New Hampshire chapter of the New England Water Environment Association’s {NEWEA}’ **Operator of the Year** award going to Kevin MacLean.

It is with great pride and honor that all staff working at the Water Reclamation Facility acknowledges being recognized by fellow peers, State and Federal agencies as well as the respected organizations which assist and provide guidance to the operation of wastewater utilities in New England.

Treatment Division Staff: Kevin MacLean - Superintendent; Mark Roper –IPP Coordinator; Dennis Smith – Maintenance Technician, Seth Bean and Richard Scheuer, Treatment Technicians, Brandon Corey – Treatment Technician Assistant.

Thanks to all for their dedication, support and hard work.

Sincerely,

Kevin MacLean - Superintendent

Supervisors of the Checklist

Duties of the Supervisors: The Supervisors of the Checklist are elected and given the responsibility of registering the voters of Hanover and maintaining the checklist that is used at all elections. They serve in that capacity for the Town of Hanover, the Hanover School District, and the Hanover voters in the Dresden School District.

Elections: In 2009 there were three elections during which the Supervisors were present as directed by New Hampshire law. The number of registered voters on the checklist on May 12 for the Hanover Town Meeting was 10,220 with 551 voting.

Registered Voters: The number of registered voters was similar for the Dresden/Hanover school budget in March and for the Special Town Meeting that was held in October.

Town Clerk and Tax Collector

In the fall of 2008 the Town of Hanover began motor vehicle registration through M.A.A.P. (the State's Municipal Agent Automation Project). Vehicle registrations are entered directly into the state's DMV system and are processed instantaneously. The implementation of this service has been very successful; in several cases, customers no longer need to go to a State substation to complete most of their transaction. In addition, we are now able to process and provide vanity plates, conservation plates, and survivorship transfers. In the near future, the weight limit (which governs which vehicles can be registered through the Town Clerk's Office vs. those which must be registered at a State substation) will be increased. Our customers will welcome our office's ability to complete more of their transactions, as the closest State substation is now located in Claremont.

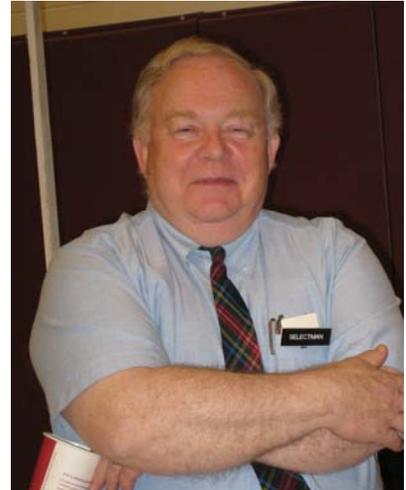
This office is also tasked with providing customers with vital record certificates. The Town is a part of the New Hampshire Vital Records Information Network (NHVRIN), a statewide database developed and maintained by the Secretary of State's Division of Vital Records Administration. This system allows us to produce copies of birth, marriage, divorce, and death certificates for activities occurring in any New Hampshire municipality. The following records are available through our office:

- Birth Records: 1987 - present
- Death Records: 1990 - present
- Marriage Records: 1989 - present
- Divorce Records: 1990 to within 6 months from the present date
- In addition to the State-wide data base, we have records that go back to the 1800's for events that occurred in Hanover.

New Hampshire vital records are considered to be private, and access to them is restricted by statute to those individuals who have a "direct and tangible interest" in the record. Certain older records are exempt from these access restrictions. Birth records older than

100 years, and deaths, marriages and divorce records older than 50 years are available to the general public.

Managing and maintaining the Town's data is a major responsibility of the Town Clerks' Office. In addition to existing databases to facilitate motor vehicle registrations, dog licensing, landfill tickets, and vital records, in 2009 a database to manage information pertaining to all the Town's cemeteries was implemented. Donna Stender, Assistant Town Clerk/Deputy Tax Collector, spearheaded the process of uploading all the existing data and entering countless records from the old handwritten books. This database is an extremely useful tool for the office staff to access as they answer questions regarding burial records.



Right Photo: Marilyn "Willy" Black, Town Moderator; Center Photo: Town Clerk Charlie Garipay, Deputy Town Clerk/Director of Administrative Services Betsy McClain, Tax Collector/Director of Town Clerk Office Liz Meade, Asst. Tax Collector Donna Stender; Right Photo: Selectman Bill Baschnagel.

The only election held in the 2009 fiscal year was Town Meeting Day, on May 12th 2009. We continue to update our voter records on a regular basis through the tireless efforts of our elected Supervisors of the Checklist.

Our office is open Monday through Friday, 8:30 a.m. to 4:30 p.m. We're here to help with a wide variety of services, including processing motor vehicle registrations, issuing certified copies of vital records, dog licenses, vendor permits and collecting property/yard/land use change taxes and sewer payments, to name a few. Our staff is dedicated to provide helpful, efficient and friendly customer service---our citizens deserve nothing less!

Respectfully Submitted,

Elizabeth A. Meade

Director of Town Clerk's Office and Tax Collector

Town of Hanover
Tax Collector's Report
Fiscal Year Ended June 30, 2009

	2009 Tax Year	2008 Tax Year
Uncollected Taxes, July 1, 2008		
Property Taxes	\$ -	\$ 11,698,210
Yield Taxes	-	877
Sewer Charges	-	40,903
Utility Credit Bal	(2,246)	-
Property Tax Credit Bal	-	(9,209)
Taxes Committed, Fiscal Year 2009		
Property Taxes	16,108,787	15,881,074
Land Use Change Taxes	13,300	-
Yield Taxes	7,296	2,107
Sewer Charges	1,977,769	-
Overpayments	2,210	48,847
Interest on Delinquent Taxes	-	32,244
Interest on Delinquent Sewer	227	1,358
TOTALS	<u>\$ 18,107,343</u>	<u>\$ 27,696,412</u>
Collections During Fiscal Year 2009		
Property Taxes	\$ 10,405,386	\$ 27,506,867
Land Use Change Taxes	13,300	-
Yield Taxes	7,296	2,930
Sewer Charges	1,921,683	39,050
Liens Executed (Principal Only)	-	106,107
Property Tax Abatements	498	7,801
Other Tax Abatements	51	54
Sewer Charge Abatements	562	-
Interest	228	33,602
Uncollected Taxes, June 30, 2009		
Property Taxes	5,748,952	-
Yield Taxes	-	-
Sewer Charges	37,778	-
Utility Credit Bal	(102)	-
Property Tax Credit Bal	(28,289)	-
TOTALS	<u>\$ 18,107,343</u>	<u>\$ 27,696,412</u>

**Town of Hanover
Tax Collector's Report
Summary of Tax Lien Accounts
Fiscal Year Ended June 30, 2009**

	2008 Tax Year	2007 Tax Year	Prior Years
Unredeemed Liens July 1, 2008	\$ -	\$ 58,662	\$ 17,111
Liens Executed in Fiscal Year 2009 (includes interest and fees)	113,663	-	-
Abatements of Unredeemed Liens	-	(434)	(4,562)
Property Deeded to Town During FY2009	(1,106)	(1,358)	(1,277)
Collections During Fiscal Year 2009	(41,632)	(44,259)	(11,273)
Unredeemed Liens June 30, 2009	<u>\$ 70,925</u>	<u>\$ 12,611</u>	<u>\$ -</u>

2009 - Ten Largest Taxpayers

Trustees of Dartmouth College	\$5,260,941
Kendal at Hanover	1,019,111
South Street Downtown Holdings, Inc.	342,524
Hanover Water Works Company	260,907
Hypertherm Inc.	211,812
Bayne Stevenson	205,978
Seven Lebanon Street Inc	191,226
Dorothy M. Byrne	187,060
The Sheridan Group, Inc.	166,735
Granite State Electric Company	148,331

REPORT OF THE TOWN CLERK
for Fiscal Year Ending June 30, 2009

ISSUE OF DOG LICENSES:

851 Dog Licenses	\$	3,468
Payments due State on Dog Licenses		452
Payments due State on Pet Overpopulation Fund		1,574

PAYMENTS TO TREASURER	\$	5,494
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AUTO REGISTRATIONS:

7,568 Auto Permits Issued	\$	1,150,946
Title Fees		2,454
Municipal Agent Fees		18,906
Municipal Transportation Improvement Fund		34,661
Mail-In Fees		2,915

PAYMENTS TO TREASURER	\$	1,209,882
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ALL OTHER FEES:

Vendor Permits	\$	1,275
Town Clerk Fees		7,792
Dog Fines		750
Landfill Tickets		23,415
Extra Recycling Bins		1,166
Miscellaneous Fees		4,502
Notary Fees		605
Payments to State on Certified Copies & Marriage Licenses		15,236

PAYMENTS TO TREASURER	\$	54,741
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TOTAL RECEIPTS REMITTED TO TREASURER	\$	1,270,117
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Vehicle Registration Information

Vehicle owners must begin the registration of their vehicles at the Town Clerk's office. To re-register, owners may use the mail-in procedure or come into the Municipal Office. Renewals, decals, transfers and plates are available. You save \$1.00 mail-in fee per vehicle by coming into Town Hall rather than mailing in your renewal, \$3.00 more if you choose to complete the final state portion of your registration at the sub-station in Claremont.

You can now renew your vehicles online by going to www.HanoverNH.org and click on the E-REG icon, have your bank routing and account number, and follow the instructions. There is a \$1.50 per vehicle fee and a one-time transaction fee of 35 cents.

Dog License Information

You must provide proof of current rabies and proof of neutering or spaying. License your dog(s) by May 31 to avoid \$1.00 per month late charges.

License Fees: Male or Female	\$ 9.00
Altered Male or Female; Puppies	6.50
Senior Citizen Owner	2.00 (for 1 st dog only)

If you are a dog owner, you will receive a reminder in the mail that your dog(s) need(s) to be licensed.

Dredge and Fill Applications

Those operating in or near wetlands or waterways shall file a Dredge and Fill application at the Town Clerk's office before beginning work (RSA 483-A). Fines may be assessed for non-compliance.

Other Services

Vendor permits are available at the Town Clerk's office. We provide notary services at no charge for Hanover residents; there is a \$5.00 fee per signature for nonresidents. Certified copies of vital records are available for a \$12.00 fee for the first copy, with an \$8.00 fee for additional copies requested at the same time (must request in person or in writing with adequate information and authorization). Trail maps and Hanover town maps are available as well. Landfill tickets are also purchased through our office; they are sold in a punch card of 10 punches for 15.00. Each punch is equal to approximately 25 lbs. Recycling bins are available at \$7.00 each.

Voter Registration

Every resident of Hanover who has a fixed and permanent domicile in the town, who is a citizen of the United States, and who is 18 years of age may register to vote in the town. A resident is someone who has a domicile in the town on a continuing basis for a significant portion of each year. A person can have only one domicile for the purpose of voting.

Voter Registration Form: Information that must be provided includes name, address (mailing and legal residence), place and date of birth and proof of citizenship. Filling out the voter registration form and signing it involves a solemn oath that the information is true.

Party Affiliation: No one is required to list a party affiliation, but in New Hampshire one may register as a Democrat or Republican. Listing oneself as undeclared means that one has no party preference; there is no “independent” party. In primary elections an undeclared voter may request any party’s ballot at the polls and will be listed on the checklist in the future as affiliated with that party. A voter who wishes to return to undeclared status after voting may do so at the place of polling by filling out a card and giving it to a Supervisor of the Checklist, however, change of party affiliation from one party to another may be done no sooner than the day after election.

Rights and Responsibilities: If the qualifications to vote are met, the Supervisors of the Checklist will add the applicant to the voter checklist. As a registered voter of Hanover, New Hampshire, one has the right to vote at any meeting or election held within the town. One also shares in all the responsibilities of being a citizen of the Town and State.

Where to Register: Individuals may register to vote at the Town Office on Main Street with office hours Monday - Friday from 8:30 a.m. to 4:30 p.m. Applications may be made at any time of the year (except 10 days prior to any election). There are also special registration sessions conducted by the Supervisors of the Checklist on Saturday mornings and evening hours on certain dates just prior to an election. These dates are published in the *Valley News* and posted on the bulletin board at the door of the Town Office. You may also register at the Polls on Election Days with proper proof of ID and proof of residence. **Notes...**

Notes...

Chapter 4

Board and Committee Reports

Town of Hanover Boards and Committees

Advanced Transit Board – Appointed by Board of Selectmen

William R. Baschnagel, 65 Trescott Road, Etna	H-643-2972
Judith Rocchio, 38 College Hill, Hanover	H-643-6902

Advisory Board of Assessors – 3 year Term – Nominated at Town Meeting by Majority Vote

Richard W. Birnie, PO Box 14, Etna	W-646-2666	5/2012
Joe Roberto, PO Box 155, Etna	H-643-2634	5/2011
Paul F. Young, 2 Barrett Road, Hanover	H-643-4488	5/2010
Katherine S. Connolly, 2 Pleasant Street, Hanover	H-643-3822	Selectboard Rep.
Brian F. Walsh, 52 Berrill Farms Lane, Hanover	H-643-8296	Selectboard Rep. Alt.

Affordable Housing Commission –3 year term - Appointed by the Board of Selectmen

Bruce Altobelli, 123 Trescott Road, Etna	H-643-5006	9/2012
Len Cadwallader, 23 Rip Road, Hanover	H-643-1343	9/2010
Donald Derrick, 4 Carter Street, Hanover	H-643-3256	9/2012
Paul Olsen, Dartmouth College	W-646-2446	9/2011
James Reynolds, 12 Storrs Road, Hanover	H-643-1238	9/2010
Chr. Robert Strauss, 7 Read Road, Hanover	H-643-9085	9/2010
Andrew Winter, 11 Buell St., Hanover	H-643-2911	9/2011
Joan Collison, 7 Pleasant St., Hanover	H-643-5748	9/2012 Alt.
Vacancy	H-643-----	9/2007
Vacancy	H-643-----	9/2008
Vacancy	W-643-----	9/2009
Judith A. Doherty, 97 Greensboro Road, Hanover	H-643-4071	Selectboard Liaison

Bike/Pedestrian Committee – Appointed by Board of Selectmen

Tim Cox, 106 South Main Street, Hanover 643-0012	tpac@dartmouth.edu
Doug Deaett, 1 Bridgman Road, Hanover 643-6524	DougDeaett@gmail.com
Scot Drysdale, 8 Mink Drive, Hanover 643-3989	Scot@cs.dartmouth.edu
Tom Linell, 46 Rip Road, Hanover 643-3397	TomLinell@yahoo.com
Roger Lohr, 11 Mulherrin Farm Road, Hanover 643-0920	Lohr21@verizon.net
Matthew Marshall, P.O. Box 4, Etna	
Chr Hugh Mellert, 11 Old Lyme Road, Hanover 643-7778	
Bob Norman, 12 Berrill Farms Lane, Hanover	
Charlie Sullivan, Ex Officio, 13 Gilson Road, West Lebanon 643-3477	Chrs@dartmouth.edu
Carol Perera Weingeist, 38 Valley Road Ext., Hanover 643-6850	cpereraw@verizon.net
Joanna Whitcomb, 16 Reservoir Road, Hanover	
Bill Young, 22 Rope Ferry Road, Hanover 643-2224	William.Young@dartmouth.edu
Athos J. Rassias, 14 Carriage Lane, Hanover H-643-4602	Selectboard Liaison

Board of Selectmen – 3 year Term – Ballot Vote

Peter L. Christie, PO Box 2, Etna	H-448-1737	5/2011
Sec. Judith A. Doherty, 97 Greensboro Road, Hanover	H-643-4071	5/2012
vChr. Katherine S. Connolly, 2 Pleasant Street, Hanover	H-643-3822	5/2012
Athos J. Rassias, 14 Carriage Lane, Hanover	H-643-4602	5/2010
Chr Brian F. Walsh, 52 Berrill Farms Lane, Hanover	H-643-8296	5/2011

Building Code Advisory Board – 3 year Term – Appointed by Board of Selectmen

Randy T. Mudge, 13 Dartmouth College Hwy., Lyme	W-795-4831	9/2010
Bruce R. Williamson, Box 193, Etna	H-643-4648	9/2010
Jack Wilson, 2 Chase Road, Hanover	H-643-4046	9/2010

Chamber of Commerce

Brian F. Walsh, 52 Berrill Farms Lane, Hanover H-643-8296 Selectboard Rep.

Conservation Commission – 3 year term – Appointed by Board of Selectmen

Robin Carpenter, 28 Thompson Road, Hanover H-643-6430 9/2009
Ed Chamberlain, 20 Wolfeboro Road, Etna H-643-4150 9/2010
Douglas McIlroy, 1 Hayfield Road, Etna H-643-5844 9/2012
Anne Morris, PO Box 296, Etna H-643-0172 9/2011
Chr. Judith Reeve, 14 N. Balch Street, Hanover H-643-3996 9/2011
Sandra White, 44 Greensboro Road, Hanover W-646-3462 9/2010
Ray Hogue, 1 Wardrobe Road, Hanover H-643-8990 9/2011 Alt.
Vacancy H-643------ 9/2006 Alt.
Vacancy H-643------ 9/2008 Alt.
Athos J. Rassias, 14 Carriage Lane, Hanover H-643-4602 Selectboard Rep.
Michael Mayor, 147 Three Mile Road, Etna H-643-3421 9/2011 Plan. Bd. Rep.

Etna Library Board of Trustees - 3 year term – Ballot Vote

Chris Bentivoglio, 4 Lakeview Drive, Hanover H-448-9558 5/2010
Jean Keene, 1 Woods End Rd., Etna H-643-2899 5/2011
Rhonda N. S. Siegel, 113 Blueberry Hill, Hanover H-448-6988 5/2012

Friendship/Sister Cities Advisory Committee

Katherine S. Connolly, 2 Pleasant Street, Hanover H-643-3822 Selectboard Rep.

Hanover Finance Committee – 3 year term – Appointed by Town Moderator & Hanover School District Moderator

Tom Blinkhorn, 6 Meadow Lane, Hanover H-643-9863 9/2011
Kristi Fenner, 8 Carriage Lane, Hanover H-643-1251 9/2012
Chr. William F. Garrity, 112 King Rd., Etna H-643-1784 5/2012
Michael Gerling, 16 Chandler Road, Etna H-643-4339 9/2012
John Hochreiter, 12 Ruddsboro Rd., Etna H-643-6658 9/2010
Steve Woods, 16 Dresden Road, Hanover H-643-0276 School Rep.
Peter L. Christie, PO Box 2, Etna H-448-1737 Selectboard Rep.
Athos J. Rassias, 14 Carriage Lane, Hanover H-643-4602 Selectboard Rep. Alt.

Hanover Improvement Society

Brian F. Walsh, 52 Berrill Farms Lane, Hanover H-643-8296 Selectboard Rep.

Howe Library Board of Trustees – 3 year term – Elected by Howe Corporation at Annual Meeting

Chr. Ann Bradley, 5 Fox Field Lane, Hanover H-643-4369 2009
Joan Collison, 7 Pleasant St., Hanover H-643-5748 2011
Linda Dacey, 12 Mulherrin Road, Hanover H-643-4524 2010
William Dietrich, PO Box 9, Etna H-643-3776 2010
Arthur Gardiner, 8 Sargent St., Hanover H-643-8342 2010
William Ghezzi, 67 Lebanon St., Hanover H-643-0447 2011
Jane Kitchel McLaughlin, 12 Downing Rd, Hanover H-643-2948 2010
VChr Toni LaMonica, 14 Mitchell Lane, Hanover H-643-3628 2011
Steven Lubrano, 30 Goodfellow Rd., Etna H-643-1213 2011
Treas Mado MacDonald, 19 Rip Road, Hanover H-643-3129 2009
Sec. Philip McCaull, 62 Union Village Rd., Norwich H-649-1972 2009
Jay Pierson, 31 Partridge Road, Etna H-643-3279 2009
Mary Proom, 13 Rip Rd., Hanover H-643-5343 2010
Devinder S. Sodhi, 6 Dunster Drive, Hanover H-643-6862 2010
Judith A. Doherty, 97 Greensboro Road, Hanover H-643-4071 Selectboard Rep.
Kate Connolly, 2 Pleasant Street, Hanover H-643-3822 Selectboard Rep. Alt.
Mary White, Director of Howe Library W-640-3251 Ex-Officio

Parking and Transportation Board – 3 year term – Appointed by Board of Selectmen

CoChr Bill Barr, 1 Rope Ferry Road, Hanover W-646-3396 9/2011 (College Rep.)

Richard Brannen, 3 Quail Drive, Etna	H-643-3187	9/2011
Matt Marshall, Two Mile Road, Etna	H-643-9321	9/2010
Janet Rebman, Box 5105, Hanover	W-643-3115	9/2010 (Chamber Rep.)
Vacancy	H-643-----	9/2009
Vacancy	H-643-----	9/2006
Vacancy		Planning Board Rep.
William R. Baschnagel, 65 Trescott Road, Etna	W-643-2972	Community Rep.
Jonathan Edwards, Planning/Zoning Director	W-640-3212	
Julia N. Griffin, Town Manager	W-640-3211	
Patrick O'Neill, Parking Division	W-640-3219	
UVLSRPC	448-1680	
Nick Giaccone, Police Chief	W-640-3323	
Peter Kulbacki, Public Works Director	W-643-3327	

Parks and Recreation Board – 3 year term – Appointed by Board of Selectmen

Kathy Boghosian, 9 Pine Drive, Hanover	H-643-4344	9/2009
vChr., Hanover	H-643-	9/2010
Jeff Graham, 594 Hanover Center Road, Hanover	H-643-3386	9/2010
Jack Lee, 10 Spencer Rd., Hanover	H-643-4168	9/2009
David Parsons, 100 Three Mile Road, Hanover	H-653-0080	9/2011
Chr. Jill Polli, 8 Granger Circle, Hanover	H-643-1991	9/2010
Jay Rozzi, 33 Carriage Lane, Hanover	H-643-3601	9/2011
Brian F. Walsh, 52 Berrill Farms Lane, Hanover	H-643-8296	Selectboard Rep.

Planning Board – 3 year term – Appointed by Board of Selectmen

vChr. William Dietrich, PO Box 9, Etna	H-643-3776	9/2010
Chr. Judith Esmay, 7 Read Road, Hanover	H-643-9085	9/2010
Charles Faulkner, 9 Buell Street, Hanover	H-643-3132	9/2011
Joan Garipay, 4 Ledge Rd., Hanover	H-643-4617	9/2012
James Hornig, 80 Lyme Road, #159, Hanover	H-643-3766	9/2011
Michael Mayor, 147 Three Mile Road, Hanover	H-643-3421	9/2011
Vacancy., Hanover	H-643-	9/2010
Michael Hingston, PO Box 344, Etna	H-643-2843	9/2010Alt.
Peter Owens, 7 Sargent Street, Hanover	H-643-9053	9/2009Alt.
Iain Sim, 10 Dairy Lane, Hanover	H-643-8711	9/2012Alt.
Kate Connolly, 2 Pleasant Street, Hanover	H-643-3822	Selectboard Rep.
Peter L. Christie, PO Box 2, Etna	H-448-1737	Selectboard Rep. 1 st Alt.

Senior Citizen Advisory Committee – 3 year term – Appointed by Board of Selectmen

Chr. Chrysanthi Bien, 80 Lyme Road, #171, Hanover	H-643-5524	9/2012
Marilyn "Willy" Black, 2 Dayton Drive, Hanover	H-643-8622	9/2010
Joan Blandin, 42 Lebanon St. B-8, Hanover	H-643-????	9/2012
Marilyn Blodgett, A-2 Summer Park, Hanover	H-643-1245	9/2011
Constance Carr, 39 Gibson Road, Hanover	H-643-3518	9/2012
Barbara Doyle, 6 Tyler Road, Hanover	H-643-3197	9/2010
Maureen Hall, 80 Lyme Road, #412, Hanover	H-643-4215	9/2011
Sue Matless, 17 Rayton Road, Hanover	H-643-5391	9/2010
Lee Monaco, A-8 Summer Park, Hanover	H-643-0089	9/2010
Shirley Montgomery, 46 River Road, Hanover	H-643-2937	9/2011
Nancy C. Pierce, 259 Dogford Rd., Etna	H-643-9311	9/2011
Anah Pytte, PO Box 569, Etna	H-643-3044	9/2012
Helene Rothermund, 41 Berrill Farms, Hanover	H-643-5351	9/2009
Evelyn Spiegel, 80 Lyme Rd., Hanover	H-643-4353	9/2010
Vacancy	H-643-----	9/2008

Myra Johnson, HR Director, Town of Hanover	W-640-3208	Staff Rep.
Katherine S. Connolly, 2 Pleasant Street, Hanover	H-643-3822	Selectboard Rep.
Gail Schaal, 42 Lebanon St., Hanover	W-643-5531	Senior Center Coordinator
Jessica Eakin, Youth-in-Action, PO Box 445, Hanover		

Sustainable Hanover Committee – 3 year term – Appointed by Board of Selectmen

Marilyn “Willy” Black, 2 Dayton Drive, Hanover	H-643-8622	9/2011
MaryAnn Cadwallader, 23 Rip Road, Hanover	H-643-1343	9/2011
Chris Hoskin, 10B Parade Ground Road, Etna	H-643-2941	9/2010
Antoinette K. Jeffery, PO Box 305, Etna	H-643-2336	9/2009
Chris Kennedy, 9 Kingsford Road, Hanover	H-643-6252	9/2012
CoChr. Larry Litten, 40 School Street, Hanover	H-643-1859	9/2012
CoChr. Lyn Swett Miller, 22 Rip Road, Hanover	H-643-8764	9/2010
Chris Soderquist, 11 Sargent Street, Hanover	H-653-0228	9/2010
Marissa Knodel, Dartmouth Representative		9/2012
Emily Newmann, Sustainable Hanover Steering Committee Rep.		9/2012
Brian F. Walsh, 52 Berrill Farms Lane, Hanover	H-643-8296	Selectboard Rep.
Peter Kulbacki, PO Box 483, Hanover	W-643-3327	Director of Public Works
Betsy Smith, PO Box 483, Hanover	W-643-3327	Public Works Rep.

Supervisors of the Checklist – 6 year term – Ballot Vote

Elaine Hawthorne, PO Box 483, Hanover	H-643-2988	5/2014
Arlene Mahler, PO Box 483, Hanover	H-643-3252	5/2012
Linda McWilliams, PO Box 483, Hanover	H-643-6565	5/2010

Trustees of Trust Funds – 3 year term – Ballot Vote

Brian Doyle, 16 Downing Road, Hanover	H-643-7147	5/2010
Chr. Paul Gardent, 8 Woodcock Lane, Etna	H-643-2790	5/2011
Judson (Jay) Pierson, 31 Partridge Road, Etna	H-643-3279	5/2012

Upper Valley - Lake Sunapee Council Representatives

Vacancy	W-643-----	9/2009
William Dietrich, PO Box 9, Etna	H-643-3776	
Katherine S. Connolly, 2 Pleasant Street, Hanover	H-643-3822	Selectboard Rep.

Zoning Board of Adjustment – 3 year term – Appointed by Board of Selectmen

Gert Assmus, 2 Conant Road, Hanover	H-643-3644	9/2010
vChr William Dietrich, PO Box 9, Etna	H-643-3776	9/2010
Chr. Arthur Gardiner, 8 Sargent Street, Hanover	H-643-1990	9/2011
Stephen R. Marion, 15 Low Road, Hanover	H-643-4230	9/2012
Carolyn Radisch, 7 Sargent Street, Hanover	H-643-9053	9/2011
Maureen Bolton, 11 Storrs Road, Hanover	H-277-9003	9/2012 Alt.
Sheila Buckley, 8 Weatherby Road, Hanover	H-643-5359	9/2011 Alt.
Ruth J. Lappin, 80 Lyme Road, #329, Hanover	H-643-1334	9/2012 Alt.
H. Bernard Waugh, 16 Pinneo Hill, Hanover	H-643-2479	9/2010 Alt.

Other Information

Director of Administrative Services and Deputy Town Clerk (Finance Director)

Betsy McClain, PO Box 483, Hanover W-640-3203

Director of Assessing

Michael Ryan, PO Box 483, Hanover W-640-3206

Fence Viewers – 1 year term – Nominated at Town Meeting by Majority Vote

William F. Garrity, 112 King Rd., Etna H-643-1784 5/2010

Vacancy H-643-???? 5/2010

Robert Morris, PO Box 296, Etna H-643-0712 5/2010

Fire Chief

Roger Bradley, PO Box 483, Hanover W-640-3340

Health Officer

William E. Boyle, PO Box 483, Hanover 643-0701

Deputy Health Officer

Carolyn Murray, PO Box 483, Hanover 643-0701

Human Resources Director

Myra Johnson, PO Box 483, Hanover W-640-3208

Library Director

Mary White – Howe Library
PO Box 483, Hanover W-640-3251

Barbara Price – Etna Library
PO Box 483, Hanover W-643-3116

Moderator – 2 year term – Ballot Vote

Daniel M. Nelson H-643-0399 5/2010

Parks and Recreation Director

Hank Tenney, PO Box 483, Hanover W-640-3302

Pine Park Commissioner – 3 year term – Nominated at Town Meeting by Majority Vote

Linda Fowler, 5 Webster Terrace, Hanover H-643-1321 5/2010

Director of Planning and Zoning

Jonathan Edwards, PO Box 483, Hanover W-640-3212

Police Chief

Nicholas Giaccone, Jr., PO Box 483, Hanover W-640-3323

Director of Public Works

Peter Kulbacki, PO Box 483, Hanover W-640-3371

Surveyors of Wood and Timber –1 year term – Nominated at Town Meeting by Majority Vote

Ed Chamberlain, 20 Wolfeboro Road, Etna H-643-4150 5/2010

John Richardson, 97 Dogford Road, Etna H-643-5381 5/2010

Town Clerk – 3 year term – Ballot Vote

Charlie Garipay, PO Box 483, Hanover W-640-3201 5/2010

Tax Collector

Elizabeth “Liz” Meade, PO Box 483, Hanover W-640-3201

Town Manager

Julia N. Griffin, PO Box 483, Hanover W-643-0701

Treasurer – Appointed by Board of Selectmen

Patricia Coutermarsh, PO Box 483, Hanover H-640-3204

Wastewater Treatment Superintendent

Kevin MacLean, PO Box 483, Hanover W-643-2362

Advisory Board of Assessors Report

The Advisory Board of Assessors hears property tax abatement requests and makes abatement recommendations to the Board of Selectmen. Three members are elected and each serves a three-year term. The Board of Selectmen appoints one Selectmen's representative and one alternate to serve on the Advisory Board.

Activities: In calendar year 2009, the Advisory Board of Assessors met six times and heard thirty-five Tax Year 2008 abatement requests. Twenty abatement recommendations were forwarded to the Selectmen. Two applicants filed an appeal beyond the local level to the Board of Tax and Land Appeals and both have been withdrawn prior to this report. Deadline for filing an abatement application for Tax Year 2008 was March 1, 2009.

Meeting Times: The Board schedules its meetings as the yearly abatement caseload demands.

Advisory Board Members: Paul Young, Richard Birnie and Joe Roberto.

Select Board Representatives: Katherine Connolly, and Brian Walsh, Alternate.

Affordable Housing Commission

The Hanover Affordable Housing Commission (HAHC) was established by action of the Selectboard in September 2001 as a commission under its jurisdiction. In 2009 Town Meeting voted to establish a Housing Commission, as a restructuring of the Affordable Housing Commission, pursuant to RSA 673:1, and other pertinent New Hampshire Statutes which govern municipal commissions, their conduct, and their receipt of appropriated funds to carry out their charge, according to terms and conditions to be determined by the Selectboard. The name of the Commission remains the same.

The purpose of the Commission is to develop and recommend to appropriate boards of the Town of Hanover permanently affordable housing policies and regulations; promote affordable housing; identify Town resources that could assist in the effort to provide affordable housing; study suitable sites in the Town for affordable housing; explore and recommend partnerships with existing organizations such as Twin Pines Housing Trust and Habitat for Humanity; evaluate and report the effectuation of Town policies on affordable housing; represent the Town at regional meetings; and serve as an educational resource for the community.

Members are Bruce Altobelli; Len Cadwallader; Don Derrick; Paul Olsen; James Reynolds; Robert Strauss, Chair; and Andrew Winter. Joan Collison serves as Alternate Member, and Judy Doherty is the Selectboard's representative to the Commission. The Commission appreciates the long and thoughtful service given by Roy Banwell and Charlotte Faulkner, both of whom retired from the Commission in 2009, and by Peter Christie, who had served as the Selectboard's representative to the Commission.

Gile Hill: The development known as Gile Hill, which started in 2001, was shepherded by the HAHC through concept, preliminary design, and into project management by Twin Pines Housing Trust and the Hartland Group. The development was dedicated by Governor Lynch in October 2007.

Eight buildings are now open and fully occupied. They contain 61 rentals, and 16 ownership units. Two additional buildings containing 20 condo units are under construction and will be opened in the Spring of 2010. The remaining 23 condo units in the final two buildings are planned for occupancy in the Spring of 2012.

In-Town Housing: The HAHC has been studying the possibilities of various In-Town sites for affordable housing. The Commission is also working cooperatively with Dartmouth College on the planning of off-campus housing for its employees.

Hanover Bicycle/Pedestrian Committee (HBPC)

Report for 2010

The HBPC is an advisory committee to the Hanover Select Board. The committee works to improve biking and pedestrian opportunities in Hanover. It meets the first Thursday of the month at 4 pm at the Howe Library. The public is encouraged to attend. Activities in 2010:

- “Sharrow” demonstration project on Lebanon Street near the Hanover High was painted on the road, promoted and is under observation. “Sharrow” education completed included a poster that was displayed at town meeting and other locations and a flyer was distributed. Also, an info booth and lifesize sharrow example at the Prouty Dinner Event.
- Upper Valley Cycling and Walking Tour 10/15 was coordinated by Doug Deaett of the HBPC. Participants from the NHDOT, Upper Valley Trails Alliance, Hanover DPW and others joined to pedal, study, and plan. The route included Centerra, DHMC, Hypertherm, Gile Tract, Conservation Council, Green, King Arthur Flour, Wilder Dam, Mascoma Greenway, Advance Transit and others. The Route 120 Bike/Ped/Conservation masterplan was the central focus.
- Bike Map of Hanover on Google Earth was completed.
- South and North Park Street bicycle and pedestrian planning was initiated with ORW Consultants and continues with Peter Kulbacki, Director of Public Works. A thoughtful analysis and photo documentation of pedestrian challenges was completed by the HBPC. Implementation of final recommendations is anticipated in 2011.
- Pedestrian planning was expanded including a merging of bicycle and pedestrian visions and goals, a request for town wide pedestrian policies and guidelines, and the Park Street study.
- The Capital Improvement Committee CIP was encouraged to always consider bicycle and pedestrian issues in their planning.
- Bicycle Pedestrian Committee blog was launched.
- ORW Landscape Architects and Planners/Smart Mobility were selected from two submitted proposals as the primary consultant to the town for HBPC consulting.
- “Sweep Spot” project was approved to place a broom and shovel at commonly dirty bike lane locations. Bikers are volunteering to own and clean the sweep spots as needed.
- “Safe Routes to School” application was submitted to New Hampshire Department of Transportation to fund a planning study. Decision is pending.

Committee Members: Hugh Mellert (Chair), Tim Cox, Doug Deaett, Scot Drysdale, Matthew Marshall, Bob Norman, Carol Perera Weingeist, Joanna Whitcomb, Bill Young, Charles R. Sullivan, Barbara McIlroy, John Leigh, Athos Rassias, Selectboard Representative.

Building Code Advisory Committee

The Building Code Advisory Committee advises the Building Inspector and the Planning and Zoning Department on matters pertaining to building construction, safety, codes, and technological changes. The committee also acts in the capacity of a building codes appeals committee. Their combined expertise in construction is a valuable asset to the Zoning Board of Adjustment in matters of appeals regarding the Building Inspectors' decisions, interpretations of code requirements, or allowing the use of new technologies.

No appeals were brought forward to the committee in 2009.

In 2009 the Chair of The Building Code Advisory Committee, Bruce Williamson, along with Planning and Zoning Staff and Planning Board members undertook an extensive review of the Building Permit application process for one- and two-family residential projects. The primary purpose of the review was to find opportunities for streamlining the process in order to create greater efficiency for applicants as well as staff in the review and permitting process. The numerous hours given by this group to the process has resulted in a detailed and thorough revision of the one- and two-family permit application. The next step will be to update and revise the permit application checklist. This step has already begun and will continue to undergo revision during 2010.

It has been an active year for the New Hampshire State Building Code Board as they have been engaged in the public hearings and adoption process for the 2009 edition of the International Building Codes. As a community that actively enforces the state-adopted building codes, Hanover has a keen interest to understand the changes and potential impacts to the construction industry.

One aspect of construction that we will see impacted by changes will be in energy conservation. The 2009 edition of the International Energy Conservation Code (IECC) contains significant changes that, by Department of Energy (DOE) estimates, has the potential for increase in energy savings of at least 15% over current minimum code standards. Quoting from the DOE website:

“When incorporated into the 2009 IECC, approved proposals will result in energy savings totaling at least 15 percent, and perhaps as much as 18 to 20 percent, as compared to the 2006 IECC. The 2009 IECC represents an increase in energy efficiency that is unprecedented in IECC history.”

“DOE's 30% Residential Codes Initiative is focused on reducing the energy consumption of International Energy Conservation Code® (IECC) compliant homes by 30%, relative to the 2006 IECC, by the year 2012.”

For a complete listing of Building code adopted in NH along with amendments see the New Hampshire State Building Code web site at:

<http://www.nh.gov/safety/boardsandcommissions/bldgcode/index.html>

The 2009 Edition of the Building Codes is anticipated to be effective in New Hampshire on April 1, 2010. As always, please check with us for any local amendments or assistance with the various building codes applicable to your project.

The construction and permitting process can, at times, be complicated. Be assured that we want to assist you to have a successful, safe and compliant project and are available to assist you with any aspect of the permitting and inspection process.

The Building Code Advisory Committee consists of the following members: Bruce Williamson, Chair; Randy Mudge, Secretary; and Jack Wilson.

The Building Code Advisory Committee continues to function with two vacancies and is always seeking individuals that would be interested in serving. If you are interested in serving on this committee please send a written request to the Town Manager's office.

Building Inspections Activity in 2009

New One- and Two-Family Residences:

Number of Permits Issued	8
Total Value of All Permits	\$ 3,816,360
Average Permit Value	\$ 477,045

Additions, Alterations, & Maintenance to One- & Two-Family Residences:

Number of Permits Issued	149
Total Value of All Permits	\$ 7,634,213
Average Permit Value	\$ 51,236

New Multi-Family and Additions & Alterations:

Number of Permits Issued	24
Total Value of All Permits	\$ 9,573,123
Average Permit Value	\$ 398,880

New Institutional Buildings:

Number of Permits Issued	3
Total Value of All Permits	\$ 14,810,945
Average Permit Value	\$ 4,936,982

Additions & Alterations to Existing Institutional Buildings:

Number of Permits Issued	28
Total Value of All Permits	\$101,650,635
Average Permit Value	\$ 3,630,380

New Commercial Buildings and Additions & Alterations:

Number of Permits Issued	33
Total Value of All Permits	\$ 13,726,671
Average Permit Value	\$ 415,960

Demolition Permits:

Number of Permits Issued	13
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Blanket Permits:

Number of Permits Issued	1
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Total Permits:

Number of Permits Issued	259
Total Value of All Permits	\$151,211,947
Average Permit Value	\$ 583,830
Total Fees Collected	\$ 468,566

Conservation Commission

The Conservation Commission was established by the 1966 Hanover Town Meeting “for the proper utilization and protection of the natural resources and for the protection of watershed resources of Hanover.” (NH RSA Chapter 36-A). Important natural resources include wetlands, water bodies and groundwater, all critical for our water supply, the Town Forest and other conserved lands, trails and other open space, scenic views, and wildlife habitat. The Commission is responsible for educating the public about natural resource topics, monitoring conservation easements, and coordinating with other public and private conservation agencies. The Commission supports and advises the Board of Selectmen, the Planning Board, and the Zoning Board of Adjustment regarding policies and projects involving conservation issues.

Members of the Commission at year-end 2009 are Judith Reeve, Chair; Edwin Chamberlain, Vice-Chair; Douglas McIlroy; Anne Morris; Michael Mayor; and Sandra White. Ray Hogue is an alternate member. With the retirement of William Baschnagel from the Selectboard, we lost our long-time liaison with that Board. Our new representative from the Board of Selectmen is Athos Rassias.

This year, long-time vice-chair, Robin Carpenter, retired. Robin has been an effective and efficient vice-chairperson and dedicated easement monitor. We thank both Robin and Bill for their service and interesting perspectives on conservation matters.

For their tireless work keeping our trails safe and open to the public, we thank Ledyard Bank Lend a Hand Day volunteers, Youth in Action, Dartmouth Outing Club, Tuck School, Tom Linell, Larry Litten, Peter Shumway, Bill Mlacek, Steve Lubrano, and “retired” Ron Bailey. Special thanks to Elisha Huggins for maintaining trails on Moose Mountain.

Thanks also to Open Space Committee members, Jim Hornig and Carolyn Tenney, for their time and creative conservation ideas, and to Barbara McIlroy, for organizing and energizing many work days on Town conservation land to control invasive plants in order to conserve to our native flora.

The Commission would also like to acknowledge the generosity of Ann and Harte Crow in donating a conservation easement on 239 acres on Goose Pond Road to the Upper Valley Land Trust. This conservation easement will protect the property from future development or activities that might be harmful to habitat and resources on the property. Pressey Brook and Tunis Brook flow through the property and create a large wetland complex with valuable wildlife habitat. Sustainable forestry, low impact recreation and wildlife habitat improvements are among the activities that will take continue to take place on the land. The Crow property is located in the Moose Mountain East conservation and recreation area identified in our *Open Space Priorities Plan* as one of ten areas in Town where conservation efforts should be focused.

Conservation Commission Activities in 2009: In order to better understand the natural resources south of Mink Brook and to better support wildlife in the Route 120 corridor, the Commission hired Rick Van de Poll, a principal with Ecosystem Management Consultants, to inventory the natural features. He regaled the Commission, landowners in the study area and members of the public who attended his presentations in April and November with a wealth of information about our flora and fauna in that section of Town. His work was funded using \$15,000 from our Conservation Fund and will be used to make conservation and land use plans in that area of Town. It is significant that this

inventory was conducted in conjunction with a city-wide natural resources inventory in Lebanon, concurrently undertaken by Mr. Van de Poll.

The Commission upgraded the annual conservation easement monitoring program by hiring Vicki Smith to monitor the 21 properties protected by conservation easements or restrictions. In addition to visiting each property, Vicki took additional time to document the condition of the properties and to contact the 48 owners to clarify easement provisions and observations from the monitoring visits.

Through the Open Space Committee, the Commission worked with several landowners to educate and support them in conservation opportunities on their property including appraising the value of conservation easements and negotiating easement terms. The Commission also discussed conservation opportunities south of Mink Brook and in the Moose Mountain East area with a developer/landowner, The Nature Conservancy and the Hanover Conservation Council.

Through its Trails Committee, the Commission:

- Updated the Town Trail Map available in paper copy at the Town Offices and on-line at the town website;
- With the assistance of volunteers from Ledyard Bank, removed invasive plants and improved the footpath between Hovey Lane and Currier Place;
- Realigned and benched a trail at Rinker Tract and naturalized the steep erodible bank it formerly climbed;
- Completed a 1-mile re-routing of an unsightly section of the Ridge Trail on Moose Mountain;
- Scouted a trail easement near Etna Highlands Road and a connection between Pasture Road and the Baum Conservation Area;
- Following invasive removal, re-vegetated areas along Old Highway 38 with native species;
- Performed routine trail maintenance, including drainage and the cleanup of downed trees, overhanging snags and trash.

The Commission spent over \$2,500 from its operating account for contracted assistance in maintaining trails.

Other Activities: In cooperation with the Hanover Garden Club, volunteers worked to remove invasive plants at the entrance to Old Highway 38. Some of the abutting neighbors also removed invasive plants from their yards in order to support the effort to keep a healthy balance of native species on our conservation lands and in their yards.

The Commission continued to work with the Hanover Conservation Council to remove burning bush and bitter sweet from Balch Hill conservation lands, spending \$100 from the operations budget for this work.

The Commission partnered with Ledyard Bank for trail work on Lend a Hand Day and now receives a dollar for street trees and native plant restoration for every Ledyard account that goes paperless.

Survey work was completed on the Town's Mink Brook conservation lands, including the posting of signs about dumping and cutting on town land. This multi-year project cost \$18,000, some of which came from the operating fund and the rest from the Conservation Fund.

The Commission paid \$600 from the Conservation Fund for a survey of some of the boundaries of the Tanzi Tract along Mink Brook.

Two warrant articles were sponsored by the Conservation Commission and approved by Town Meeting 2009 to enable the Commission to support conservation projects undertaken by other conservation organizations and for land in other communities.

The Commission worked with landowners to address cutting trees on town owned land to improve views, and to allow tree cutting, a new trail and a privy on land restricted by conservation easements monitored by the Commission.

The Commission developed policies concerning hunting on the Town-owned Dana property, vegetation management on Town-owned lands, and expenditures from the Conservation Fund for open space protection.

The Commission conducted 14 site visits to review proposals and commented on 10 proposed projects within wetland or waterbody setbacks for the property owners, Zoning Administrator, Zoning Board of Adjustment, Planning Board, and State of NH Wetlands Bureau.

The Commission suggested open space and trail projects to be considered for inclusion in the Capital Improvements Plan, currently being drafted by town staff.

Collaboration continued with the Hanover Conservation Council, Hanover Garden Club, Boy Scout Troop 45, Pine Park Association, Youth-in-Action, Upper Valley Mountain Bike Association, Upper Valley Land Trust, Upper Valley Trails Alliance, the Mascoma Watershed Conservation Council, the Goose Pond Lake Association with \$900 support for the Lake Host Program, the Appalachian Trail Conservancy, the Lebanon Conservation Commission and the NH Association of Conservation Commissions with \$500 support for dues.

The Conservation Commission’s regularly scheduled monthly meetings are held on the second Wednesday of each month at 5:00 PM, in Town Hall. The Open Space and Trails Committees meet regularly once a month while the other committees of the Commission meet as necessary for project needs. The Commission and its committees are always eager for wider participation. Please contact the Planning and Zoning Office for these meeting schedules.

Conservation Fund Balances

	Balance @ 7/1/2008	Deposits	Withdrawals	Balance @ 6/30/2009
Conservation Commission General Purpose Funds	\$508,534	\$15,329	\$ (112,200)	\$411,663
Conservation Easement Stewardship Fund	\$-0-	\$100,606	\$-0-	\$100,606

Conservation Commission Activity in 2009

Meetings	13
Presentations on Mink Brook	
Highlands Natural Resource Inventory	2
Site Visits	14
Cases:	
Docks	0
Additions, Structures, or Fill in Wetland or Wetland Buffer	10
Open Space Subdivision	0
Other	<u>0</u>
Total Number of Cases	<u>10</u>

Etna Library Board of Trustees

The Hanover Town Library, or Etna Library, has been an architectural and cultural landmark in the Village of Etna for over 100 years.

The mission of the Hanover Town Library is to be an active presence in the village, providing its services to the community in a personal manner while preserving its historic building. Head Librarian Barbara Prince and Assistant Librarian Mary King have fulfilled this mission with warmth and enthusiasm.

The Etna Library maintains a circulating collection of approximately 8,000, and hosts a full schedule of programs targeted towards toddlers, school children and adults. The library is a popular venue for book groups and this year has become the village hub for wireless Internet service.

The librarians are assisted in their efforts by substitute librarians Caroline Tischbein, Stephanie Snelling and Jayne Costello, and a host of volunteers who staff the library on Saturday mornings, shuttle books to and from the Howe Library, and help with the annual pie and book sales.

The Trustees of the Hanover Town Library are elected by Hanover voters, serve three-year terms, and meet monthly to oversee the operations of the library. The Trustees wish to thank the librarians and volunteers for their superb service to the library this year.

Members of the Board of Trustees: Christine Bentivoglio, Jean M. Keene, and Rhonda N. S. Siegel



The Howe Library Corporation Board of Trustees Annual Report

The Board meets on the second Thursday of each month at 3:30 p.m, except during July and August. The Corporation's Annual Meeting is the second Thursday in October.

Development Program 2009: The primary purpose of the Corporation's Development Program is to increase the funding for the library facility and collections enhancements beyond what can be expected from tax revenues.

In September, with advice from current and former trustees, the Board of Trustees adopted a Development Program Plan which will operate under and advise the Board with respect to:

- Status of and goals of the Development Program;
- Candidates for possible leadership positions in the Development Program;
- Possible changes in policies, procedures and other aspects of the Development Program;
- Other matters as the Board may request of the Committee.

Membership on this Committee will be composed of the chairs of the Annual Fund Drive, Planned Giving, Special Campaigns, Events Committee, and the Development Coordinator. Also included in membership as *ex officio* members are the Board Chair and the Library Director. The remaining membership of the Committee shall be annually appointed by the Chair of the Board of Trustees from among the Trustees and members of the general public.

We are working very hard to tie development and programming together so that donors clearly understand the benefits of a successful development program. Howe remains an outstanding facility in large part because of the working relationship between Howe Library and The Howe Library Corporation.

Committee Highlights:

Annual Fund Drive: Jane Kitchel McLaughlin, Chair

Proceeds from the Annual Appeal help pay for approximately 27% of the library's operating costs. They are used to enhance collections and computers as well as funding adult and children's special programs. Earnings from the Corporation's unrestricted endowment funds are needed to repay the \$1.8 million USDA loan for the library renovation and expansion project, which was completed in 2005. The goal for the 2009-10 Annual Fund is \$100,000. As of this writing, in the 5th month of the campaign, giving has reached 71% of this goal.

Events Committee: Ann Malenka, Chair

This committee is responsible for raising funds through special events. A wine tasting held at Howe on March 27, 2009 raised \$12,864 after expenses, an increase in net revenue of \$3,287 over the 2007 wine tasting. The event included a silent auction of photographs from the 33rd Annual Elden Murray Photographic Exhibition and a variety of wines and local foods. This year we plan another wine

tasting at Howe on March 26, which will be similar to last year's event in format and content, including the silent auction from the Murray Photographic Exhibition.

Finance Committee: Arthur Gardiner, Chair

Ledyard Financial Advisers manage the library's investment funds with oversight from the Board's Finance Committee. The Finance Committee meets periodically to review the management arrangements and the investment performance of the funds.

Nonresident Fee Committee: The Nonresident Fee Committee has met since 1995 to advise the Howe Board on annual fees for non-residents to borrow from the library. The recommendation from the Howe Board then has gone to the Selectmen who have the ultimate authority to determine fees. The Howe Board voted this past fall, with the knowledge of the Board of Selectmen, to disband this advisory committee and rely on the Board of Selectmen representative to the Howe Board to relay any recommendations on this matter from Board and library staff to the Board of Selectmen.

Facilities Committee: Devinder Sodhi, Chair

This committee meets annually with Frank Austin, Facilities and Fleet Manager for the Town of Hanover. Issues currently being addressed include ensuring that the HVAC system is up and running before the next cooling season, installing brighter lights in the front lobby, and replacing carpeting around the Circulation desk, and correcting a leak at the front entry.

Ann Bradley, Chair, The Howe Library Corporation Board of Trustees

Howe Library – a partnership of The Howe Library Corporation and the Town of Hanover
13 South Street Hanover, New Hampshire 03755 603.643.4120 www.howelibrary.org

Parking & Transportation Board

The Parking & Transportation Board advises the Board of Selectmen on matters relating to parking, traffic, public transportation, parking facility and other related activities in Hanover. They also review and advise on the use of parking generated funds and expenditures. Membership includes representatives from town businesses, Dartmouth College, the Chamber of Commerce and volunteers from the community. The Board meets at 4:00 PM on the second Tuesday of each month in Town Hall.

In 2009 the Parking & Transportation Board provided input on Central Business District initiatives to improve communication with customers. These initiatives included the "Parking Car-ma" project, which offered seven ways communicated through print and radio ads to make finding a parking space in downtown Hanover easier and more convenient. The PTB also helped design new holiday bags used to cover downtown meters during approved free parking periods in December. The dark green fabric bags prominently display the Hanover logo.

The PTB provided on-going advice to Town staff during the year as they worked with Dartmouth officials in creating a Memorandum of Understanding between the Town and Dartmouth. This agreement will lead to Dartmouth providing additional spaces in the downtown for use by the public and managed by the Town.

The PTB seeks new members and citizen input. Interested parties can contact Lt. Patrick O’Neill at Town Hall at 640-3219 or by e-mail at partick.oneill@hanovernh.org for more information or to be put on the agenda of an upcoming meeting.

Planning Board



As part of its study of residential zoning, the Planning Board conducted a series of neighborhood tours throughout the summer and fall of 2009. This picture shows Planning Board members, Planning and Zoning Department Staff, and citizens in the neighborhood west of downtown.

The year 2009 brought one large and complex project and many small projects for non-residential development to the Planning Board for review. Interestingly, perhaps in reflection of the national economic downturn, there were no major subdivisions in Hanover in 2009 that created vacant lots. One project created four lots on land already developed, and three condominium projects created one new commercial unit and allowed the conversion of six residential apartments into six condominium units. One new lot was created on Austin Avenue.

Residents across town are attentive to changes in their neighborhoods and look to the Master Plan, local regulations, and the Planning Board to maintain the attractive character of their neighborhoods and preserve what they like best about Hanover. In response, the Planning Board has been working to develop amendments to the Zoning Ordinance, Subdivision Regulations, and Site Plan Review Regulations to implement the Master Plan, by protecting qualities of Hanover that are threatened, and while accommodating appropriate types and degrees of development.

Our major planning emphasis this year has been to understand Hanover’s residential neighborhoods and what makes them such great places to live. The Board began its work by inviting landowners and residents to three public forums held at the Ray School in January. Each public forum focused on different parts of Hanover: in-town neighborhoods; rural neighborhoods; and the neighborhoods along Route 10, River Road, and Greensboro Road and around Goose Pond. Attendees were asked to tell the Planning Board what they appreciate about their neighborhoods and what things concern them.

In the spring, summer, and fall, the Planning Board visited in-town neighborhoods on foot and more rural and remote neighborhoods in a bus generously provided by Kendal at Hanover. With impressions from the public forums and their own observations from their four field trips, the Board has begun to work on policies as a basis for re-zoning the area around Goose Pond. This fresh look at redefining land use controls in that specific neighborhood will equip the Board with a process of looking at other residential neighborhoods and will lead to conversations with residents about the changes they would like to see. This neighborhood-by-neighborhood approach will take a few years, and the Planning Board looks forward to working with residents and inviting their consideration of possible zoning changes at future Town Meetings.

In addition, the Planning Board significantly revised its Site Plan Regulations. Most of the changes are procedural, including the provision for a Minor Project Review (MPR) Committee, a committee permitted by statute and authorized by Town Meeting. The MPR Committee, comprising Town employees, is empowered to review and permit smaller projects. It will meet to review these proposals in public sessions during the day, expediting the approval of applications for minor projects. Decisions of the MPR Committee may be appealed to the Planning Board. Small projects that formerly came to the Board for waiver of site plan review will now be heard by the MPR Committee.

The Planning Board work in 2009 included:

- Reviewing and approving site plans: Dartmouth College's Visual Arts Center, loading docks at the Hood Museum and Spalding Auditorium, replacement of an oil bunker with a chilled water facility, and conversion of an apartment house to a sorority.
- Reviewing and approving modifications to the approved site plan for a 69-bed hotel now under construction on South Street.
- Reviewing and approving the creation of one new residential lot on Austin Avenue, four lots with existing residences, six residential condominiums and one commercial condominium.
- Reviewing the conceptual design for the Friends of Hanover Crew's conversion of a Lyme Road residence and barn to a rowing club facility and installation of a crew dock at Wilson's Landing.
- Reviewing and approving 14 minor lot line adjustments and 14 requests for site plan waiver for projects as diverse as a new garage behind the Police Station, handicapped accessible entrances, new fences, and the addition of panel antennae to an existing telecommunications tower.
- Making visits to the site proposed for Dartmouth's new Visual Arts Center and to four different neighborhoods.
- Holding four working sessions on amendments to the Site Plan and Subdivision Regulations as well as nine sessions and three public workshops on Hanover's neighborhoods.
- Conducting educational workshops on innovative land use planning techniques, variance, non conforming uses, and traffic engineering.
- Holding one scenic road hearing.
- Preparing zoning amendments that were considered and adopted at the Annual Town Meeting in May 2009, holding two hearings on these amendments, and preparing another set of amendments to be considered at the Annual Town Meeting in 2010. Over the year, three evenings were spent discussing potential zoning changes.

All of this work was done as the Board has continued to meet regularly to implement the 2003 Master Plan. The Master Plan and land use regulations may be viewed on the Town's website, HanoverNH.org, and copies may be purchased at the Planning and Zoning Office. The Planning Board's agendas are also posted at the same website.

The current members of the Planning Board, as of December 31, 2009, are Judith Esmay, Chair; Bill Dietrich, Vice-Chair; Charles Faulkner; Michael Mayor; James Hornig; and Joan Garipay. Alternate members are Michael Hingston and Peter Owens, and Iain Sim, newly appointed. Kate Connolly and Peter Christie serve as Board of Selectmen Representative and Alternate Representative, respectively. Planning Board members are appointed by the Board of Selectmen. One member serves on the Conservation Commission to provide coordination between the Commission and Planning Board. Two other Board members are active representatives to the Upper Valley Lake Sunapee Regional Planning Commission.

It was with deep gratitude that Planning Board members and staff bid Nancy Collier and Bill Baschnagel goodbye in 2009. Nancy served on the Planning Board since 1997 and assumed its chair in 1999. An accomplished leader, Nancy guided the Board through its adoption of the Master Plan in 2003 and served on a number of Planning Board committees. Bill was a strong advocate for ends-based regulation and deliberate decision-making especially when transportation and parking were concerned. Nancy and Bill’s contributions to the Planning Board will long outlast their tenure and are much appreciated.

Generally, the Planning Board hears applications for subdivision and site plan review at 7:30 PM on the first and third Tuesdays of each month in the Boardroom at Town Hall. The Board holds planning workshop sessions to focus on Master Plan implementation and policy development at 7:30 PM on the second Tuesday of each month. The public is cordially invited to attend and participate in all meetings of the Planning Board. The Planning Board welcomes your comments in writing or by email at Planning.Board@HanoverNH.org.

Planning Board Activity in 2009

Planning Board Cases:

Site Plans	5
Site Plan Waivers	14
Planned Residential Developments and Continuing Care Retirement Communities	0
Major Subdivisions	3
Minor Subdivisions	2
Modifications	1
Lot Line Adjustments/Lot Mergers	14
Preliminary Plans, Revocations, Extensions, Scenic Roads, other	<u>5</u>
Subtotal	44

Other Business:

Master Plan	18
Zoning Amendments, Informal Reviews, Site Visits, etc.	<u>23</u>

Total: **85**

Senior Citizen Advisory Committee (Hanover Senior Center)

The Senior Citizen Advisory Committee meets at 4:00 on the first Monday of each month. The meetings are open and all are welcome.

The members of the board are: Chrysanthi Bien (Chair), Constance Carr, Barbara Doyle, Maureen Hall, Evelyn Spiegel, Marilyn “Willy” Black, Anah Pytte, Shirley Montgomery, Peter Christie (Select Board Rep.) Lee Monaco, Sue Matless, Nancy Pierce, Marilyn Blodgett, Nora Wijn and Gail Schaal (Senior Center Coordinator)

Our regular schedule is very busy with three very well attended exercise classes a week, and bimonthly ceramics classes with volunteer Linda Couture, monthly basket weaving with volunteer Ann Collins, a monthly potluck lunch with volunteer musician Roger Tatro, and a Birthday celebration with music by Esther Balch. We also have crafts, a toy projects with the toys being donated to the Shiner’s Hospitals, monthly lunches sponsored and served by the area churches. The Dartmouth students are back this year to volunteer their time with computer help. The VNA brings two health clinics a month to the center for Blood Pressure and Foot Care. Line dancing has become a very popular form of exercise at the Senior Center with instructor Jamie Orr.

A group also meets at the senior center once a month for an interfaith coffee. We also offer bridge on Tuesdays and Thursday afternoon movies.

Our annual Yard Sale was held on March 27th 2010 with the proceeds being donated to “WISE”.

All programs at the Richard W. Black Community/Senior Center are open for all seniors at all times. Please join us.

Sustainable Hanover – Celebration 2010

Report of The Sustainable Hanover Committee

During the past decade, citizens in Hanover, NH have been working to ensure sustainable prosperity and well-being for the community. The 2003 Master Plan provides the Town with a framework for preserving the core elements of our Town. As stated in the “Vision for Hanover” section (p.2) of the Master Plan, these elements include “a vital urban and campus core surrounded by a traditional rural New England Countryside” in which residents enjoy “varied quality of life experiences all over Town.”

In this context, residents will have:

- Convenient and accessible access to open space and year-round recreational opportunities;
- A variety of neighborhoods with a strong sense of community;
- An exciting, livable town.

To achieve this, the following will occur:

- Automobiles will play less of a role, and residents and the community will be healthier for it;

- Critical and fragile natural resources will be preserved for the health, enjoyment and education of future generations;
- Less distancing associated with scattered development.

Since 2003, a growing body of evidence suggests that communities like Hanover, NH must pay increasingly close attention to issues associated with climate change, peak oil and sustainability. To help manage these pressing issues in the context of the Master Plan, the **Sustainable Hanover Committee (SHC) is charged with serving as a clearinghouse and collaborative umbrella for the many sustainability initiatives occurring in Hanover.** Using the Natural Step principles as a guide and always taking a systems approach, the SHC promotes learning opportunities for all and develops operational goals enabling the community to measure its progress to sustainable prosperity and well-being.

To that end, this report focuses on, (1) a celebration of achievements to date and (2) next steps on our path to community sustainability.

Sustainability Achievements to Date: A Sample of Actions: Sustainability initiatives have occurred throughout Hanover — in our schools, our Town, our businesses and homes, and at Dartmouth College. Three categories provide a broad framework for understanding our actions. Infrastructure achievements involve buildings, roads and other physical features of the community; Cultural achievements are changes that people make in their behavior and values that support sustainable prosperity and well-being; Learning achievements are the numerous workshops, lectures, discussions, films and other gatherings that promote increased understanding of our choices for sustainable living.

Infrastructure:

- **Programmable thermostats** installed in all Town facilities over the winter of 2006/07, and lowered Town building temperatures, particularly nights and weekends.
- Chamber of Commerce expanded the **Hanover Farmers' Market** on the Dartmouth Green.
- Lawns replaced with **wildflower fields** to reduce mowing.
- **Expansion of community garden** to meet increasing demand; considering a second location based on projected demand for 2010.
- Hanover High School Environmental Club helped create an **outdoor classroom** that includes raised beds for vegetables. To learn more, visit <http://greenteam.dresden.us/>
- Began replacement of ornamental streetlights on South Main St. and Allen St. with LED fixtures; remaining 50 lights to be replaced over next 5-10 years as budget allows.
- Installed **solar pay stations** in Marshall Lot parking facility in 2008 and Lebanon St. parking lot in 2009.
- **Replacing older traffic signals with LED's** to reduce energy consumption: South Main and Lebanon St. in 2007, Main and Wheelock and South Main and South St. in 2008.
- Replaced two Police Department traditional sedans with **hybrid Toyota Camry's** in 2008 and replaced large SUV with light-weight, more versatile, significantly higher mpg conversion truck in 2009.
- Implemented transition to B-10 bio-diesel program for our Public Works Department in 2007.

- **Replaced all windows** in Town Hall and will track fuel oil use closely this winter to establish pay-back period.
- Conducted **energy audits** on town buildings and subsequently invested substantial funds to re-insulate, install new windows, install new siding and otherwise tighten up three Senior Housing apartment buildings (Summer Park).
- The Richmond Middle School has installed a small **dishwasher** in the science lab prep room and several homerooms have created a "**green**" **lunch room**, where students use their own plates, bowls and flatware instead of the disposable items from the cafeteria. The student response has been great, and the sixth grade team is purchasing a dishwasher for their lunch rooms.
- **No Idling zones** have been created at each of the three Hanover schools.
- Installation of **motion detecting lights and energy-saving bulbs** in Ray School and Howe Library.
- Conversion to "**greener**" **cleaning products** at the Ray School and Howe Library.
- Paper towel dispensers are now auto-feed at the Howe Library.
- Increased cost of public printing has **reduced number of copies** printed at the Howe Library. Installation of duplex copying for staff.
- The Co-op installed a **geothermal heating and cooling system** at it's new Community Market on Lyme Rd in 2008. The Co-op won a Lean and Green award in 2009 for new construction (from Business NH Magazine) and UK Architects, the architects, won an award in Jan 2010.
- In 2009, the Co-op conducted comprehensive **energy audits** for the Hanover and Lebanon stores and invested in recommendations that could result in as much as a 10 percent reduction in annual greenhouse gas emissions at the Co-op, effective 2010.
- In 2009, the **Co-op began composting** inedible food waste and floral waste. The Co-op now diverts nearly all organic materials away from the landfill toward higher uses, to the tune of 287 tons in 2009.
- Chamber of Commerce Intern evaluated and provided plan to implement **recycling for downtown Hanover businesses** (2009-10).
- Dartmouth College was awarded a \$330,936 grant from the New Hampshire Greenhouse Gas Reduction Fund to help implement the **campus energy management system**, which will measure and monitor energy use in near real-time around campus and support Dartmouth's commitment to reduce its greenhouse gas emissions by 30 percent by 2030.
- Following two sustainability self-assessments conducted by the College's Resource Working Group in 2009, Dartmouth College is drafting a **Sustainability Roadmap** that identifies current practices, future goals, and indicators to measure progress in the areas of energy and greenhouse gas emissions, materials and waste management, food and dining, and transportation.

Culture:

- The Co-op made environmental sustainability a core part of its business: In 2004, the Board formalized the Co-op's commitment to **environmental sustainability** by making it one of the Co-op's "Global Ends." (HCCS Global Ends #7: Because of the HCCS there will be a thriving business entity that protects and restores the environment.")

- In 2005-6 the Co-op employed a part-time Sustainability Coordinator. In 2007+ the Co-op has employed a full-time **Sustainability Coordinator**.
- The Co-op began **collecting #5 plastic** from shoppers in 2009; more than one ton was shipped to Preserve Products during the year. The Co-op also takes back **EcoPak clamshell containers** from Co-op shoppers for recycling.
- About one half of the Co-op's unsellable organics goes to **Willing Hands** for distribution to food banks and other recipients; about a quarter is diverted to pig farmers; and the remainder is composted.
- The Ray School's second grade team is experimenting with **vermi-composting (worms)**. The school is working on becoming the pilot school in a town-wide composting initiative.
- **Programs for kids** at the Ray School include recycling, an annual spring "Walk to School Day", continued use of stainless flatware in the Ray Café lunch program rather than disposable plastic ware.
- **12,000 plastic bags were saved** by Hanover High School students who chose to use no bag or a re-usable bag when going to the Co-op in Hanover during the fall of 2009.
- In keeping with The Natural Step philosophy regarding **fairness and social equity**, numerous entities collected food and clothing for The Haven and participated in successful fundraising and volunteer in support of Haiti's earthquake victims (Co-op, Ray School collected over \$2600 for Haiti).
- Dartmouth competes in **Recyclemania 2010**, an intercollegiate, international competition to promote recycling, composting, and waste minimization on college campuses. Dartmouth aims to increase its diversion rate from 27% to 40% by April 2010.
- Dartmouth College & the Sierra Club organized the **Annual "Sustainable Move-Out/Move-In Campaign"**. Currently in its fifth consecutive year, this student-run campaign netted over \$9,000. The student environmental organizations use the proceeds to fund "green" projects on and off campus.
- **The Sustainable Living Center (SLC)** is a student-initiated **living and learning laboratory** based on the three pillars of academics, community outreach, and residential experience. The SLC opened in September 2008 as an affinity house for 19 residents and other interested students, staff, faculty and community members to learn, practice, and teach a lifestyle of minimal environmental impact.
- The Waste-reduction/Recycling Action Group is planning a **community-wide yard sale** for late summer 2010.
- **Localvore & Slow Food** movements continue to grow.
- Howe Library **recycles books** that are withdrawn from the collection, takes old printer cartridges to Town Hall for recycling, and staff brings home recyclables (bottles, cans, plastics) that the Town doesn't take.
- Lou's Restaurant received a green certification from The Green Restaurant Association (dinegreen.com).
- Dartmouth College has a full-time **Sustainability Manager**.

Learning:

- Natural Step training workshops for Town Manager, and Sustainable Hanover Committee, and directors of Town departments.

- Town-wide Sustainable Hanover Community Workshop (February 7, 2010).
- Police Lt. Michael Evans attended national conference on the latest trends in fuel efficient vehicles for public safety uses in fall 2009 and Frank Austin, Fleet and Facilities Manager, attended a national conference on hybrid, fuel efficient and electric vehicle development for Public Works in 2008.
- The seventh grade team at the Richmond School has adopted an integrated environmental curriculum with each discipline weaving environmental themes into its study; for example, the English teachers have worked with their students to research and write persuasive essays on a topic of sustainability.
- Several committed students and staff joined the Vermont Carbon Rally competition and won first prize for schools, which came with a \$5,000 award to be applied to further Richmond Middle School sustainability efforts.
- The Sierra Club, League of Women Voters, Sustainable Hanover Committees have joined to with others to offer free public film and lecture series; public fora and workshops; dissemination of energy saving and weatherization information; free distribution of compact fluorescent light bulbs; providing speakers for sustainability-related events; public advocacy on sustainability initiatives; working with the Sustainable Hanover, Sustainable Dartmouth, and Hanover High School Environmental Club initiatives.
- The Hanover High School Environmental Club established a Reuse and Recycling Master List for items that are not collected in the curbside recycling program.
- Compost Field Trip for town & school staff to Montpelier, VT Composting program.
- The Public Communications & Media Action Group developed Prototype Web Site to inform and engage the community.
- Vermont Earth Institute / Catamount Earth Institute Discussion Courses with several town organizations.
- Dartmouth has hired Professor Anne Kapuscinski as the Sherman Fairchild Distinguished Professor of Sustainability Science. She is working with a collaborative team of faculty, students, and staff to develop a Sustainability Minor, graduate program, and expanded academic and research opportunities at the Dartmouth Organic Farm.
- A series of classes in Environmental Studies and Engineering have focused on achieving carbon neutrality at Dartmouth College through energy efficiency, energy conservation, and renewable energy.
- On February 10, 2010, the Dartmouth Sustainability Initiative, Tuck Sustains, and the Allwin Initiative at Tuck organized the first Dartmouth Sustainability Summit that brought together the undergraduate College and graduate schools to explore options for future collaboration in the pursuit of sustainability.
- On April 16th-17th, 2010, Dartmouth College will host a sustainable design symposium: Sustainable Design: from LEED to Living Buildings, Integrated Design/Integrated Development Conference (IDID VI). The symposium is sponsored by the Dartmouth College Sustainability Initiative and the Environmental Guild of the New Hampshire Chapter of the American Institute of Architects (AIA).
- A number of Sustainability "Summits" and conferences occurred in 2009 and 2010 at Dartmouth and in Town.

For a more in depth summary of actions, visit the Sustainable Hanover web site: <http://www.sustainablehanovernh.org>

Moving Forward Toward Sustainability: As the list above indicates, citizens in Hanover, NH have been working hard to ensure sustainable prosperity and well-being for the community. **Our present challenge is to create a vision of a sustainable community that includes specific goals and a structure for measuring our success.** As an outgrowth of our Community Sustainability Workshop in February 2009, the SHC has begun developing specific sustainability goals and indicators that will enable us to track our progress over time. We do not, for example, have a way to compile data about individual actions taken in individual households; we do not have a central location where individuals, businesses and other entities can go to measure progress.

To this end, 2010 will be the year of goal-setting and strategic sustainability planning. Within the context of The 2003 Master Plan and the Natural Step framework, the **SHC will engage the community in a conversation about sustainability indicators and actions we can all take to participate in the ongoing measurement of our collective challenges and successes.**

For example, how many gallons of fuel and kilowatts of energy do the 3,000 households in Hanover use? What actions are people taking to change their behavior in order to reduce their impact on the environment, while simultaneously contributing to the increased well-being of the community? How many households have solar hot water and/or solar electric? How many households have chosen to reduce the temperatures at which they heat their homes and by how much? How many tons of waste can we divert by composting more at our homes, businesses and organizations? These are the kinds of questions we are asking. **Please join the conversation.**

Volunteers Needed: To get involved in and to support our work, **please contact us at sustainablehanovernh@gmail.com.** The **SHC needs volunteers** to participate in event planning (like The Naked Table Project and other educational events) and data gathering. We also invite you to attend the monthly meetings of the Sustainable Hanover Committee at Town Hall on the third Wednesday of each month (8 AM).

Thank you.

Respectfully submitted,
Lyn Swett Miller & Larry Litten
Co-chairs, Sustainable Hanover Committee
March 1, 2010

Members of the Sustainable Hanover Committee: Chris Soderquist (Systems Consultant), Brian Walsh (Selectboard Liaison), Peter Kulbacki (Hanover Public Works), Marjorie Rogalski, Mary Ann Cadwallader, Chris Kennedy, Chris Hodgkin, Emily Neuman (Co-op Food Stores), Marissa S. Knodel (Dartmouth College)

Zoning Board of Adjustment

The Zoning Board of Adjustment held 12 Public Hearings, 12 deliberation sessions, and 1 public site visit in calendar year 2009. The Board considered 48 cases, with several of the cases being heard on more than one hearing night. Relaxed standards for the granting of variances, as dictated by the

New Hampshire Supreme Court, has added to the length and complexity of a number of Zoning Board hearings.

While State Statute allows up to 10 Zoning Board members (5 full members and 5 alternate members), the Zoning Board began the year with 7 members and ended with 9. Sheila Buckley and Maureen Bolton were appointed to the Board in 2009.

Prior to the night of the public hearing, sitting members review a packet of information on each case, allowing them to ask relevant questions during the hearing. Following the hearing, members individually visit the property site, review the submitted information and hearing testimony, and draft preliminary case decisions. At the public deliberation session, draft decisions are read aloud, specifics of the decision are discussed, sections are revised and reworked according to the members' discussions, and then a final decision vote is taken.

The current full members of the Zoning Board of Adjustment are Arthur Gardiner, Chair; Bill Dietrich, Vice-Chair; Carolyn Radisch, Clerk; Gert Assmus, and Steve Marion. H. Bernard Waugh, Ruth Lappin, Sheila Buckley, and Maureen Bolton are Alternate Members.

Generally, the Zoning Board of Adjustment holds public hearings on the fourth Thursday of the month, with a deliberation meeting scheduled for the following Thursday. Interested individuals should check the hearing and deliberation schedule, especially around the holidays, as meetings are apt to be rescheduled in order to accommodate the fullest compliment of members. All hearings and meetings of the Board begin at 7:00 PM, are held at Town Hall, and are open to the public.

Zoning Board of Adjustment Activity in 2009

Zoning Board of Adjustment Cases:

Special Exceptions	32
Variances	9
Appeals of Administrative Decisions	1
Building Code Appeals	0
Rehearings	3
Other	<u>3</u>
Total	<u>48</u>

Zoning and Use Permits:

Residential	238
Commercial	76
Institutional	<u>37</u>
Total	<u>351</u>

Outside Agency Reports

CATV Executive Director's Report

I guess one of the best compliments we had last year was from a Comcast technician who visits many public access stations. While doing work at our Tip Top Classroom, he noted how busy we were with producers editing and taping, etc. He stated that this is unusual because most access stations he visits are not very active. Free Speech is definitely working at CATV. Last year was a busy year as usual for CATV. During 2009 CATV agreed on a new Comcast contract which runs through 2014. We also hired a new employee Ella Farnsworth and moved into our new studio at the AVA Gallery.

Last year we aired 17,712 programs which is 13,015 hours of programming. During 2009 we aired a total of 1,752 government meetings which was 552 hours of government programming. Last year we aired 9,906 local programming which is 3,016 hours of locally produced programs. (These are total repeated programs). We had a good breakdown of locally produced programs per town. The communities' breakdown is as follows: Hanover - 237, Hartford - 197, Lebanon - 137, Norwich - 27 and Hartland - 9 (these do not include government meetings and these are first run programs) Government meetings first run programs are as follows: Dresden - 18, Hanover -42, Lebanon - 206, Hartford, 152, Norwich - 59 and Hartland - 56. (These figures are first run programs)

In 2008 CATV was number one in the State of Vermont in hourly programs and in the middle in number of programs. CATV is also in the process of developing a new web-site. This content management system will allow viewers to communicate more with CATV and vice versa. Our new web-site will include our daily programming right on the front page, along with other vital information pertaining to CATV.

As you can see by our staff reports how many producers and different programs that are being produced at CATV. CATV is developing new ways to communicate with our viewers with a new Video on Demand service that will show all CATV programming to our viewers with cable modem or DSL capabilities.

CATV at the Tip Top and AVA Gallery are looking forward to a great year for 2010. CATV is blessed with great employees who work hard for our television viewers and the public as a whole. We also have many volunteers who work hard at both studios. I would like to personally thank Steve Giroux, BreAnna Kline, Luke Chrisinger and Ella Farnsworth for being great and hard working employees. These people make CATV go.

As CATV moves into the new fiscal year we look to strengthen our relationships with our member towns. Our studio and both classrooms have continually been busy and moving forward with new technology and ideas. CATV continues to work with the Hartford Area Career and Technology Center in working with their students in video productions.

As Executive Director I am pleased with the help of our Chair, Peter Glenshaw in his leadership and effort he is putting into CATV. I would also like to thank the whole board for their support for CATV and helping us move forward.

-- Bob Franzoni

Hanover Improvement Society

Report to the Town of Hanover 2010

The Hanover Improvement Society is an independent and not for profit organization founded in 1922 for the purpose of beautifying Hanover with money generated from sources other than tax dollars. The Improvement Society owns and operates The Nugget Theater, The James Campion III Ice Rink and Storrs Pond. The Society members are committed to making Hanover a better place in which to live. We assist with the plantings of town gardens, the construction of town projects such as the Black Community Center, The Howe Library and the town parking garage.

In addition to good works on specific community projects the operation of Storrs Pond as a community resource continues to be one of our most visible undertakings. We firmly believe that Storrs Pond is a vital community asset and should be available and affordable to the entire community. At the same time infrastructure and safety are not inexpensive. Today most profits garnered from our activities at the theater and rink are used immediately to operate the pond, leaving precious little if anything for other good works. We will continue and possibly expand our fund raising activities in support of this work and hope that you can join us in our efforts.

We welcome your questions and your support of the Hanover Improvement Society. Please contact any of the members of the Society or stop in to our offices above the Nugget Theater and say hello. We would very much like to know what you think of our efforts.

John A. Hochreiter
President
Hanover Improvement Society



Upper Valley Household Hazardous Waste Committee
c/o Upper Valley Lake Sunapee Regional Planning Commission
30 Bank Street, Lebanon, NH 03766-1756
603-448-1680 *www.uvhhw.org*

ANNUAL REPORT 2009

During 2009 the Committee continued to maintain a regional website (www.uvhhw.org), hosted booths at the Upper Valley Home Life Exhibition and the Hanover Food Co-op, and provided volunteers for the household hazardous waste collections at the Lebanon Landfill.

Home & Life Show Event Booth: The Household Hazardous Waste Committee's booth in March featured information on collections in the area including dates and what materials are and are not accepted. "Universal Waste" examples and management options were provided. These materials include rechargeable batteries, fluorescent light bulbs, auto batteries, antifreeze, and mercury-containing devices such as button batteries, thermostats, and thermometers. Pesticide free lawn and garden care continued to be a focus. Alternative cleaning recipes were distributed. A large map displayed the household hazardous waste collections in the area with their dates, times, and contacts for further information.

Co-op Community Partner in March: The Committee displayed a tri-fold on HHW collections, what to bring, what is not acceptable, collection statistics, etc. Handouts were provided for non-toxic household cleaner recipes, informational sheets on batteries drop-off sites, dates and location of 2009 HHW collections, and information on universal waste.

Household Hazardous Waste Collection Support: The committee provided volunteer support at the collections held at the Lebanon Landfill, keeping waiting times short and residents informed. A total of 450 households from Cornish, Enfield, Hanover, Lebanon, Lempster, Lyme, Piermont, Plainfield, and Springfield brought waste to two collections at the Lebanon Landfill in July and October.

Unwanted Medicine Collection Research: The Committee is working with Dartmouth Hitchcock Medical Center to provide Unwanted Medicine collections combined with the 2010 HHW collections. Training will be obtained from Sarah Silk at the Wolfeboro, NH facility to insure successful implementation of a complex service.

The Upper Valley Household Hazardous Waste Committee is made up of volunteers from Upper Valley towns. We invite anyone interested to attend our meetings and become involved.

Margaret Bragg, Hanover, NH
Vickie Davis, Upper Valley Lake Sunapee Regional Planning Commission
Charlotte Faulkner, Hanover, NH
Joyce Noll, Etna, NH
Barbara Whitman, Chair, Lebanon, NH

— *Reduce the use of toxics in your home, and responsibly dispose of what waste you do generate* —

Notes...

Chapter 5

Miscellaneous Information



The Senate of the State of New Hampshire

107 N. Main Street, Room 302, Concord, N.H. 03301-4951

MATTHEW S. HOUDE
District 5

Office 271-2104
TTY/TDD
1-800-735-2964

Legislative Update from Sen. Matthew Houde, District 5 – March 2010

Let me start by saying “thank you”. It is a privilege and honor to represent Hanover, which is part of Senate District 5, in the NH Senate. As you gather for town meeting, I wanted to share some of the rewards (and challenges) of the current session in Concord.

2009 Highlights

While much energy and attention was focused, appropriately, on the state budget last year, the Legislature also addressed bills involving same sex marriage (passed), mandatory seat belts (did not pass), and medical marijuana (passed but was vetoed). While the same sex marriage bill was an historic moment, the latter two issues seem to be re-visited every session - and last year was no exception.

State Budget

The economic climate continues to challenge state and local governments. At the same time the need for services increases (for example, more people across the state are in need of Medicaid and unemployment benefits), the state has not collected enough revenue to address these needs. As a result, the Legislature and Governor continue to look for ways to close the gap. Many drastic cuts to programs have been proposed, and the Legislature has heard bills proposing various solutions on the revenue side – including expanded gambling. Gambling remains a controversial issue, and the vast majority of people I heard from in Senate District 5 do not support it. I voted against the gambling bill, but it passed the Senate 14-10. Regardless of what the House does with the bill, cuts alone cannot close the gap without severely hurting those in need of services; it is likely that we will need to find additional revenue as well. I welcome your thoughts and suggestions regarding this ongoing issue...

The fate of the LLC Tax

Everyday the “LLC tax” (technically, the extension of the interest and dividends tax to LLC distributions) looks less and less likely to remain in effect. Several bills have been heard that would either repeal or essentially eliminate the tax. Additionally, the Governor has indicated that he will support repeal – provided it is done as part of a wider review of state business taxes and solutions to the state’s revenue problems. (It was estimated that the LLC tax would generate \$15 million/year.)

Health Care Legislation

While the federal government has passed historic health care reform legislation, there is still much the state can do to address affordability and access. One bill that I sponsored, (SB 390) would provide employees of businesses that do not currently offer health care coverage a way to obtain it. Briefly, employees could choose from certain coverage options available through “cafeteria plans” set up by their employers. With cafeteria plans, employees pay for the coverage with pre-tax dollars (through payroll deductions) at a significantly reduced rate from the individual insurance market. The cost to the employer of setting up a plan is small; it ranges from \$0 (if the employer sets it up him/herself) to \$250 (if the employer hires an outside HR consultant to do so). Those costs - and more - would be recouped since the employer would be contributing less to federal employment taxes. This bill passed the Senate and now moves to the House.

Another bill that I introduced (SB 510) would establish a study commission to look at the differences between coverage for oral cancer treatment as opposed to IV cancer treatment. Currently, most health care insurers cover oral cancer medication under a pharmacy benefit, which requires a co-pay with each refill. On the other hand, IV cancer treatment is covered as a medical benefit - so that the insured only pays a one-time co-pay and a fixed deductible. The concern is that this may discourage health care providers from prescribing oral medication – even if oral treatment could prove beneficial. There are several questions surrounding the issue that remain unanswered, however, so – assuming the bill passes the House - a committee will be formed to collect information, take testimony, and make any recommendations for future legislation.

Hanover Water Works

The Senate also passed a bill of particular local concern regarding the municipalization of Hanover Water Works, which passed your special session late last year. The bill was sponsored by all of your representatives and was necessary to facilitate the transaction.

This has been a challenging session. The Legislature continues to address not only the issues discussed above, but also myriad other issues both large and small. All of your representatives welcome your input.

Best wishes for a productive town meeting!

Regards,



Matthew Houde
NH Senate – District 5
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*Executive Councilor
District One*

Report to the People of District One By: Executive Councilor Ray Burton

2009 was indeed the year of American Recovery and Reinvestment Act (ARRA)/Stimulus Funds in New Hampshire!

As of November 4, 2009, \$579,305,870.00 had been allocated in New Hampshire in nine areas: business/community; education; employment; energy; health; housing; safety; technology and transportation. Of that \$181,463,876.00 went to Council District One towns and cities and the counties of Belknap, Carroll, Coos, Grafton and Sullivan.

The ARRA money has enabled local, state and county government to work on projects that have been in process and planning for years. For a complete listing of these projects go to: www.ed.state.nh.us/education/recovery/index.htm or write to my office.

Governor Lynch has now submitted the New Hampshire Transportation Plan to the New Hampshire House and Senate. Highways/bridges, rail, aviation and public projects are among the proposed recommendations. Contact your local State Senator and Legislator for details about what projects you believe to be key ones for your region.

As Councilor, I do not see new revenues being raised in New Hampshire State Government. With the decline in existing revenues leading to cut backs in services, only time will determine what the law making branch has in mind for new dollars. Keep in close touch with your local State Senator and Legislator to make sure costs are NOT passed on to county and local government.

The Governor and Council are required by law to fill dozens of boards and commissions with volunteers. If you are interested in serving, please send a letter of interest and your resume to Governor John Lynch, Attention: Jennifer Kuzma, Appointment Liaison, State House, 107 North Main Street, Concord, NH 03301 For the current list of what possible appointments might be coming up go to: <http://www.sos.nh.gov/redbook/index.htm>.

There is a constant flow of informational items available at my office: tourist maps, consumer handbooks and the New Hampshire Constitution. Each Monday I send, via e-mail, the schedule of my weekly meetings and other information. Send me your e-mail to be added to the list at rburton@nh.gov or find the schedule on my State House web page at: <http://www.nh.gov/council/district1/schedules>.

Contact my office anytime I can be of help.



Towns in Council District #1

CARROLL COUNTY:

Albany, Bartlett,
Chatham, Conway, Eaton,
Effingham, Freedom, Hart's Loc.,
Jackson, Madison, Moultonborough,
Ossipee, Sandwich, Tamworth,
Tultonboro, Wakefield, Wolfeboro,

GRAFTON COUNTY:

Alexandria, Ashland, Bath,
Benton, Bethlehem, Bridgewater,
Bristol, Campton, Canaan,
Dorchester, Easton, Ellsworth,
Enfield, Franconia, Grafton,
Groton, Hanover, Haverhill,
Hebron, Holderness, Landaff,
Lebanon, Lincoln, Lisbon,
Livermore, Littleton, Lyman,
Lyme, Monroe, Orange, Orford,
Piermont, Plymouth, Rumney,
Sugar Hill, Thornton, Warren,
Waterville Valley, Wentworth,
Woodstock

BELKNAP COUNTY:

Alton, Belmont, Center Harbor,
Gilford, Laconia, Meredith,
New Hampton, Sanbornton, Tilton

COOS COUNTY:

Berlin, Carroll, Clarksville,
Colebrook, Columbia, Dalton,
Dixville, Dummer, Errol,
Gorham, Jefferson, Lancaster,
Milan, Millsfield, Northumberland,
Pittsburg, Randolph, Shelburne,
Stewartstown, Stark, Stratford,
Whitfield

SULLIVAN COUNTY:

Charlestown, Claremont, Cornish,
Croydon, Grantham, Newport
Plainfield, Springfield, Sunapee

2009 Summary of Legal Activity

<u>Case/Type</u>	<u>Plaintiff Attorney</u>	<u>Defendant Attorney</u>	<u>Town Legal Expenses</u>	<u>Outcome</u>
Telecommunication		Robert Ciandella	\$ 576	Ongoing Legal Research
- West Central NH Regional Health & Security Communication Consortium		Robert Ciandella	\$ 2,950	Ongoing Legal Research
- SegTEL, Inc.	Caroline Cole	Robert Ciandella	\$ 143,499	Settled
- PUC Utility Pole Docket		Robert Ciandella	\$ 3,392	Ongoing
Salvatoriello -Avellino Health Violation	Sean Gorman	Laura Spector	\$ 1,433	Resolved
Glynn ZBA Appeal	John Glynn	Walter Mitchell	\$ 726	Withdrawn
Paragon ZBA Appeal	Barry Schuster/ Robert Miller	Laura Spector	\$ 919	Pending
Patton Zoning Violation	James Mulligan	Laura Spector	\$ 1,068	Pending
Municipalization of Hanover Water Works Co.		McLane, Graf	\$ 31,882	Ongoing legal
General Legal Advice				
Municipal Law	-	Walter Mitchell	\$ 18,187	
Civil & Employment Law	-	Mark Broth	16,829	
	-	Charles Bauer/ Daniel Mullen	<u>\$ 2,023</u>	
		Total General Legal Advice	<u>\$ 37,039</u>	
		Total	<u><u>\$ 223,484</u></u>	

Town of Hanover – Rate and Fee Schedule

Adopted by the Board of Selectmen: June 22, 2009

<u>Dept/Board</u>	<u>Type of Fee</u>	<u>Adopted FY2006-07</u>	<u>Adopted FY2007-08</u>	<u>Adopted FY2008-09</u>	<u>Adopted FY2009-10</u>
Fire	Fire Safety Crowd Control	Cost +35%	Cost +35%	Cost +35%	Cost +35%
Fire	Private Fire Hydrants – Fees Ultimately Governed by Most Current Hanover Water Works Company NH PUC Order	\$1,364.37/yr	\$1,621.09/yr	\$1,685.33/yr	\$1,685.33/yr
Fire	Annual Monitoring Fee – Master Fire Box	\$300.00	\$300.00	\$300.00	\$300.00
Fire	False Alarm Charge – Fire Service	\$100.00	1 st : Free 2 nd : \$100.00 3 rd : \$200.00 4 th and beyond: \$300 per response	1 st : Free 2 nd : \$100.00 3 rd : \$200.00 4 th and beyond: \$300 per response	1 st : Free 2 nd : \$100.00 3 rd : \$200.00 4 th and beyond: \$300 per response
Fire	Rescheduling of Fire Alarms or Sprinkler Acceptance Test because of contractor/owner not ready for test	\$500.00	\$500.00	\$500.00	\$500.00
Fire	<u>Building Permits:</u> Stand-Alone Gas Installation and/or Replacement	\$55.00	\$55.00	\$55.00	\$55.00
Fire	<u>Building Permits:</u> Additional Appliances (Gas) beyond Original Permit	n/a	n/a	\$15.00/per appliance	\$15.00/per appliance
Fire	<u>Building Permits:</u> Stand-Alone Oil Installation and/or Replacement	\$55.00	\$55.00	\$55.00	\$55.00
Fire	<u>Building Permits:</u> Additional Appliances (Oil) beyond Original Permit	n/a	n/a	\$15.00/per appliance	\$15.00/per appliance
Fire	Re-inspection Fee – Gas or Oil	n/a	n/a	\$50.00	\$100.00
Fire	Projects Requiring Outside Consulting Assistance (where outside consulting services for plan review, testing or inspection are required)	Full cost +10% admin charge	Full cost +10% admin charge	Full cost +10% admin charge	Full cost +10% admin charge
Ambulance	Per Capita – Hanover	\$18.58	\$20.19	\$21.50	\$22.31
Ambulance	Per Capita – Lyme	\$18.58	\$20.19	\$21.50	\$22.31
Ambulance	Per Capita – Norwich	\$18.58	\$20.19	\$21.50	\$22.31
Ambulance	Community Contributions Adjustment to Cover Insurance Contractual Obligations for Ambulance Calls Originating in Community	Pro-Rated Share of Lost Revenues	Pro-Rated Share of Lost Revenues	Pro-Rated Share of Lost Revenues	Pro-Rated Share of Lost Revenues

Town of Hanover – Rate and Fee Schedule

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Ambulance	Report Copies for Reports 1-4 Pages	\$10.00	\$10.00	\$10.00	\$10.00
Ambulance	Report Copies for Reports over 4 Pages	\$10.00 +\$.50/page over 4 pages	\$10.00 +\$.50/page over 4 pages	\$10.00 +\$.50/page over 4 pages	\$10.00 +\$.50/page over 4 pages
Ambulance	<u>Treatment with Transport - Basic Life Support – (plus mileage)</u>	\$300.00	\$375.00	\$375.00	\$400.00
Ambulance	<u>Treatment with Transport - Advanced Life Support Level 1 – (plus mileage)</u>	\$350.00	\$475.00	\$475.00	\$475.00
Ambulance	<u>Treatment with Transport - Advanced Life Support Level 2 – (plus mileage)</u>	\$500.00	\$650.00	\$650.00	\$675.00
Ambulance	<u>Treatment with Transport - Special Care Transport</u>	\$575.00	\$700.00	\$700.00	\$775.00
Ambulance	Mileage Rate	\$9.00/mile	\$11.00/mile	\$11.00/mile	\$11.00/mile
Ambulance	<u>Treatment/No Transport – Advanced Life Support</u>	\$100.00	\$100.00	\$100.00	\$100.00
Ambulance	<u>Additional Treatment Charges (with or without Advanced Life Support Transport) – Oxygen Charge</u>	\$45.00	\$45.00	\$45.00	\$45.00
Ambulance	<u>Additional Treatment Charges (with or without Advanced Life Support Transport) – Defibrillation</u>	\$70.00	\$100.00	\$100.00	\$100.00
Ambulance	<u>Additional Treatment Charges (with or without Advanced Life Support Transport) – Esophageal Obturator Airway</u>	\$70.00	\$150.00	\$150.00	\$150.00
Ambulance	<u>Additional Treatment Charges (with or without Advanced Life Support Transport) – Endotracheal Tube Administration</u>	\$70.00	\$150.00	\$150.00	\$150.00
Ambulance	<u>Additional Treatment Charges (with or without Advanced Life Support Transport) – Cardiac Monitoring</u>	\$90.00	\$100.00	\$100.00	\$100.00
Ambulance	<u>Additional Treatment Charges (with or without Advanced Life Support Transport) – IV/Drug Administration</u>	\$75.00	\$100.00	\$100.00	\$100.00

Town of Hanover – Rate and Fee Schedule

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<u>Dept/Board</u>	<u>Type of Fee</u>	<u>Adopted FY2006-07</u>	<u>Adopted FY2007-08</u>	<u>Adopted FY2008-09</u>	<u>Adopted FY2009-10</u>
Ambulance	<u>Additional Treatment Charges (with or without Advanced Life Support Transport) – Medications</u>	\$50.00	\$50.00	\$50.00	\$50.00
Ambulance	Emergency Services Paramedic Intercept Charge	n/a	\$125.00	\$125.00	\$200.00
Ambulance	Special Event Standby	\$100.00/hr	\$150.00/hour	\$150.00/hour	\$150.00/hour
General Administration	Processing Fee for Returned Deposit Item (NSF Checks or Checks Drawn on Closed Accounts)	\$25.00	\$25.00	\$25.00	\$25.00
General Administration	Late Fee on Unpaid General Service Invoices (billed through the Town's Accounting Office) Balances over 45 Days Old	12.00% per annum interest			
General Administration	Photocopying – single page (8.5" x 11.0")	\$.25/page	\$.25/page	\$.25/page	\$.25/page
General Administration	Photocopying – single page (8.5" x 14.0")	\$.50/page	\$.50/page	\$.50/page	\$.50/page
General Administration	Photocopying – single page (11.0" x 17.0")	\$.75/page	\$.75/page	\$.75/page	\$.75/page
General Administration	Copies of Appraisal Card for Property Owner	No charge	No charge	No charge	No charge
General Administration	Copies of Appraisal Card for Requesters Other than Property Owner	\$1.00	\$1.00	\$1.00	\$1.00
General Administration	Copies of Warranty Deed	\$2.00	\$2.00	\$1.00/page	\$1.00/page
General Administration	Copies of Tax Map	\$2.00	\$2.00	\$2.00	\$2.00
General Administration	Copies of Tax Bills for Property Owner	No charge	No charge	No charge	No charge
General Administration	Copies of Tax Bills for Requesters Other than Property Owner	\$1.00	\$1.00	\$1.00	\$1.00
General Administration	Electronic Files from Town Databases – on diskette or e-mailed (no data filtering a/o manipulation)	\$25.00	\$25.00	\$25.00	\$25.00
General Administration	Customized Reports from Town Databases (e.g., Assessment and Town Clerk Databases)	\$35.00	\$35.00	\$35.00	\$50.00

Town of Hanover – Rate and Fee Schedule

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General Administration	Valuation Listing (Hardcopy) from Assessment Database (Hardcopy)	No charge	No charge	No charge	No charge
General Administration	Mailing Labels from Town Databases	\$.35/page	\$.35/page	\$.35/page	\$.35/page
General Administration	Hanover Code of Ordinances and Regulations	\$25.00	\$25.00	\$25.00	\$25.00
General Administration	Hanover Master Plan - 2003	\$25.00	\$25.00	\$25.00	\$25.00
General Administration	Master Plan Land Use Concept Map	\$2.00	\$3.00	\$3.00	\$3.00
General Administration	Zoning Ordinance plus Map	\$7.00	\$8.00	\$10.00	\$10.00
General Administration	Zoning Map	\$3.00	\$3.00	\$3.00	\$3.00
General Administration	Subdivision Regulations	\$3.00	\$4.00	\$4.00	\$4.00
General Administration	Copies of Recorded Tapes	n/a	\$5.00 each	\$5.00 each	\$5.00 each
General Administration	Site Plan Regulations	\$3.00	\$3.00	\$4.00	\$4.00
General Administration	Building Code Ordinance	\$3.00	\$3.00	\$3.00	\$3.00
General Administration	Open Space, Water Resources, and Other One-Sided Color Maps	\$.50	\$.50	\$1.00	\$1.00
General Administration	Trail Maps – Selected Individual Trails	\$1.00/each	\$1.00/each	\$1.00/each	\$1.00/each
General Administration	Trail Maps – Combined Area Trails	\$4.00/each	\$4.00/each	\$4.00/each	\$4.00/each
General Administration	Notary Public Services – per signature – Non-Residents	\$5.00	\$5.00	\$5.00	\$5.00
General Administration	Notary Public Services – per signature for Hanover Residents	No charge	No charge	No charge	No charge
General Administration	Vendor Permit - Daily	\$15.00	\$15.00	\$15.00	\$15.00
General Administration	Vendor Permit for 9 Months beginning March 1 and ending November 30	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00
General Administration	Pole License	\$10.00	\$10.00	\$10.00	\$10.00
General Administration	Articles of Agreement	\$5.00	\$5.00	\$5.00	\$5.00
General Administration	Vital Statistics (e.g., Certified Copy of Birth Certificate)	\$12.00	\$12.00	\$12.00	\$12.00

Town of Hanover – Rate and Fee Schedule

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<u>Dept/Board</u>	<u>Type of Fee</u>	<u>Adopted FY2006-07</u>	<u>Adopted FY2007-08</u>	<u>Adopted FY2008-09</u>	<u>Adopted FY2009-10</u>
General Administration	Lamination of Vital Statistics Records	\$.50/certificate	\$1.00/certificate	\$1.00/certificate	\$1.00/certificate
Highway	Driveway Permits	\$50.00	\$50.00	\$50.00	\$75.00
Highway	Private Construction - Class VI Highway Permit	\$100.00	\$100.00	\$100.00	\$100.00
Highway	Excavation Permits	\$50.00	\$50.00	\$50.00	\$75.00
Howe Library	Overdue Materials Fine (with exceptions below)– before 2 nd Notice	\$.10/day	\$.10/day	\$.10/day	\$.10/day
Howe Library	Overdue Fine for videos, DVDs, CD-ROMs, art prints and reference books	\$1.00/day	\$1.00/day	\$1.00/day	\$1.00/day
Howe Library	Interlibrary Loan Fee – all fee payers per transaction	\$10.00	\$10.00	\$10.00	\$10.00
Howe Library	Museum Pass Non-Pickup Fee	n/a	n/a	\$5.00	\$5.00
Howe Library	Museum Pass Overdue Return Fee	n/a	n/a	\$5.00/day	\$5.00/day
Howe Library	Amazon Kindle (electronic book display) Overdue Fee	n/a	n/a	n/a	\$1.00/day
Howe Library and Etna Town Library	Non-Resident Family – 12 Month Membership	\$100.00	\$110.00	\$115.00	\$120.00
Howe Library and Etna Town Library	Non-Resident Family – 3 Month Membership	\$35.00	\$35.00	\$50.00	\$50.00
Howe Library and Etna Town Library	Non-Resident Senior Citizen – 12 Month Membership (65+)	\$75.00	\$80.00	\$80.00	\$80.00
Howe Library and Etna Town Library	Dresden Student Card; (Dresden Tuition Students – paid for by SAU, not by student)	\$15.00	\$15.00	\$15.00	\$15.00
Howe Library and Etna Town Library	Dresden Employee Card	n/a	n/a	n/a	No charge
Howe Library and Etna Town Library	Resident Childcare Providers – A proportion of the Non-Resident Family 12-Month Membership fee of \$115.00 based on percentage of non-resident children whose families do not have Howe Library non-resident memberships; borrowing limits apply	varies	varies	varies	varies

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Howe Library and Etna Town Library	Non-Resident Childcare Providers; borrowing limits apply	\$100.00	\$100.00	\$115.00	\$120.00
Planning and Zoning	Combined Application for Building and Zoning Permits: Fee as appropriate from below plus \$25.00:				
Planning and Zoning	Minimum Permit Fee: Residential:	\$25.00	\$25.00	\$25.00	\$25.00
	Commercial, Institutional, Multi-Family, and Other Non-Single-and-Two-Family-Residential Construction, Additions, Renovations, Alterations:	\$50.00	\$50.00	\$50.00	\$50.00
Planning and Zoning	Single- and Two-Family Houses	\$25.00 plus \$0.50/sq.ft.	\$25.00 plus \$0.50/sq.ft.	\$25.00 plus \$0.50/sq.ft.	\$25.00 plus \$0.50/sq.ft.
Planning and Zoning	Residential Renovations	\$0.25/sq.ft.	\$0.25/sq.ft.	\$0.25/sq.ft.	\$0.25/sq.ft.
Planning and Zoning	Non-Habitable Structures Accessory to One- and Two-Family Residential: Porch, garage, shed, fence, pool, temporary trailer, retaining wall, and similar	\$0.25/sq.ft.	\$0.25/sq.ft.	\$0.25/sq.ft.	\$0.25/sq.ft.
Planning and Zoning	Commercial, Institutional, Multi-Family, and Other Non-Single-and-Two-Family-Residential Construction, Additions, Renovations, Alterations:	\$50.00 plus:	\$50.00 plus:	\$50.00 plus:	\$50.00 plus:
	for Portion of Construction Cost up to \$10,000,000	\$5.50 per \$1,000 of Construction Cost	\$5.50 per \$1,000 of Construction Cost	\$5.50 per \$1,000 of Construction Cost	\$5.50 per \$1,000 of Construction Cost
	for Portion of Construction Cost between \$10,000,001 and \$20,000,000	\$4.15per \$1,000 of Construction Cost	\$4.15per \$1,000 of Construction Cost	\$4.15per \$1,000 of Construction Cost	\$4.15per \$1,000 of Construction Cost
	for Portion of Construction Cost Exceeding \$20,000,000	\$1.85 per \$1,000 of Construction Cost	\$1.85 per \$1,000 of Construction Cost	\$1.85 per \$1,000 of Construction Cost	\$1.85 per \$1,000 of Construction Cost

Town of Hanover – Rate and Fee Schedule

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<u>Dept/Board</u>	<u>Type of Fee</u>	<u>Adopted FY2006-07</u>	<u>Adopted FY2007-08</u>	<u>Adopted FY2008-09</u>	<u>Adopted FY2009-10</u>
Planning and Zoning	Sign, Awning, or Canopy	\$30.00	\$25.00, plus \$30.00 for electrical or foundation	\$25.00, plus \$30.00 for electrical or foundation	\$25.00, plus \$30.00 for electrical or foundation
Planning and Zoning	Moving or Demolition	\$50.00	\$75.00	\$75.00	\$75.00
Planning and Zoning	<u>Building & Zoning Permits:</u> Revision Plan Review and Partial Submissions	5% surcharge for each occurrence	\$50.00 per hour of review time	\$50.00 per hour of review time	\$50.00 per hour of review time
Planning and Zoning	Projects Requiring Outside Consulting Assistance (where outside consulting services for plan review, testing or inspection are required)		The Town of Hanover has 60 days to review complete applications. In the event an applicant wants expedited review, or the Building Inspector deems the scope and complexity of the project to warrant outside review, the applicant shall, in addition to fees specified herein, pay costs of review by a third-party consultant selected by the Town.		
Planning and Zoning	Duplicate Inspections Log	n/a	\$25.00	\$25.00	\$25.00
Planning and Zoning	Zoning Permit (not part of Combined Application)	n/a	\$25.00	\$35.00	\$35.00
Planning and Zoning	<u>Building Permits:</u> Blanket Permit per Project (Sec. IX of Building Code Adoption Ordinance)	\$30.00	\$30.00	\$30.00	\$30.00
Planning and Zoning	<u>Building Permits:</u> Permit Extension	n/a	n/a	n/a to \$50.00	n/a to \$50.00
Planning and Zoning	<u>Building Permits:</u> Re-Inspection	\$50.00	\$50.00	\$50.00	\$50.00
Planning and Zoning	<u>Building Permits:</u> Additional Inspections	\$50.00	\$50.00	\$50.00	\$50.00
Planning and Zoning	<u>Zoning Board of Adjustment:</u> Special Exception	\$150.00	\$150.00, plus actual costs of notifying abutters	\$150.00, plus actual costs of notifying abutters	\$150.00, plus actual costs of notifying abutters
Planning and Zoning	<u>Zoning Board of Adjustment:</u> Variance	\$150.00	\$150.00, plus actual costs of notifying abutters	\$150.00, plus actual costs of notifying abutters	\$150.00, plus actual costs of notifying abutters

Town of Hanover – Rate and Fee Schedule

Adopted by the Board of Selectmen: June 22, 2009

<u>Dept/Board</u>	<u>Type of Fee</u>	<u>Adopted FY2006-07</u>	<u>Adopted FY2007-08</u>	<u>Adopted FY2008-09</u>	<u>Adopted FY2009-10</u>
Planning and Zoning	<u>Zoning Board of Adjustment:</u> Appeal of Administrative Decision	\$150.00	\$150.00, plus actual costs of notifying abutters	\$150.00, plus actual costs of notifying abutters	\$150.00, plus actual costs of notifying abutters
Planning and Zoning	<u>Zoning Board of Adjustment:</u> Equitable Waiver	\$150.00	\$150.00, plus actual costs of notifying abutters	\$150.00, plus actual costs of notifying abutters	\$150.00, plus actual costs of notifying abutters
Planning and Zoning	<u>Zoning Board of Adjustment:</u> Hearing Under RSA 674:41	\$150.00	\$150.00, plus actual costs of notifying abutters	\$150.00, plus actual costs of notifying abutters	\$150.00, plus actual costs of notifying abutters
Planning and Zoning	<u>Zoning Board of Adjustment:</u> Rehearing (to be Refunded if Relief Granted)	\$50.00	\$50.00, plus actual costs of notifying abutters	\$50.00, plus actual costs of notifying abutters	\$50.00, plus actual costs of notifying abutters
Planning and Zoning	<u>Planning Board:</u> Subdivisions, All Types, payable at time of design review application	\$200 base fee plus \$100 per lot, plat, site, or other division of land including units per RSA 672:14	\$200 base fee plus \$100 per lot, plat, site, or other division of land including units per RSA 672:14, plus actual costs of notifying abutters	\$200 base fee plus \$100 per lot, plat, site, or other division of land including units per RSA 672:14, plus actual costs of notifying abutters	\$200 base fee plus \$100 per lot, plat, site, or other division of land including units per RSA 672:14, plus actual costs of notifying abutters

Town of Hanover – Rate and Fee Schedule

Adopted by the Board of Selectmen: June 22, 2009

<u>Dept/Board</u>	<u>Type of Fee</u>	<u>Adopted FY2006-07</u>	<u>Adopted FY2007-08</u>	<u>Adopted FY2008-09</u>	<u>Adopted FY2009-10</u>
Planning and Zoning	<u>Planning Board:</u> Site Plan Review Base Fee Plus additional cumulative as follows, based on Estimated Full Cost of Construction (ECC), as verified by the Building Inspector:	\$500.00, plus actual costs of notifying abutters, plus:	\$500.00, plus actual costs of notifying abutters, plus:	\$500.00, plus actual costs of notifying abutters, plus:	\$500.00, plus actual costs of notifying abutters, plus:
	\$0 to \$2,500,000 ECC	\$5.00 per \$10,000 of ECC	\$5.00 per \$10,000 of ECC	\$5.00 per \$10,000 of ECC	\$5.00 per \$10,000 of ECC
	\$2,500,001 to \$5,000,000 ECC	\$4.00 per \$10,000 of ECC	\$4.00 per \$10,000 of ECC	\$4.00 per \$10,000 of ECC	\$4.00 per \$10,000 of ECC
	\$5,000,001 to \$10,000,000 ECC	\$3.00 per \$10,000 of ECC	\$3.00 per \$10,000 of ECC	\$3.00 per \$10,000 of ECC	\$3.00 per \$10,000 of ECC
	\$10,000,001 to \$15,000,000 ECC	\$2.00 per \$10,000 of ECC	\$2.00 per \$10,000 of ECC	\$2.00 per \$10,000 of ECC	\$2.00 per \$10,000 of ECC
	\$15,000,001 to \$20,000,000 ECC	\$1.00 per \$10,000 of ECC	\$1.00 per \$10,000 of ECC	\$1.00 per \$10,000 of ECC	\$1.00 per \$10,000 of ECC
	Over \$20,000,000 ECC	\$-0- per \$10,000 of ECC	\$-0- per \$10,000 of ECC	\$-0- per \$10,000 of ECC	\$-0- per \$10,000 of ECC
	Planning and Zoning	Town Staff Technical Review of Subdivision and Site Plan Drawings – Revised Plan Fee	\$100/sheet for review of revised drawings	\$100/sheet for review of revised drawings	\$100/sheet for review of revised drawings
Planning and Zoning	Modification to Any of the Above	\$200.00	\$200.00	\$200.00	\$200.00
Planning and Zoning	<u>Planning Board:</u> Minor Lot Line Adjustment	\$100.00, plus actual costs of notifying abutters	\$100.00, plus actual costs of notifying abutters	\$100.00, plus actual costs of notifying abutters	\$100.00, plus actual costs of notifying abutters

Town of Hanover – Rate and Fee Schedule

Adopted by the Board of Selectmen: June 22, 2009

<u>Dept/Board</u>	<u>Type of Fee</u>	<u>Adopted FY2006-07</u>	<u>Adopted FY2007-08</u>	<u>Adopted FY2008-09</u>	<u>Adopted FY2009-10</u>
Planning and Zoning	<u>Planning Board:</u> Boundary Agreement	\$100.00	\$100.00, plus actual costs of notifying abutters	\$100.00, plus actual costs of notifying abutters	\$100.00, plus actual costs of notifying abutters
Planning and Zoning	Wetlands Administrative Permit	\$25.00	\$50.00 plus actual costs of notifying abutters	\$50.00 plus actual costs of notifying abutters	\$50.00 plus actual costs of notifying abutters
Police	Pistol Permits (4 year Permit)	\$10.00	\$10.00	\$10.00	\$10.00
Police	Special Services Detail – Police Personnel	\$49.00/hour (\$36.30/hr for officer + 35% admin. chg.)	\$50.29/hour (\$37.25/hr for officer + 35% admin. chg.); plus signage and barricade rental, if required Note: Certain Non-Profits may qualify for reduction in the admin. chg. from 35% to 14%	\$51.80 (\$38.37/hr for officer + 35% admin. chg.); plus signage and barricade rental, if required Note: Certain Non-Profits may qualify for reduction in the admin. chg. from 35% to 14%	\$54.58 (\$38.75/hr for officer + 5.85% State Share of Retirement Contribution + 35% admin. chg.); plus signage and barricade rental, if required Note: Certain Non-Profits may qualify for reduction in the admin. chg. from 35% to 14%
Police	Reports (Flat Fee)	\$15.00	\$15.00	\$20.00	\$20.00
Police	Fingerprints (Non-Resident)	\$15.00	\$20.00	\$20.00 for first 2 cards and \$5.00 for each additional card	\$20.00 for first 2 cards and \$5.00 for each additional card
Police	Photos on CD or Diskette	\$10.00	\$10.00	\$10.00	\$10.00
Police	DVD of Cruiser Video used for Discovery	n/a	n/a	n/a	\$25.00
Police	Alcohol Diversion: Ages 12-15	\$400.00	\$400.00	\$400.00	\$400.00
Police	Alcohol Diversion: Ages 16-20	\$400.00	\$400.00	\$400.00	\$400.00
Police	Marijuana Diversion – under 17	\$400.00	\$400.00	\$400.00	\$400.00

Town of Hanover – Rate and Fee Schedule

Adopted by the Board of Selectmen: June 22, 2009

<u>Dept/Board</u>	<u>Type of Fee</u>	<u>Adopted FY2006-07</u>	<u>Adopted FY2007-08</u>	<u>Adopted FY2008-09</u>	<u>Adopted FY2009-10</u>
Police	Penalty to Reschedule 2 nd Diversion Counseling Session	\$75.00	\$75.00	\$75.00	\$75.00
Police	Alarm Connection Fee – One- Time Charge	\$50.00	\$75.00	\$75.00	\$75.00
Police	Annual Monitoring Fee	\$325.00 within Town; \$425.00 out-of- Town	\$325.00 within Town; \$425.00 out-of- Town	\$325.00 within Town; \$425.00 out-of- Town	\$325.00 within Town; \$425.00 out-of-Town
Police	Pro-Rated Monthly Monitoring Fee	\$33.00/mo	\$33.00/mo	\$33.00/mo	\$33.00/mo
Police	Police Service – Residential	\$50.00	\$50.00	\$50.00	\$50.00
Police	Police Service – Commercial	\$50.00	\$50.00	\$50.00	\$50.00
Police	Penalty Charge for Inaccurate Call List	\$10.00	\$10.00	\$10.00	\$10.00
Police	<u>Dog License</u> – Neutered Male and Female; and Puppies Under 7 Mos.	\$6.50	\$6.50	\$6.50	\$6.50
Police	<u>Dog License</u> – Unneutered Male and Female	\$9.00	\$9.00	\$9.00	\$9.00
Police	<u>Dog License</u> – First Dog – Sr. Citizen Owner	\$2.00	\$2.00	\$2.00	\$2.00
Police	<u>Dog License</u> – Late Fee per Month after May 31	\$1.00	\$1.00	\$1.00	\$1.00
Police	<u>Dog License</u> – Group License for 5 or more Dogs	\$20.00	\$20.00	\$20.00	\$20.00
Police	Nuisance Dog Fine	\$25.00	\$25.00	\$25.00	\$25.00
Police	Menace Dog Fine	\$50.00	\$50.00	\$50.00	\$50.00
Police	Vicious Dog Fine	\$100.00	\$100.00	\$100.00	\$100.00
Police	Unlicensed Dog Fine	\$25.00	\$25.00	\$25.00	\$25.00
Parking	<u>Lot Rentals</u> – Peripheral Space Monthly Rentals	\$35.00	\$35.00	\$35.00	\$35.00
Parking	<u>Lot Rentals</u> – CBD (Commercial Business District) Space Monthly Rentals	\$75.00	\$75.00	\$75.00	\$75.00
Parking	<u>Lot Rentals (Lease w/6 mo. Commitment)</u> – Facility Space Monthly Rentals Level 2	\$140.00	\$140.00	\$140.00	\$140.00
Parking	<u>Lot Rentals (Lease w/6 mo. Commitment)</u> – Facility Space Monthly Rentals Level 3	\$100.00	\$100.00	\$100.00	\$100.00
Parking	<u>Lot Rentals (Lease w/6 mo. Commitment)</u> – Facility Space Monthly Rentals Level 4	\$100.00	\$100.00	\$100.00	\$100.00

Town of Hanover – Rate and Fee Schedule

Adopted by the Board of Selectmen: June 22, 2009

<u>Dept/Board</u>	<u>Type of Fee</u>	<u>Adopted FY2006-07</u>		<u>Adopted FY2007-08</u>		<u>Adopted FY2008-09</u>		<u>Adopted FY2009-10</u>	
Parking	<u>Lot Rentals – Monthly Facility Pass</u>	\$150.00		\$150.00		\$150.00		\$150.00	
Parking	<u>Lot Rentals – ZBA (Zoning Board of Adjustment) Required Monthly Lot Rentals</u>	\$75/space		\$75/space		\$75/space		\$75/space	
Parking	<u>Temporary Parking Permits</u>	\$7.50/day		\$7.50/day		\$7.50/day		\$7.50/day	
Parking	<u>30 Consecutive Day Parking Permit – Hovey Lane and lower Lebanon Street</u>	\$35.00		\$35.00		\$35.00		\$35.00	
Parking	<u>Annual Parking Permits – Replacement of Misplaced Permits</u>	\$10.00		\$10.00		\$10.00		\$10.00	
Parking	<u>Annual Parking Permits – Fee for Lost or Unreturned Parking Permits</u>	\$10.00		\$10.00		\$10.00		\$10.00	
Town Parking Garage Rates – Please Note: Total parking facility charge increases every additional 10-15 minutes stay between hours.									
		Hourly Rate	Total \$	Hourly Rate	Total \$	Hourly Rate	Total \$	Hourly Rate	Total \$
Parking	<u>Town Parking Garage – Short Term Rates – 1st Half Hour</u>	Free	\$-0-	Free	\$-0-	Free	\$-0-	Free	\$-0-
Parking	<u>Town Parking Garage – Short Term Rates – 2nd Half Hour</u>	\$.50	\$.50	\$.50	\$.50	\$.50	\$.50	\$.50	\$.50
Parking	<u>Town Parking Garage – Short Term Rates – 2nd Hour</u>	\$.75	\$1.25	\$.75	\$1.25	\$.75	\$1.25	\$.75	\$1.25
Parking	<u>Town Parking Garage – Short Term Rates – 3rd Hour</u>	\$1.00	\$2.25	\$1.00	\$2.25	\$1.00	\$2.25	\$1.00	\$2.25
Parking	<u>Town Parking Garage – Short Term Rates – 4th Hour</u>	\$2.00	\$4.25	\$2.00	\$4.25	\$2.00	\$4.25	\$2.00	\$4.25
Parking	<u>Town Parking Garage – Short Term Rates – 5th Hour</u>	\$2.50	\$6.75	\$2.50	\$6.75	\$2.50	\$6.75	\$2.50	\$6.75
Parking	<u>Town Parking Garage – Short Term Rates – 6th Hour</u>	\$2.50	\$9.25	\$2.50	\$9.25	\$2.50	\$9.25	\$2.50	\$9.25
Parking	<u>Town Parking Garage – Short Term Rates – 7th Hour</u>	\$3.75	\$13.00	\$3.75	\$13.00	\$3.75	\$13.00	\$3.75	\$13.00
Parking	<u>Town Parking Garage – Short Term Rates – 8th Hour and Over</u>	\$2.00	\$15.00	\$2.00	\$15.00	\$2.00	\$15.00	\$2.00	\$15.00
Parking	<u>Town Parking Garage – Short Term Rates – Parking between 6:00 p.m. and 9:00 p.m. Flat Rate Monday thru Friday</u>	\$1.00		\$1.00		\$1.00		\$1.00	
Parking	<u>Town Parking Garage – Short Term Rates – Saturdays Only Park Less than 3 Hours</u>	No Charge		No Charge		No Charge		No Charge	

Town of Hanover – Rate and Fee Schedule

Adopted by the Board of Selectmen: June 22, 2009

<u>Dept/Board</u>	<u>Type of Fee</u>	<u>Adopted FY2006-07</u>	<u>Adopted FY2007-08</u>	<u>Adopted FY2008-09</u>	<u>Adopted FY2009-10</u>
Parking	<u>Town Parking Garage – Validation Stickers</u> One Hour @ \$0.50 each (minimum purchase 96)	\$48.00	\$48.00	\$48.00	\$48.00
Parking	<u>Town Parking Garage – Validation Stickers</u> One Hour Bulk @ \$0.35 each (minimum purchase 984)	\$344.40	\$344.40	\$344.40	\$344.40
Parking	<u>Town Parking Garage – Validation Stickers</u> All-Day @ \$15.00 each (minimum purchase 10)	\$150.00	\$150.00	\$150.00	\$150.00
Parking	<u>Meter Violations – Expired Meter</u>	\$10.00	\$10.00	\$10.00	\$10.00
Parking	<u>Meter Violations – Fine After 14 Days</u>	\$20.00	\$20.00	\$20.00	\$20.00
Parking	<u>Meter Violations – Fine After 28 Days</u>	\$30.00	\$30.00	\$30.00	\$30.00
Parking	<u>Meter Violations – Overtime Violation (2 Hr. Zone)</u>	\$30.00	\$30.00	\$30.00	\$30.00
Parking	<u>Meter Violations – Fine After 14 Days</u>	\$60.00	\$60.00	\$60.00	\$60.00
Parking	<u>Meter Violations – Fine After 28 Days</u>	\$70.00	\$70.00	\$70.00	\$70.00
Parking	<u>Meter Violations – Overtime Meter Feeding</u>	\$20.00	\$20.00	\$20.00	\$20.00
Parking	<u>Meter Violations – Fine After 14 Days</u>	\$40.00	\$40.00	\$40.00	\$40.00
Parking	<u>Meter Violations – Fine After 28 Days</u>	\$50.00	\$50.00	\$50.00	\$50.00
Parking	<u>Meter Violations – 2nd Meter Ticket This Date</u>	\$15.00	\$15.00	\$15.00	\$15.00
Parking	<u>Meter Violations – Fine After 14 Days</u>	\$30.00	\$30.00	\$30.00	\$30.00
Parking	<u>Meter Violations – Fine After 28 Days</u>	\$40.00	\$40.00	\$40.00	\$40.00
Parking	<u>Meter Violations – 3rd Meter Ticket This Date</u>	\$30.00	\$30.00	\$30.00	\$30.00
Parking	<u>Meter Violations – Fine After 14 Days</u>	\$60.00	\$60.00	\$60.00	\$60.00
Parking	<u>Meter Violations – Fine After 28 Days</u>	\$70.00	\$70.00	\$70.00	\$70.00
Parking	<u>Meter Violations – Towing Charge (Winter Parking Ban)</u>	\$50.00	\$50.00	\$50.00	\$50.00

Town of Hanover – Rate and Fee Schedule

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<u>Dept/Board</u>	<u>Type of Fee</u>	<u>Adopted FY2006-07</u>	<u>Adopted FY2007-08</u>	<u>Adopted FY2008-09</u>	<u>Adopted FY2009-10</u>
Parking	<u>Meter Violations</u> – Fine After 14 Days	\$100.00	\$100.00	\$100.00	\$100.00
Parking	<u>Meter Violations</u> – Fine After 28 Days	\$110.00	\$110.00	\$110.00	\$110.00
Parking	<u>Meter Violations</u> – Handicapped Space	\$250.00	\$250.00	\$250.00	\$500.00
Parking	<u>Meter Violations</u> – Fine After 14 Days	\$500.00	\$500.00	\$500.00	\$1,000.00
Parking	<u>Meter Violations</u> – Fine After 28 Days	\$510.00	\$510.00	\$510.00	\$1,000.00
Parking	<u>Meter Violations</u> – No Parking 12:01 a.m. – 7:00 a.m.; 2:00 a.m. – 6:00 a.m.	\$30.00	\$30.00	\$30.00	\$30.00
Parking	<u>Meter Violations</u> – Fine After 14 Days	\$60.00	\$60.00	\$60.00	\$60.00
Parking	<u>Meter Violations</u> – Fine After 28 Days	\$70.00	\$70.00	\$70.00	\$70.00
Parking	<u>Meter Violations</u> – Parking in Prohibited Zone	\$30.00	\$30.00	\$30.00	\$30.00
Parking	<u>Meter Violations</u> – Fine After 14 Days	\$60.00	\$60.00	\$60.00	\$60.00
Parking	<u>Meter Violations</u> – Fine After 28 Days	\$70.00	\$70.00	\$70.00	\$70.00
Parking	<u>Meter Violations</u> – Parking in Prohibited Zone *Enhanced Fine*	\$40.00	\$40.00	\$40.00	\$40.00
Parking	<u>Meter Violations</u> – Fine After 14 Days	\$80.00	\$80.00	\$80.00	\$80.00
Parking	<u>Meter Violations</u> – Fine After 28 Days	\$90.00	\$90.00	\$90.00	\$90.00
Parking	<u>Meter Violations</u> – No Town Permit	\$30.00	\$30.00	\$30.00	\$30.00
Parking	<u>Meter Violations</u> – Fine After 14 Days	\$60.00	\$60.00	\$60.00	\$60.00
Parking	<u>Meter Violations</u> – Fine After 28 Days	\$70.00	\$70.00	\$70.00	\$70.00
Parking	<u>Meter Violations</u> – Left Wheels to Curb	\$30.00	\$30.00	\$30.00	\$30.00
Parking	<u>Meter Violations</u> – Fine After 14 Days	\$60.00	\$60.00	\$60.00	\$60.00
Parking	<u>Meter Violations</u> – Fine After 28 Days	\$70.00	\$70.00	\$70.00	\$70.00
Parking	<u>Meter Violations</u> – Loading/Bus Zone	\$75.00	\$75.00	\$75.00	\$75.00
Parking	<u>Meter Violations</u> – Fine After 14 Days	\$150.00	\$150.00	\$150.00	\$150.00

Town of Hanover – Rate and Fee Schedule

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<u>Dept/Board</u>	<u>Type of Fee</u>	<u>Adopted FY2006-07</u>	<u>Adopted FY2007-08</u>	<u>Adopted FY2008-09</u>	<u>Adopted FY2009-10</u>
Parking	<u>Meter Violations</u> – Fine After 28 Days	\$160.00	\$160.00	\$160.00	\$160.00
Parking	<u>Meter Violations</u> – Improper Parking	\$30.00	\$30.00	\$30.00	\$30.00
Parking	<u>Meter Violations</u> – Fine After 14 Days	\$60.00	\$60.00	\$60.00	\$60.00
Parking	<u>Meter Violations</u> – Fine After 28 Days	\$70.00	\$70.00	\$70.00	\$70.00
Parking	<u>Meter Violations</u> – Parking on Sidewalk	\$30.00	\$30.00	\$30.00	\$30.00
Parking	<u>Meter Violations</u> – Fine After 14 Days	\$60.00	\$60.00	\$60.00	\$60.00
Parking	<u>Meter Violations</u> – Fine After 28 Days	\$70.00	\$70.00	\$70.00	\$70.00
Parking	<u>Meter Violations</u> – Parking in Restricted Area	\$30.00	\$30.00	\$30.00	\$30.00
Parking	<u>Meter Violations</u> – Fine After 14 Days	\$60.00	\$60.00	\$60.00	\$60.00
Parking	<u>Meter Violations</u> – Fine After 28 Days	\$70.00	\$70.00	\$70.00	\$70.00
Parking	Summons Surcharge (Certified Mailer plus Postage)	\$5.00	\$5.00	\$5.00	n/a
Parking	Boot Removal Fee	\$50.00	\$50.00	\$50.00	\$50.00
Public Grounds	Cemetery Lots – Hanover Residents	\$400.00	\$400.00	\$400.00	\$400.00
Public Grounds	Cemetery Lots – Non- Residents	\$500.00	\$2,000.00	\$2,000.00	\$2,000.00
Public Grounds	Interment	\$400.00	\$400.00	\$400.00	\$600.00
Public Grounds	Cremation Interment	\$100.00	\$100.00	\$100.00	\$100.00
Public Grounds	Gravestone Foundation	\$500.00	\$500.00	\$500.00	\$500.00
Public Grounds	Project Inspection	\$75.00/hr	\$75.00/hr	\$75.00/hr	\$75.00/hr
Parks and Recreation	<u>Athletic Programs Resident Fees</u> – Baseball, Softball, Soccer, Basketball, Field Hockey, Volleyball, Track (Grades 7/8: Norwich participant pays Resident Fee; Norwich Parks & Recreation Department helps underwrite this fee for Norwich participants)	\$40.00	\$40.00	\$40.00	\$50.00
Parks and Recreation	<u>Athletic Programs Non- Resident Fees</u> – Baseball, Softball, Soccer, Basketball, Field Hockey, Volleyball, Track	\$50.00	\$50.00	\$50.00	\$60.00

Town of Hanover – Rate and Fee Schedule

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Parks and Recreation	<u>Athletic Programs All Basketball Participants</u> – Facilities Usage Fee Made Payable to SAU #70	n/a	n/a	\$35.00	\$40.00
Parks and Recreation	<u>Athletic Programs Resident Fees</u> – Girls Lacrosse	\$50.00	\$50.00	\$50.00	\$50.00
Parks and Recreation	<u>Athletic Programs Non-Resident Fees</u> – Girls Lacrosse	\$60.00	\$60.00	\$60.00	\$60.00
Parks and Recreation	<u>Athletic Programs Resident Fees</u> – Boys Lacrosse	\$60.00	\$60.00	\$60.00	\$65.00
Parks and Recreation	<u>Athletic Programs Non-Resident Fees</u> – Boys Lacrosse	\$70.00	\$70.00	\$70.00	\$75.00
Parks and Recreation	<u>Athletic Programs Resident Fees</u> – Football	\$60.00	\$60.00	\$60.00	\$65.00
Parks and Recreation	<u>Athletic Programs Non-Resident Fees</u> – Football	\$70.00	\$70.00	\$70.00	\$75.00
Parks and Recreation	<u>Athletic Programs</u> – Adult Softball Team Entry Fee	\$22.00/game	\$22.00/game	\$22.00/game	\$22.00/game
Parks and Recreation	<u>Athletic Programs Resident Fees</u> – Adult Softball	\$8.00/player	\$8.00/player	\$8.00/player	\$8.00/player
Parks and Recreation	<u>Athletic Programs Non-Resident Fees</u> – Adult Softball	\$16.00/player	\$16.00/player	\$16.00/player	\$16.00/player
Parks and Recreation	Late Registration Fee for Registrations Received after Deadline	\$15.00	\$15.00	\$15.00	\$20.00
Parks and Recreation	Instructional Athletic Programs Resident Fees	\$25.00	\$25.00	\$25.00	\$30.00
Parks and Recreation	Instructional Athletic Programs Non-Resident Fees	\$35.00	\$35.00	\$35.00	\$40.00
Parks and Recreation	Dragonfly Summer Day Camp (Full Session of 6 wks) Resident Fees Per Morning or Afternoon Session	\$150.00	\$150.00	\$175.00	\$175.00
Parks and Recreation	Dragonfly Summer Day Camp (Full Session of 6 wks) Non-Resident Fees Per Morning or Afternoon Session	\$300.00	\$300.00	\$350.00	\$350.00
Parks and Recreation	Dragonfly Summer Day Camp (Session of 1 wk) Resident Fees Full Days Only	n/a	n/a	n/a	\$85.00
Parks and Recreation	Dragonfly Summer Day Camp (Session of 1 wk) Non-Resident Fees Full Days Only	n/a	n/a	n/a	\$170.00

Town of Hanover – Rate and Fee Schedule

Adopted by the Board of Selectmen: June 22, 2009

<u>Dept/Board</u>	<u>Type of Fee</u>	<u>Adopted FY2006-07</u>	<u>Adopted FY2007-08</u>	<u>Adopted FY2008-09</u>	<u>Adopted FY2009-10</u>
Parks and Recreation	Dragonfly Summer Day Camp (Daily Rate) Resident Fees Full Days Only	n/a	n/a	n/a	\$20.00/day
Parks and Recreation	Dragonfly Summer Day Camp (Daily Rate) Non-Resident Fees Full Days Only	n/a	n/a	n/a	\$40.00/day
Parks and Recreation	Circle H Camp for Rising Kindergartners (5 days/week for 6 wks) – Residents Only	\$100.00	\$100.00	\$125.00	\$125.00
Parks and Recreation	Mini-Camps – Resident Fees	\$20.00/day	\$20.00/day	\$30.00/day	\$30.00/day
Parks and Recreation	Mini-Camps – Non-Resident Fees	\$35.00/day	\$35.00/day	\$40.00/day	\$40.00/day
Parks and Recreation	Tween Camp –Resident Fees			\$70.00/wk	\$70.00/wk
Parks and Recreation	Tween Camp – Non-Resident Fees			\$140.00/wk	\$140.00/wk
Parks and Recreation	Camp Quest –Resident Fees			\$50.00/day or \$200.00/wk	\$50.00/day or \$200.00/wk
Parks and Recreation	Camp Quest – Non-Resident Fees			\$60.00/day or \$240.00/wk	\$60.00/day or \$240.00/wk
Parks and Recreation	Adult and Youth Instructional Programs – Fees Determined Based on Instructors’ Costs and Administrative and Materials Costs; Program Revenue is split 70/30 between the Instructor and the Recreation Department; Instructor may keep 70% of total income earned up to a maximum of \$75.00/hour after expenses.			varies	varies
Parks and Recreation	Athletic Field Rental	Up to \$100.00 per field per day			
Parks and Recreation	Rental of Equipment	Up to \$25.00 for use of Recreational Equipment	Up to \$25.00 for use of Recreational Equipment	Up to \$25.00 for use of Recreational Equipment	Up to \$25.00 for use of Recreational Equipment
Parks and Recreation	Basketball Tournament Fees	\$30.00 per team	\$30.00 per team	\$30.00 per team	\$30.00 per team
Parks and Recreation	Middle School Dance Admission	\$4.00	\$4.00	\$4.00	\$5.00
Parks and Recreation	Rental of R.W. Black Community and Senior Center Facilities – see Attached Schedule				
Recycling	Recycling Bins	\$5.00	\$5.00	\$7.00	\$7.00

Town of Hanover – Rate and Fee Schedule

Adopted by the Board of Selectmen: June 22, 2009

<u>Dept/Board</u>	<u>Type of Fee</u>	<u>Adopted FY2006-07</u>	<u>Adopted FY2007-08</u>	<u>Adopted FY2008-09</u>	<u>Adopted FY2009-10</u>
Trash Dumping	Dump Ticket to City of Lebanon Landfill (includes surcharge to partially fund curbside recycling program)	\$1.50 for disposal of 36 pounds	\$1.50 for disposal of 30 pounds	\$15.00 for punch-card of 10 punches; disposal of 29 pounds per punch	\$15.00 for punch-card of 10 punches; disposal of 29 pounds per punch

Recapture Fee Table – The Recapture Fee will be determined by multiplying the peak day flow in gallons by \$10.14 per gallon. The following are flows which shall be used to determine the peak day flow from a sewer connection:

<u>Meter Size</u>	<u>FY2007-2008 Sewer Rates</u>		<u>FY2008-2009 Sewer Rates</u>		<u>FY2009-2010 Sewer Rates</u>	
	<u>Annual Base Capacity Charge</u>	<u>Flow Charge per 1000 Cubic Feet of Water Used</u>	<u>Annual Base Capacity Charge</u>	<u>Flow Charge per 1000 Cubic Feet of Water Used</u>	<u>Annual Base Capacity Charge</u>	<u>Flow Charge per 1000 Cubic Feet of Water Used</u>
5/8"	\$83.00	\$27.24	\$83.00	\$27.24	\$84.00	\$27.24
3/4"	\$235.00	\$27.24	\$235.00	\$27.24	\$236.00	\$27.24
1"	\$615.00	\$27.24	\$615.00	\$27.24	\$616.00	\$27.24
1 1/4"	\$921.00	\$27.24	\$921.00	\$27.24	\$920.00	\$27.24
1 1/2"	\$1,227.00	\$27.24	\$1,227.00	\$27.24	\$1,227.00	\$27.24
2"	\$1,964.00	\$27.24	\$1,964.00	\$27.24	\$1,964.00	\$27.24
3"	\$4,620.00	\$27.24	\$4,620.00	\$27.24	\$4,620.00	\$27.24
4"	\$7,219.00	\$27.24	\$7,219.00	\$27.24	\$7,220.00	\$27.24
6"	\$43,313.00	\$27.24	\$43,313.00	\$27.24	\$43,312.00	\$27.24
Average Domestic Bill (275 gallons/day)		\$448.56		\$448.56		\$450.00
Unmetered Sewer Accounts Include 25% Surcharge Above Average Domestic Bill		\$560.70		\$560.70		\$563.00

<u>Dept/Board</u>	<u>Type of Fee</u>	<u>Adopted FY2006-07</u>	<u>Adopted FY2007-08</u>	<u>Adopted FY2008-09</u>	<u>Adopted FY2009-10</u>
Sewer	<p>Strength Charge – Additional Strength surcharge shall be one of the following, whichever is highest:</p> <p><i>BOD Surcharge</i> Volume (MG) X 8.34 X (BOD - 250) X \$2.65/pound <small>BOD = Biochemical Oxygen Demand</small></p> <p>OR</p> <p><i>TSS Surcharge</i> Volume (MG) X 8.34 X (TSS - 250) X \$2.65/pound <small>TSS = Total Suspended Solids</small></p>				
Sewer	Septage – Tipping Fee for Residents (<u>fee is per 1,000 gallons</u>)	\$110	\$110	\$110	\$110
Sewer	Septage – Tipping Fee for Non-Residents (<u>fee is per 1,000 gallons</u>)	\$130	\$130	\$130	\$130
Sewer	Septage – Tipping Fee for Non-Residents from Towns who have banned Land Application of Sludge (<u>fee is per 1,000 gallons</u>)	\$200	\$200	\$200	\$200

Recapture Fee Table – The Recapture Fee will be determined by multiplying the peak day flow in gallons by \$10.14 per gallon. The following are flows which shall be used to determine the peak day flow from a sewer connection:

<u>Dept/Board</u>	<u>Type of Fee</u>	<u>Adopted FY2006-07</u>	<u>Adopted FY2007-08</u>	<u>Adopted FY2008-09</u>	<u>Adopted FY2009-10</u>
Sewer	Connection Fee for Hanover Sewer System – Includes Basic Fee of \$200.00 to Cover 1 Inspection and a Recapture Fee of \$1.40/gallon of GPD (Gallons per Day as determined below)	\$200.00 + \$1.40/gallon of GPD	\$200.00 + \$10.14/gallon of GPD	\$200.00 + \$10.14/gallon of GPD	\$200.00 + \$10.14/gallon of GPD

	Description	GPD	Units
Apartment	Studio (one bedroom)	225	
	Per Bedroom	150	bedroom
Athletic Facilities including Gyms and Stadiums	Participant	15	person
	Classroom	15	seat
	Spectator	3	seat
Bar/Lounge		20	seat
Bed & Breakfast		60	Bedroom
Camps	Campground w/ comfort station	25	site
	Recreation Trailers	90	site
	Construction Sites	50	site
	Day Camp no meals	15	site
	Resort Camp (night & Day) limited plumbing	50	person
	Dining Facility Only	25	person
Catering & Dining Facilities		12	patron
Church	Sanctuary	5	seat
Country Club	Dining Room	10	seat
	Snack Bar	10	seat
	Locker and Showers	20	locker
Dentists	Chair	200	each
	Staff	35	employee
Doctors Office	Patient	10	each

Recapture Fee Table – The Recapture Fee will be determined by multiplying the peak day flow in gallons by \$10.14 per gallon. The following are flows which shall be used to determine the peak day flow from a sewer connection:

	Staff	35	employee
Dog Kennels		50	kennel
Dwelling (two bedroom minimum)		150	bedroom
Rooming House with meals		60	bedroom
Rooming House without meals		40	bedroom
Factories (excluding industrial waste)			
	Light industry w/o cafeteria or showers	20	employee
	Light industry with cafeteria no showers	25	employee
	Light industry with cafeteria and showers	35	employee
	Warehouse	35	employee
	Assembly	20	employee
	Research Facilities		to be determined
Floor Drain	not allowed		
Fraternities & Sororities		150	bed
Hairdressers		150	chair
		35	employee
Hospital			
	Bed	250	Bed
Hotel & Motel			
	single bed	100	bed
	double bed	200	bed
Laundromats, coined operated		500	machine
Maintenance Facility			to be determined
Nursing Homes & Assisted Living Facilities		125	bed
Office Building			
	W/O cafeteria	15	Employee
	With cafeteria	20	employee
	Unspecified Office Space	15	100 SF
Picnic Parks			
	Bathroom only	5	person
	Bath house, showers and toilets	10	person
Restaurant or Cafeteria			
	Eat-in with bathroom and kitchen waste	40	seat
	Eat-in paper service, plus toilet and kitchen waste	20	seat
	Kitchen waste only	3	seat

Recapture Fee Table – The Recapture Fee will be determined by multiplying the peak day flow in gallons by \$10.14 per gallon. The following are flows which shall be used to determine the peak day flow from a sewer connection:

Bars and lounges	20	seat
Bars and lounges	35	employee
Function Rooms	12	seat
School		
Boarding	100	bed
Day Care & Nursery	15	Person
Day, without gym, cafeteria or showers	15	Person
Day, without gym, showers with cafeteria	20	Person
Day, with gyms, showers and cafeteria	35	Person
Post Secondary School/Classroom	15	student visit
Post Secondary School/Dormitory	85	bed
Post Secondary School/Dormitory with Cafeteria	125	bed
Service Stations	10	vehicle
Shopping Centers:		
Large Dry Goods	5	100 SF
With meat dept. with garbage grinder	NOT ALLOWED	
With meat dept. w/o garbage grinder	11	100 SF
With deli	3	meal
Small Dry Goods	100	Each
With deli	3	meal
Swimming Pools	1000	800 SF
Tennis Courts	250	per Court
Theatres	5	seat
Workers		
Construction bathroom only	5	employee

Food grinding is prohibited – period – if discovered, a notice to cease the activity within 30 days, or penalties of \$150.00/day shall be instituted. A reoccurrence will be charged \$500.00, and then disconnection of service.

Discharges of Fats Oil and Grease (F.O.G.) above 250 mg/L shall be assessed any line flushing charges. Any blockages or Sanitary Sewer Overflow's (SSO) attributed to F.O.G. shall warrant the discharger to be charged for all cleanup and administrative costs as well as an impact fee of \$500.00, with disconnection of service after 2 occurrences.

**2009 TOWN MEETING
TOWN OF HANOVER
Tuesday, May 12, 2009
Hanover High School Gymnasium**

The annual Town Meeting of the Town of Hanover, New Hampshire convened on May 12, 2009 at 7 a.m. by the Town Moderator, Daniel Nelson, at the Hanover High School Gymnasium. Moderator Nelson explained that the polls would be open from 7:00 a.m. until 7:00 p.m. for the purpose of voting for candidates for Town Offices and for all other articles requiring vote by official ballot as set forth in Articles One through Four of the Town Meeting Warrant.

ARTICLE ONE: To vote (by nonpartisan ballot) for the following Town Officers:

Two Selectmen, each to serve for a term of three (3) years;

Katherine S. Connolly	302 (Re-elected)
Judith A. Doherty	288 (Elected)
Write-ins	6

One Moderator to serve for a term of one (1) year;

Daniel M. Nelson	324
Write-ins	2

One Library Trustee to serve for a term of three (3) years;

Rhonda N.S. Siegel	314
Write-ins	1

One Trustee of Trust Funds to serve for a term of three (3) years.

Judson T. (Jay) Pierson	322
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ARTICLE TWO (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 1:

The following is on the official ballot:

“Are you in favor of the adoption of Amendment No. 1 as proposed by the Hanover Planning Board for the Hanover Zoning Ordinance as follows?”

Amendment No. 1 would amend two definitions in Section 902 Term Definitions: the definition of “essential service” by adding “electrical transformers” to the list of minor additions; and the definition of “structure” by adding “electrical transformers” to the list of those items not considered structures.

At a public hearing held on March 10, 2009, the Hanover Planning Board voted unanimously to recommend that Town Meeting adopt this zoning amendment.

RESULTS: YES 317 NO 29 ARTICLE PASSED

ARTICLE THREE (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 2:

The following is on the official ballot:

“Are you in favor of the adoption of Amendment No. 2 as proposed by the Hanover Planning Board for the Hanover Zoning Ordinance as follows?”

Amendment No. 2 would amend Section 317.2 paragraph E to allow the display on a scoreboard of a team logo, the name of the athletic field, and the name of the athletic facility donor(s); and to prohibit commercial advertising of any type on an athletic scoreboard.

At a public hearing held on March 10, 2009, the Hanover Planning Board voted unanimously to recommend that Town Meeting adopt this zoning amendment.

RESULTS: YES 310 NO 35 ARTICLE PASSED

ARTICLE FOUR (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 3:

The following is on the official ballot:

“Are you in favor of the adoption of Amendment No. 3 as proposed by the Hanover Planning Board for the Hanover Zoning Ordinance as follows?”

Amendment No. 3 would amend Section 502.5 by adding a new paragraph G which grants the Planning Board the authority to approve any arrangement and dimension of required parking spaces in a Planned Residential Development that the Board deems appropriate to the safety and design of the development.

At a public hearing held on March 10, 2009, the Hanover Planning Board voted unanimously to recommend that Town Meeting adopt this zoning amendment.

RESULTS: YES 282 NO 64 ARTICLE PASSED

BUSINESS MEETING

Moderator Nelson started the meeting and introduced Rohan Zeng and Rine Uhm (students from the Ray School) who performed *America the Beautiful*.

Moderator Nelson asked that the members of the Board of Selectmen introduce themselves. Chairman Brian Walsh, Vice Chairman Kate Connolly, Selectman Bill Baschnagel, Selectman Peter Christie, and Selectman Athos Rassias introduced themselves to the audience.

Moderator Nelson asked Julia Griffin, Town Manager, to introduce the Department Heads and Town Staff. Ms. Griffin introduced Hank Tenney, Recreation Director; Mary White, Howe Library Director; Corey Stevens, IT Director; Roger Bradley, Fire Chief; Nick Giaccone, Police Chief; Peter Kulbacki, Public Works Director; Mike Ryan, Assessor; Betsy McClain, Administrative Services Director; Jonathan Edwards, Planning & Zoning Director; and Myra Johnson, Human Resources Director.

Moderator Nelson noted that it was a daunting task to appear as the Town’s Moderator. He attended his first Town Meeting in 1977 and he has long been an admirer of Harry Bird’s and Willy Black’s management of these meetings. He stated he would do his best and be mindful that this is the townspeople’s meeting; this is one of the few places and few occasions where they practice direct democracy and his role is to facilitate the proceedings that allows full deliberation of the matters before them and that provides the procedure for voting that reflects the will of the people of the Town.

Moderator Nelson gave an overview of the process for Articles being brought forth and subsequent discussions. Moderator Nelson stated that the Select Board members would read the motion only once unless there was a request that it be repeated. He also requested the meeting’s permission to allow non-residents to speak to the articles pertaining to Social Service funding requests.

Moderator Nelson noted that he would be recusing himself during deliberation and voting for Article Fourteen concerning the Hanover Water Works Company because he has been involved in this issue as an employee of Dartmouth College. Willy Black has agreed to preside over that discussion.

ARTICLE FIVE: To choose the following Town Officers to be elected by a majority vote:

Vice Chairman Connolly MOVED to nominate the following persons for the following offices:

One member of the Advisory Board of Assessors for a term of three (3) years;

- ***Richard Birnie***

Three Fence Viewers, each for a term of one (1) year;

- ***Edward Lathem, William Garrity, and Robert Morris***

Two Surveyors of Wood and Timber, each for a term of one (1) year;

- ***John Richardson and Ed Chamberlain***

One Pine Park Commissioner for a term of three (3) years;

- ***Linda Fowler***

Such other officers as the Town may judge necessary for managing its affairs.

Chairman Walsh SECONDED the motion.

There was no further discussion on Article Five. **The motion passed and the nominees were ELECTED.**

ARTICLE SIX: To receive reports from the Selectmen, Town Clerk, Treasurer, Collector of Taxes and other Town Officers and to vote on any motion relating to these reports and to receive any special resolutions that may be appropriate and to vote thereon.

Vice Chairman Connolly MOVED that the reports from the Selectmen, Town Clerk, Treasurer, Collector of Taxes and other Town Officers as printed in the 2008 Town Report be accepted, as well as any Special Resolutions. Chairman Walsh SECONDED the motion.

Vice Chairman Connolly read the following statement to recognize Nancy Collier's contributions to the Town of Hanover:

"Nancy Collier has been an appointed official in Hanover for over 21 years. She joined the Hanover Conservation Commission in 1983 and served as its' chair from 1987 until 1992. A break from public service began in 1993, presumably to tend to her two young sons and lasted until 1997 when Nancy was appointed to the Planning Board. In 1999 Nancy was elected Chairman and served as the chair of the Hanover Planning Board for a decade until her resignation last month.

Nancy has provided thoughtful, reliable and intelligent leadership through the review of over 200 site plans and subdivisions.

The leadership required to complete the nine-year 2003 revision of the Hanover Master Plan demanded stamina, negotiating skills, and determination. Through the last half of the nine year Master Planning process and for a number of successful smaller planning projects that contributed to the Master Plan or that have implemented the Master Plan Nancy kept the Board on task, always patient, working through complex sets of goals and recommendations and always maintaining a spirit of camaraderie amongst board members.

Nancy's leadership has included active participation in many of the other projects that she oversaw over the years. Some of the projects in which Nancy has been involved are:

As a Conservation Commissioner, Nancy helped to locate and apply for funding to protect three properties using LCIP funds and as Chairman she oversaw the development of our first Wetlands Ordinance.

During her tenure as Chairman of the Planning Board; Nancy chaired the Scenic Locales Committee which undertook an inventory of scenic locales in Hanover and developed a strategy for protecting these beautiful and/or historic places.

Nancy participated as a member of the Downtown Vision Committee in 2001 which developed a set of downtown design guidelines as well as a comprehensive set of Zoning Amendments for our downtown, the Mountain Bike Subcommittee which produced a plan for a system of mountain bike trails, the Route 120 Corridor Management Plan Steering Committee in 2006-2007 which sought a management plan for the

inter-municipal Route 120 corridor, the Rural Group in 2007 which sought strategies for protecting natural resources in rural Hanover and the Wetlands Group in 2007 which amended the wetlands regulations to more closely conform to State regulations.

On to the best part; Nancy, as Planning Board Member & Chair:

She ran efficient meetings keeping the discussion on track and on point. Her minimal tolerance for a lack of succinctness, beating around the bush and for intellectual rambling and musing was well known. At the same time, she respected divergent views and consistently showed her respect for others and their ideas, including the most long-winded. She handled all manner of frustrations such as the inevitable slowdowns, tangents, and side-channels appearing in the discussions in an exemplary manner and with a self-control that over time became legendary.

She was always well prepared for every meeting, going over all the identifiable issues ahead of time and mentally organizing the meeting in advance distilling and organizing the issues as well as keeping track of the progress on each case.

She has always challenged the P&Z staff--on timeliness, diligence in researching and consideration of all aspects of a case relevant to the Planning Board's review and decision-making. She demanded adherence to lawfully prescribed procedures and standards in guiding the Board on prospective improvements to rules and regulations as well as proper follow-through on processing and enforcing the Board's decisions.

She has always been intelligent, creative, cheerful, energetic and positive in her leadership of the Planning Board. The policies that evolved and the laws and ordinances that were created and enacted during Nancy's tenure on the Board will serve to guide the Town's development well into the future. The Town of Hanover has been truly enhanced by the selfless service of Nancy Collier and will forever be in her debt."

Vice Chairman Connolly and Julia Griffin, Town Manager, presented Nancy Collier with a Town of Hanover rocking chair as a token of the Town's appreciation for her service.

Moderator Nelson invited Jill Polli to make a presentation for the Recreation Volunteer of the Year. Ms. Polli made the following presentation:

"The Hanover Parks and Recreation Department has 5 great employees, but that is not nearly enough people to run all of the programs and sports events that we put on each year. The department requires dozens of volunteers each year as coaches and for special events such as Pond Party, Muster Day and the Old Fashioned 4th of July. Without volunteers we would never be able to offer the programs we have available to all of you here in Town. That being said, each year we as the Parks and Recreation Board like to acknowledge and individual who has provided some of the much needed support that our department requires.

I am honored to be acknowledging the person who is receiving the Hanover Parks and Recreation Department volunteer of the year award for 2009. He is someone who runs a local family business but somehow has found the time to coach baseball, basketball and football for our department. You all may know Mike Campbell has the owner-operator of the Hanover Tru-Value Hardware Store but you may not be aware that he has been an invaluable resource to our children. In asking around about Mike, I found that Mike volunteered to be the head coach of the 4th-6th grade football program which, as Mike Ivanoski pointed out to me, is no easy task and it translates in to a lot more than just coaching. Being a head coach required Mike to oversee the coaching staff, plan practices, help with fundraising – and the list goes on. Mr. Ivanoski pointed out that Mike Campbell volunteers so that the children in our community can be children, and that they are provided with numerous opportunities to shine as teammates and as individuals. Mr. Ivanoski said that Mike "is an inspiration to me and many of our community members."

But while he finds time to coach three sports, Mike is also a Scout Leader and an annual volunteer at the Howl at the Moon event put on by Dartmouth.

Mike is also active as Hartford High Schools Alumni Association President and has been so since 2004. Mike is husband to Sonya and father to Larissa, Spencer and Bryce.

I know that Mike is going to have a tough call next fall when his son Bryce moves up and out of the age bracket that Mike coaches in football – as the younger players are begging Mike to remain with them. It is heartening to see that Mike has gained the respect of his players that they do not want to see him go.

I could go on for quite a while as I spoke to numerous other folks who were happy to tell me Mike Campbell stories – but I think you get the idea!

Mike is valued by the school community, the Dartmouth community and certainly by the Hanover Parks and Recreation Department. He is a kind, caring and hardworking man who constantly gives to others. It is time for Mike Campbell to be recognized for all that he does. Congratulations Mike!!”

ARTICLE SEVEN: To see if the Town will vote to raise and appropriate \$10,380 for deposit into the Land and Capital Improvements Fund, and to authorize funding of this amount by transfer from the Land Use Change Tax Reserve, with no funds being raised by taxation. The amount appropriated is the equivalent of 50% of the total collected in the Land Use Change Tax Reserve in the fiscal year 2007-2008. Funds that have been deposited into the Land Use Change Tax Reserve Fund come from land use change taxes, paid by property owners when they take their land out of current use.

Selectman Baschnagel stated that he would read each Article (Articles Seven through Eleven) and then ask for discussion before a vote.

ARTICLE EIGHT: To see if the Town will vote to raise and appropriate \$10,380 for deposit into the Conservation Fund created as authorized by RSA 36-A:5.1, and to authorize funding of this amount by transfer from the Land Use Change Tax Reserve, with no funds being raised by taxation. The amount appropriated is the equivalent of 50% of the total collected in the Land Use Change Tax Reserve in the fiscal year 2007-2008. Funds that have been deposited into the Land Use Change Tax Reserve Fund come from land use change taxes, paid by property owners when they take their land out of current use.

ARTICLE NINE: To see if the Town will vote to raise and appropriate \$1,187,570 and authorize payment into existing capital reserve funds in the following amounts for the purposes for which such funds were established:

Ambulance Equipment Capital Reserve Fund	\$ 50,100
Bridge Replacement and Renovation Capital Reserve Fund	\$ 30,000
Building Maintenance and Improvement Capital Reserve Fund	\$ 50,000
Dispatch Equipment and Dispatch Center Enhancements and Capital Reserve Fund	\$ 10,000
Fire Department Vehicle and Equipment Capital Reserve Fund	\$ 64,000
Highway Construction and Maintenance Equipment Capital Reserve Fund	\$ 240,000
Parking Operations Vehicles and Parking Facility Improvements Capital Reserve Fund	\$ 62,210
Police Vehicles and Equipment Capital Reserve Fund	\$ 66,000
Road Construction and Improvements Capital Reserve Fund	\$ 20,000
Sewer Equipment and Facilities Improvements Capital Reserve Fund	\$580,260
Town Revaluation Capital Reserve Fund	\$ 15,000

ARTICLE TEN: To see if the Town will vote to raise and appropriate \$369,986 for the purposes listed below, and to authorize funding these amounts by withdrawal from the listed capital reserve funds in the following amounts:

Ambulance Equipment Capital Reserve Fund <i>Ambulance 150</i>	\$161,000
Highway Construction and Maintenance Equipment Capital Reserve Fund <i>Leaf vacuum, Truck 03, Chipper, Dozer, V-Box</i>	\$169,700

Sander
Police Vehicles and Equipment Capital Reserve Fund
Cruiser – Utility Vehicle

\$ 39,286

This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until these specified purchases are complete or June 30, 2012, whichever is sooner.

ARTICLE ELEVEN: To see if the Town will vote to raise and appropriate \$35,135 for deposit into the Municipal Transportation Improvement Fund, and to authorize funding of this amount by transfer from the Transportation Improvement Fee Reserve, with no funds being raised by taxation. This amount is equivalent to the total Transportation Fee surcharge for each motor vehicle registered in the Town of Hanover (\$5.00 per vehicle) during fiscal year 2007-2008.

Selectman Baschnagel MOVED Articles Seven through Eleven as written in the Town Warrant. Chairman Walsh SECONDED the motion.

John Ruth questioned the need to replace the ambulance and the police cruiser in this budget. Fire Chief Roger Bradley stated that the ambulance is 10 years old and needs extensive repair or to be replaced. Police Chief Nicholas Giaccone stated that the cruiser up for replacement is the Expedition. The Expedition is now 7 years old and should have been replaced last year according to the fleet management schedule. The amount of \$39,286 includes the cost of the vehicle and the extra equipment such as the radios, lights, sirens and mobile data system.

Chairman Walsh stated that the Town has capital reserve schedules that are developed by Frank Austin from Public Works and Betsy McClain, Finance Director for all of the vehicles and equipment in Town. They project when it is economically beneficial to replace vehicles and sell the used vehicles in the market. During budget discussions, the Board asks this very question and whether they can put off replacement for another year or how they can save money on this transaction.

The motion PASSED and Articles Seven through Eleven were ADOPTED as written.

ARTICLE TWELVE: To see if the Town will vote to raise and appropriate \$18,154,412 to pay the operating expenses of the Town for the 2009-2010 fiscal year, for the purposes set forth in the Town budget. This sum does not include the funds voted in any of the preceding or succeeding articles.

Selectman Christie MOVED that the Town vote to raise and appropriate \$18,154,412 to pay the operating expenses of the Town for the 2009-2010 fiscal year, for the purposes set forth in the Town budget. This sum does not include the funds voted in any of the preceding or succeeding articles. Chairman Walsh SECONDED the motion.

Selectman Christie made the following presentation to Town Meeting:

“This is a great budget. Usually I tell you all the bad stuff first and then end with the good, but I am going to reverse that order this year.

I am also going to try and be brief, since I think there is perhaps more interest in Article 14 coming up shortly and because I have not yet negotiated with our new town Moderator my “one minute per million” prerogative. I am also not sure of the size of his hook should I run over.

We started this budget season forecasting a 7.5% overall tax increase to maintain the status quo based on our five year plan. This gave us concern in light of the economic downturn, the State threat to withhold significant money that normally comes our way, and a possible county tax increase for the new jail.

Given all these concerns, the Select Board asked Julia to prepare not only a steady state budget, but also to identify and prioritized cuts that would get us to 5% and 3.5% tax rate increases.

Julia, Betsy, and the Department Heads rolled up their sleeves and in the spirit of understanding that this could not be a “business as usual” budget, did a exemplary job of delivering proposed budgets that started at 5% and worked their way down to a 0% increase. The Board ultimately settled on a final budget with a

Town –wide overall tax impact of 0.6% for municipal services, including fire protection. Because we are still phasing in the new Fire District allocations approved in 2008, the impact on your taxes will vary based on your Fire District as highlighted in the Town Report.

This overall tax increase of less than one percent was accomplished even while taking into account anticipated decreases in local revenue from such areas as building permit fees, car registration fees, and short term investment income.

These lower revenues were somewhat offset by a low December CPI which impacts many wage increases, by a low increase in health care costs, and by retirements that were filled by staff earlier in their careers.

All this is good, but the elephant in the room is what the State will eventually do to balance their budget. The State is facing a budget shortfall in the range of \$550 million, and because they have no broad based taxes to turn to, they are going through their usual gyrations to balance their budget. Although this is still a work in progress we are fearful of a significant downshifting of taxes to the local level. This would take the form of the State no longer sharing the customary amount from Meals and Rooms taxes, for Building Aid, and for Block Grants to name a few. In total the Town received over \$900,000 from the state in the current fiscal year, much of which is at risk for next year.

After much discussion the Select Board decided that should the State renege on its commitments to the Town, we will have no choice but to pass those revenue shortfalls along as an additional tax hike compliments of Concord. The amounts are potentially too big to be dealt with at the local level without serious disruption to local services. This may also be compounded by the underfunding of the State Retirement fund and the eventual building of the new county jail, both of which will require significant tax revenue to pay the bills

So, I think we have done our job at the local level to reduce spending in line with reduced local revenues and general economic conditions for our citizens, but we will have to wait and see what comes out of Concord.

I once again thank all of Department Heads and, for that matter, all Town staff who do such a fine job day in and day out. With that I would like to open the floor for discussion.”

Elizabeth Crory asked about the Downtown Business Service District which showed a decrease and she wondered what it was and why it has changed. Chairman Walsh stated that this is the Downtown Marketing District which was created at the merchants’ request approximately five years ago and there is a Selectmen’s Advisory Committee which decides how much they would like to tax themselves for the coming year. This year they are asking that the amount of funds raised be half of what it has been previously because of the economic conditions. Instead of raising \$50,000, they have asked that the Town raise \$25,000. It comes directly from the downtown properties and goes into creating business for the downtown properties.

Elizabeth Crory asked if this was connected to the Parking Garage Fund. Chairman Walsh stated that this is different from the Parking Garage.

The motion PASSED and Article Twelve was ADOPTED as written.

Moderator Nelson moved on to Article Fourteen at the recommendation of the Board of Selectmen and then would return to Article Thirteen.

ARTICLE THIRTEEN: To see if the Town will direct its Legislative Delegation to support continued full funding of municipal aid for Rooms & Meals, Revenue Sharing, Highway Aid and the New Hampshire State Retirement System contributions on behalf of municipalities from State revenue sources and not Federal stimulus funding.

Chairman Walsh MOVED that the Town vote to direct its Legislative Delegation to support continued full funding of municipal aid for Rooms & Meals, Revenue Sharing, Highway Aid and the New Hampshire State Retirement System contributions on behalf of municipalities from State revenue sources and not Federal stimulus funding. Vice Chairman Connolly SECONDED the motion.

Moderator Nelson asked for any discussion on Article Thirteen. Chairman Walsh stated that this motion was written by the New Hampshire Municipal Association and put into a number of March Town Meetings throughout the State when it appeared that the money which is usually given to municipalities was being used to balance the State's budget instead. There was hope that there would be Federal stimulus money that would help fund the schools. Since that time, the budget that was passed by the House took half of the money provided to the Town's and it is unclear how much money will come through to the Town. The essence of the motion sends a message to the legislators in Concord telling them not to balance the State budget with property taxes.

The motion PASSED and Article Thirteen was ADOPTED as written.

ARTICLE FOURTEEN: To see if the Town will vote to acquire those assets of Hanover Water Works Company, Inc. necessary to operate the water system as a municipal utility serving the Town's inhabitants, in accordance with RSA 38. If approved, there will be a second vote by Special Town Meeting in the fall of 2009 to approve the price to acquire the water utility assets. A two-thirds vote is required on this article.

Moderator Black was asked to present Article Fourteen. She noted she was approached just prior to Town Meeting to act as Moderator for this Article.

Selectman Christie stated that he would be drinking a lot of water during this presentation and made the following statement regarding Article Fourteen:

“The wording on this article was mandated by State law, but unfortunately does not fully reflect our intent. To correct this I have added language in my motion that hopefully makes it clear that the vote tonight merely allows the Select Board to negotiate a final municipalization agreement and that that agreement will be subject to a vote at a Special Town Meeting in the fall.”

Selectman Christie MOVED that the Town vote to acquire those assets of Hanover Water Works Company, Inc. necessary to operate the water system as a municipal utility serving the Town's inhabitants, in accordance with RSA 38. If approved, there will be a second vote by Special Town Meeting in the fall of 2009 to approve the price to acquire the water utility assets. In addition to price, the final transfer agreement between the Town and the Hanover Water Works Company to acquire the assets will be brought before the above mentioned Special Town Meeting. A two-thirds vote is required on this article. Chairman Walsh SECONDED the motion.

An audience member asked Selectman Christie to read the wording that was added to the original Article 14. Selectman Christie re-read the following:

“In addition to price, the final transfer agreement between the Town and the Hanover Water Works Company to acquire the assets will be brought before the above mentioned Special Town Meeting in the fall of 2009.”

Selectman Christie offered the following as an overview of Article Fourteen:

“Municipalization of the water supply is not a new topic and has been discussed periodically over at least the past 30 years. In fact, one of the reasons that the Town agreed to actually operate the water company under contract some 5 years ago was in anticipation of possible municipalization.

So why now? About nine months ago the Town approached the College to reopen discussions. We realized that we had a small window before Jim Wright's retirement and that dealing with the Water Company would probably not be a high priority for the new President. We had also built and were successfully operating the new filtration plant which was a major investment that was now behind us. From our operating experience we could also see many opportunities to be more cost effective and were anxious to take advantage of them. In early discussions, the College generously agreed to increase the Town's ownership in the Water Company from 47.2% to 50% which was a major step forward in giving the Town additional control of future use of the Water Company land.

The time seemed right, and a joint task force was created. The College was represented by Adam Keller (VP of Finance), Bob Donin (College Council) and Dan Nelson (Special Assistant to the President). The Town was represented by Julia, myself and Jay Pierson. Jay is one of four Town representative on the Water Company Board and the current President of the Water Company, a CPA by training and profession, a former Hanover Select Board member and long time Hanover resident and contributor to the Town - and perhaps most importantly a member of the infamous Over the Hill skiing gang so Jay and I had plenty of time to discuss all the issues riding up chairlifts at Sunapee and the Skiway.

Hopefully you have read the FAQ's that were sent to you. I do not plan on repeating all of that detailed information but rather to give an overview. Please remember that we are NOT voting tonight on municipalization, but rather only to authorize the Select Board to take the next step of developing the final plan. The work to date has been aimed at putting enough meat on the bones so that you have a pretty good idea of where this might all lead, but there is a lot more to do before the fall.

Let's quickly look at where we are today and what we hope to accomplish with municipalization.

Today the Town receives its water from a private company which is regulated by the Public Utilities Commission (PUC). Under municipalization the Town would assume ownership of all the hard assets of the water company, along with its liabilities, and would no longer be regulated by the PUC.

The PUC has several expensive requirements that would be reduced or eliminated by municipalization. For example, the current water company must keep a separate set of books in PUC format, must apply to the PUC for any rate increases at a cost of around \$50,000 per application, and cannot have capital reserve funds to address capital project needs.

As a municipal service the Town would set up an Enterprise fund within its existing accounting structure similar to what we now have for waste water treatment. Water rates would be set by the Select Board and we would be able to utilize capital reserve funds. In the event of a need for bonding, the Town would have access to less expensive financing than the existing Water Company. We would also see additional savings on insurance, billing, and audit costs to mention a few.

It is important to remember that the costs of supplying water are supported entirely by the rates charged to water customers. Current rates are adequate to offset current costs, and the plan is to use the savings from municipalization to fund capital reserves. Municipalization will have no impact on current water rates and will have a positive impact in funding reserves and controlling future costs.

The Water Company customers will be well served by this change.

Property taxes will also not be impacted by municipalization. The property taxes currently paid by the Water Company to the General Fund will continue to be paid via a "payment in lieu of taxes" from the new water supply enterprise fund to the General Fund thus keeping the General Fund whole.

So what happens to the Water Company? As described in the FAQ's, specific hard assets will be sold to the town for \$1. These include the filtration plant, the reservoirs themselves, the water distribution system, storage tanks, etc. The Town will also assume the debts of the Water Company which are primarily the bond obligations which were used to purchase the assets that are being transferred. In essence the Water Company will be converted to a land holding company and will retain some 1,400 acres that make up the current water shed. That land will continue to be protected by the existing Federal, State and local ordinances and by being in a "forestry" zone. None of those protections will change. Also remember that a Town Meeting vote is required to change zoning or to sell Town owned land, thus giving considerable control over future use of Water Company land to you the citizens.

In addition, the Towns ownership in the Water Company would increase from 47.2% to 50%. This is significant, because it makes the Town an equal partner with the College in proposing any future use of the land. I know that this is not everything that some would like, but please do not underestimate the importance of this change as it moves the Town from a minority interest to an equal partner with the College

as we move down the road. If we move forward with municipalization, no change in use could be proposed for this land without consensus between the Town and the College.

Where from here? Full municipalization will require a vote by the Trustees of the College and by two Town Meeting votes, one tonight and one in the fall. Tonight we are asking the Town to give the Selectmen approval to consider municipalization and subsequently to call a Special Town Meeting in the fall to seek approval of the specific agreement with full terms and conditions. As I have mentioned, the work so far has been aimed at giving you a good sense of where this all leads, but there is a lot of detailed work still to do prior to a final Town Meeting vote.

Again, we are NOT voting tonight to municipalize the water system, but only to authorize the Select Board to do the remaining homework and to prepare the definitive agreement which will be subject to additional public hearings and eventually to a Town Meeting vote.

Through the public hearing process we have heard many questions and concerns about the long term future of the land, the governance of the revised Hanover Water Company, the legal separation of the reservoirs from the surrounding watershed to name a few. Many good ideas and legitimate concerns are on the table to be considered as we move to the final plan.

So with that let me open the floor to questions.”

Moderator Black asked for discussion from the floor.

David Bradley had a procedural question and asked what it is that requires a two-thirds vote and wanted to know if it applied to both votes. Ms. Griffin stated that RSA 38 specifically addresses the municipalization of water and electric utilities and that RSA requires two votes, one at a regular Town Meeting and the other at a subsequent Special Town Meeting; each vote needs to be two-thirds.

Judy Reeve, Chairman of the Conservation Commission, stated that she wanted to reiterate their previous statement that the Commission made regarding their position on the municipalization proposal: *The Hanover Conservation Commission withholds support from the present HWWC municipalization proposal. The proposal is insufficiently specific regarding the ultimate protection, control and disposition of Hanover watershed land.*

Ms. Reeve stated that the Commission was established to protect the proper utilization and other natural resources and the protection of watershed resources.

Ms. Reeve personally and separate from the Conservation Commission, has concerns about the liabilities and finances that the Town of Hanover would be taking on with the municipalization of the Hanover Water Works Company. She noted that Dartmouth would be released from liabilities and they would disengage from activities unrelated to Dartmouth’s mission. Her opinion is that Dartmouth engages in many activities that are unrelated to their mission. She has three areas of concern: 1) contamination, 2) liabilities and 3) finances. She didn’t find enough information to make a rational vote. She wondered whether Dartmouth would agree to a hold harmless clause as part of the contract.

Barbara McIlroy, President of the League of Women Voters, asked whether the agreement will include the final disposition of the land holding company. Selectman Christie stated that it would clearly address the structure of the land holding company.

Ms. McIlroy encouraged people to vote for this proposal as it is now worded. The League of Women Voters asked the Board to consider the following regarding the process:

1) Arrange for maximum transparency in the negotiation process; to maximize the understanding about the evolving agreement, they urge the Board to keep the public informed on the negotiations and ideally this would mean that meetings would be properly noticed and that the public would be permitted to observe, not necessarily speak and be able to review the Minutes. They understand that this may not be possible under such negotiations but other ways to update the public are regular listening sessions, use of the website and full debate and discussions about various actions and sticking points.

2) Consider several alternative arrangements for managing the watershed land. The Select Board has proposed a 50/50 proposal but somebody may have a better proposal. The disposition of the watershed land remains an open question. They urge the Board to explore options for protection.

3) Gather input from citizens at Town Meeting and during the negotiation period.

Bob Russell noted that he listened to the previous comment regarding concerns about contamination and felt that it was an irrational objection.

John Ruth asked what the benefit would be for him to approve municipalization since he is not on Town water.

Selectman Christie stated that by not being on the water system, he would not be impacted positively or negatively relative to the cost of the water coming out of his well. There is considerable advantage to having the Town be an equal partner with the College which will help the entire Town including those individuals on wells. There will be no impact on property taxes with this proposal; currently the Water Company pays taxes to the Town and that goes into the General Fund. If the municipalization goes forward, the current plan is to have the Enterprise Fund make a payment in lieu of taxes in that same amount so that the General Fund is kept whole and therefore the property taxes will not be affected by this.

Peter Bouchard asked what assurance does he have in future years that this will not affect property taxes and the issue regarding the \$280,000 payment in lieu of taxes; what is the assurance that the Town will receive that money?

Selectman Christie stated that all costs of water supply are paid for by the water customers in the form of rates. Payment in lieu of taxes will require a vote from Concord and they must get approval before going forward. The Board anticipates that they will receive this approval.

Nancy Carter supports and encourages other to allow staff to move forward with this proposal.

Kim Perez has concerns that the Hanover Water Works Company does not have to hold public hearings. Selectman Christie confirmed that the Water Works Company would continue as a private company. The land holding company would have to go through the zoning process including Town Meeting for any changes.

Anne Downey, Sargent Street, asked whether the vote in the fall would be a Town Meeting vote or whether it could be done as an all day ballot vote. Selectman Christie stated that this would be done with a Town Meeting vote. Ms. Downey stated that her concern is that this is not on people's radar and asked for an all day ballot vote. Selectman Christie stated that they cannot have an all day vote on this per State law. Ms. Downey encouraged an increase in communication and there are a lot of things that people need to learn about this. She would hate to see this proposal defeated now and would encourage people to support this proposal and move forward.

Bob Keene asked how this can be a private company for which they are stockholders and not have access to meetings in some form. Selectman Christie stated that the current ownership is 47.2% by the Town and it is a private company and not subject to Right-to-Know laws or State laws. That status doesn't change; the only change is the percentage of ownership.

David Bradley asked that the Town get an expanded opinion on the all day voting issue and asked whether Town Meeting can vote for all day voting. He feels that this can be done.

Robin Carpenter stated that it is his understanding that an action should be by paper ballot. Mr. Carpenter provided a petition with signatures to require a paper vote on this issue. Moderator Black announced that with receipt of the petition, they would conduct a paper ballot vote.

Mr. Carpenter went on to express his concerns regarding the finances, governance process and issues surrounding land protection. He stated that there is not a firewall between the rates and the taxpayers. He fears that 10 years from now, the agreement will not be flexible enough. He has questions about the savings benefit the Town claims it will receive with municipalization and how this will get shared between the users

and the taxpayers. He also had questions about risk. If there is a bond, the assumption is that it will sit on the Town for the ratepayers to pay.

Mr. Carpenter offered the following amendment to the motion:

“To see if the Town will vote to authorize the Select Board to negotiate to acquire those assets of the Hanover Water Works Company, Inc. necessary to operate the water system as a municipal utility serving the Town’s inhabitants, in accordance with RSA 38; and to negotiate with Dartmouth College, a Charter, By-Laws and a Mission Management Plan for the surviving entity retaining all other assets of the Hanover Water Works Company. If approved, there will be a second vote by Special Town Meeting in the fall of 2009 to see if the Town will vote to approve the Charter, By-Laws and Plan and acquire the water utility assets. A simple majority vote is required.”

Mr. Carpenter explained the differences between the wording he proposes, versus the wording provided by the Select Board.

The motion was SECONDED from the floor.

Moderator Black re-read the proposed amendment. Moderator Black noted that the amendment cannot include changing the two-thirds vote requirement.

Rich Howarth, 2 Sausville Road, stated that there was huge value in having 1 neighbor versus having 2. The Town and the College took 2,000 acres of land and manage it under one entity. The staff of the Water Company not only works on the infrastructure but it also oversees the land. Mr. Carpenter’s amendment is so important because having one entity in charge of the eco systems and the land; he worries about who is actually going to be handling land management and it bothers him that this hasn’t been answered.

Elsa Garmine asked whether this amendment is changing the vote in September. Moderator Black stated that the changes in the amendment requires a Charter, By-Laws and a management plan by September.

Jim Mitchell stated that it is his understanding that tonight’s vote is to move forward. He applauds the amendment and the concerns brought forth. He urges everyone to vote down the amendment and have the Select Board bring the right package for final approval in September.

Sheila Buckley asked the Select Board to clarify why Mr. Carpenter’s amendment isn’t a good idea. Ms. Griffin stated that the wording for the Article is specific to RSA 38. The statute was written anticipating that the municipalization of a water utility would be a hostile takeover. The Town has consulted with two attorneys in addition to Walter Mitchell who suggested the wording of the Article. Removing the word “price” from the Article would not be appropriate. Ms. Griffin stated that in changing the vote to majority vote might be challenged later.

Selectman Christie reiterated that through the public hearing process, the Board has gathered questions and concerns that will be worked on.

Deb Nelson called the question. The audience voted to end the discussion. **The proposed amendment to the original motion FAILED by majority vote.**

Elizabeth Crory suggested that the Town consider placing part of the savings into a reserve fund and part of it to reduce the rates. Ms. Crory asked how the title will be held and had concern that the Town will own the assets but not the land.

Ms. Griffin explained that the land on which the hard assets sit will be owned by the Town.

Peter Williamson made a suggestion that they provide an explanation as to why this is fair for the Town and the College. He would like to know how the College is being charged for water. There is suspicion that the College will be taking advantage of the Town. He would like to see this information before the vote in the fall.

Hilary Pridgen would like to see what the Charter and the By-Laws will be for the land holding company prior to the next vote.

Richard Podolec stated that he works on the Finance Committee. He noted that they asked many of the same questions regarding this transaction. He read the following statement in support:

Hanover Finance Committee supports Article Fourteen as moved by Selectman Christie and looks forward to reviewing the final agreement before the Town Meeting in September, 2009.

Winifred Stearns, 5 Dorrance Place, noted that she heard that the public would not have to worry about any changes to zoning on this land. She was interested in the word conservation and felt that this is the only thing that will protect the land. Zoning can be changed through the Planning Board and presented to Town Meeting. She wanted to know who would be allowed to challenge the forestry designation. She would like to see some form of commitment between now and September from the Select Board that they would consider putting this land into conservation.

Jed Williamson called the question regarding the original motion. The audience unanimously agreed to end the discussion.

Moderator Black instructed the audience to use their paper ballots to vote for or against the original motion for Article Fourteen.

RESULTS: YES 196 NO 10 ARTICLE PASSED

ARTICLE FIFTEEN: To see if the Town will vote to authorize the Hanover Planning Board to delegate its site plan powers and duties in regard to minor site plans to a site review committee of technically qualified administrators designated by the Planning Board, with the concurrence of the Town Manager, in accordance with the provisions of RSA 674:43 III. This special site review committee shall have final authority to approve or disapprove minor site plans; however, the decision of the committee may be appealed to the full Planning Board.

Vice chairman Connolly MOVED that the Town vote to authorize the Hanover Planning Board to delegate its site plan powers and duties in regard to minor site plans to a site review committee of technically qualified administrators designated by the Planning Board, with the concurrence of the Town Manager, in accordance with the provisions of RSA 674:43 III. This special site review committee shall have final authority to approve or disapprove minor site plans; however, the decision of the committee may be appealed to the full Planning Board. Chairman Walsh SECONDED the motion.

Vice Chairman Connolly offered the following additional information regarding Article Fifteen:

“At the present time when an application is made to the Planning Board for Site Plan review which is required for construction of and /or the change in size or use of all principal and accessory uses of non-residential and multi-family residential dwellings, parking Facilities and outdoor Eating Establishments the application is reviewed by the Planning and Zoning staff and when it is considered complete placed on the Planning Board agenda and a hearing is held. Occasionally this request appears as a waiver of the Site Plan review usually when the expansion or use does not create more than 1000 sq ft and/or the change does not materially affect the abutters or the area.

This request is to allow the Planning Board to delegate the review of some Site Plans to a committee of qualified administrators designated by the Planning Board with the agreement of the Town Manager. This procedure is permitted by the NH State Law RSA 676:4 (III) and requires that "the Planning Board adopt or amend its regulations specifying application, acceptance and approval procedures and defining what size and kind of site plans may be reviewed by the Site Plan review Committee prior to authorizing the Committee". If this request is approved, after placing the use and size change thresholds and the application, acceptance and approval procedures into the Site Plan regulations, the Planning Board may delegate some Site Plan approval hearings to a committee of qualified administrators. The rights of the applicants and the abutters will be the unchanged as the hearings will be warned, the abutters notified and the hearings will be subject to public hearing procedures including minute taking. An appeal of the Committee's decision may be made to the Planning Board by the applicant or abutters. All of the

applications are reviewed by the Planning and Zoning staff and the Planning Board wishes to be able to delegate "minor Site Plan" approvals to the staff or other qualified administrators."

Moderator Nelson asked for additional discussion.

Robert Morris stated that he feels that this Article is disastrous. He wants to make sure that the people making the decisions are qualified to do so.

Winifred Stearns, 5 Dorrance Place, felt that this Article provides an extra level of bureaucracy. She felt that this was more of a stalling tactic and that there would be employees with conflicts of interest. The term "minor" is of concern. Vice Chairman Connolly stated that the parameters regarding a minor subdivision or site plan review have not yet been set. Ms. Stearns felt that there were a lot of unanswered questions regarding the setting of the parameters and this could become a slippery slope. She felt that this would also create a large expense and questioned whether Minutes would be taken and at what cost.

Ms. Griffin noted that the Article came at the suggestion of the Planning Board. She also stated that the Planning Board is very busy and this would streamline the process for the smaller projects with a minor site plan review. There have been complaints about the wait on the Planning Board agenda for the smaller projects. Town Staff knows the regulations and has a feel for the Planning Board's past decisions. The appeal is in place in case the applicant doesn't agree with the Staff decision. She felt that 9 times out of 10 the applicants will be happy.

Ms. Stearns was concerned about what would happen if someone wasn't happy with the outcome of the review and she doesn't feel that it's workable. She also questions the possibility of a conflict of interest.

Vice Chairman Connolly stated that the appeals would go directly to the Planning Board.

Rich Howarth questioned how this would work. Would an appeal be an issue of fact or would it be about interpretation of the ordinance?

Vice Chairman Connolly stated that this amendment allows the Planning Board to set up the process. She presumed it would be treated like any other Planning Board case on the basis of the law.

Bob Russell stated that he is in favor of this because he feels that the majority of the time, there would not be a problem. If there was a problem, it would go back to the Planning Board. **Mr. Russell called the question. This was SECONDED from the floor.** The audience unanimously agreed to end the discussion.

The motion PASSED and Article Fifteen was ADOPTED as written.

ARTICLE SIXTEEN: Shall the Town vote to adopt the provisions of RSA 36-A: 4-a, I (b) to authorize the conservation commission to expend funds for contributions to 'qualified organizations' for the purchase of property interests, or facilitating transactions related thereto, where the property interest is to be held by the qualified organization and the town will retain no interest in the property?

Selectman Baschnagel MOVED that the Town vote to adopt the provisions of RSA 36-A: 4-a, I (b) to authorize the Conservation Commission to expend funds for contributions to 'qualified organizations' for the purchase of property interests, or facilitating transactions related thereto, where the property interest is to be held by the qualified organization and the town will retain no interest in the property. Chairman Walsh SECONDED the motion.

Selectman Baschnagel stated that this is an opportunity for the Town legislature to give the Conservation Commission some additional authority. Currently, the Commission is charged with overseeing the Town lands and acquiring land within the Town for conservation purposes. They do not have the authority to assist in the funding of an outside agency, for example, Upper Valley Land Trust in purchasing a piece of property in the Town. Approval of this motion would give the Conservation Commission additional flexibility in how they go about facilitating the conservation plan.

Moderator Nelson asked for further discussion. There was no further discussion.

The motion PASSED and Article Sixteen was ADOPTED as written.

ARTICLE SEVENTEEN: Shall the Town vote to adopt the provisions of RSA 36-A:4-a, I(a) to authorize the conservation commission to expend funds to purchase interests in land outside the boundaries of our municipality in contiguous municipalities, subject to the approval of the Board of Selectmen?

Selectman Baschnagel MOVED that the Town vote to adopt the provisions of RSA 36-A:4-a, I(a) to authorize the Conservation Commission to expend funds to purchase interests in land outside the boundaries of our municipality in contiguous municipalities, subject to the approval of the Board of Selectmen. Vice Chairman Connolly SECONDED the motion.

Selectman Baschnagel stated that this Article would give the Conservation Commission permission to spend funds to purchase properties that are not within the Town of Hanover but adjacent to Town properties that they have interest in.

Judy Reeves stated that the Conservation Commission would request a vote in favor on this Article.

The motion PASSED and Article Seventeen was ADOPTED as written.

Chairman Walsh asked that Selectman Bill Baschnagel come forward.

Chairman Walsh noted that this was Bill's last meeting as Selectman and read the following statement:

"This is both a sad moment and a time of celebration. It's sad because I'm going to miss Bill's sense of humor and his attention to both detail and the future. There are very few people that can look at both details and the future. And it's a time to celebrate, time to celebrate Bill's years on the Select Board and his long and continuing service to Hanover. Bill came to town in the late 1950's and fell in love with our Town.

As a student, Bill was involved with the volunteer Fire Department in Town and the Dartmouth Outing Club. He went away and he served our country for a number of years but in the end, his love for Hanover drew him back. Bill has remained connected to our Fire Department and our emergency services, he often will report at Selectmen's meetings, recent activity on the scanner, for example. He has continued to connect with the land in a number of very helpful ways. I want to review quickly Bill's service to the Town, it's broad and it's deep. He was on the Building Code Advisory Board from 1984 to 1998; he was elected as a member of the Hanover Improvement Society in July of 2000 and became a Director in 2007 and has served as Secretary for a year; he was on the Affordable Housing Commission in 2003; his actions on Parking and Transportation in the Town and the region have touched virtually everything that has happened; Bill has been on the PTB from 1990 to 1993 and then 2000 to 2009 but the records might have been wrong and he's sure that Bill served from 1990 to the present. He was on the Parking Facility Task Forces and co-chaired one of them. He's been on the Advance Transit Board since 2003; he's been on the Upper Valley Transportation Advisory Committee from 2000 to the present and the Transportation Management Association Board since its inception.

Bill has served as a Selectman to the Town between 2000 and 2009. He's been the Selectmen's representative to the Conservation Commission during that time as well as the Planning Board alternative. We, the people and the businesses of Hanover have been well served and owe you a debt of gratitude Bill, it's also time for you to have a proper place to rest and relax and reflect, thus we give you the chair." Selectman Baschnagel was presented with a chair from the Town of Hanover in appreciation to his years of service."

Selectman Baschnagel stated that it has been a privilege and pleasure to serve the Town. He appreciates the Town's support over the years. It's the little things that make the difference and it has been fun to get to know the staff and the volunteers within the Town and they are the ones making the difference.

ARTICLE EIGHTEEN: To see if the Town will vote to establish an Affordable Housing Commission, as a restructuring of the current Affordable Housing Commission, pursuant to RSA 673:1, II, which shall be constituted according to the provisions of RSA 673:4-c, RSA 674:44-h through j, and other pertinent New Hampshire Statutes which govern municipal commissions, their conduct, and their receipt of appropriated funds to carry out their charge; and to see if the Town will vote to establish an affordable housing revolving

fund, pursuant to RSA 31:95-h, according to terms and conditions to be determined by the Board of Selectmen.

Selectman Christie MOVED that the Town vote to establish an Affordable Housing Commission, as a restructuring of the current Affordable Housing Commission, pursuant to RSA 673:1, II, which shall be constituted according to the provisions of RSA 673:4-c, RSA 674:44-h through j, and other pertinent New Hampshire Statutes which govern municipal commissions, their conduct, and their receipt of appropriated funds to carry out their charge; and to see if the Town will vote to establish an affordable housing revolving fund, pursuant to RSA 31:95-h, according to terms and conditions to be determined by the Board of Selectmen. Vice Chairman Connolly SECONDED the motion.

Robert Strauss, Chairman of the Affordable Housing Commission, stated that the current structure of the Affordable Housing Commission is as an advisory arm of the Board of Selectmen. They do not have the provision in their Charter to raise money for their own needs. The money they need would be used for studies needed within the Town. They have relied on other entities to fund the studies through money from the NH Housing Finance Authority. If this Article passes, the Commission could restructure and they would have the authority to go to the NHHFA themselves to obtain funding for projects within the Town. The name, however, will not change and they will remain the Affordable Housing Commission.

The motion PASSED and Article Eighteen was ADOPTED as written.

ARTICLE NINETEEN: To see if the Town will vote to authorize the Board of Selectmen to enter into a inter-municipal agreement by and among the Towns of Orford, Lyme, Hanover, Enfield, Springfield, Newbury, New London and Sunapee, to create a non-profit corporation to develop a broadband communications network, in accordance with RSA 53-A.

Selectman Rassias MOVED that the Town vote to authorize the Board of Selectmen to enter into a inter-municipal agreement by and among the Towns of Orford, Lyme, Hanover, Enfield, Springfield, Newbury, New London and Sunapee, to create a non-profit corporation to develop a broadband communications network, in accordance with RSA 53-A. Chairman Walsh SECONDED the motion.

Ms. Griffin stated that the Town of Hanover has coordinated with seven other communities to form WCNH which stands for West Central New Hampshire in order to gain access to broadband in the outer reaches of the Town. In NH, municipalities cannot bond for broadband unless they are significantly underserved. In looking at possible funding, if they create an inter-municipal non-profit organization, they may be eligible for some funding for this project. This question was also on the March Town Meeting Warrants for the other seven towns and all of the communities voted to enter into the agreement. It would enable non-profit corporation to be able to receive money including donations to move forward to develop a broadband communications network. This is not something that is going to happen overnight.

An audience member asked if the Town was going to be using Fairpoint Communications. Ms. Griffin stated that they could use any number of providers and Fairpoint could be one of them.

The motion PASSED and Article Nineteen was ADOPTED as written.

ARTICLE TWENTY: (Article by agency request) To see if the Town will vote to raise and appropriate \$1,650 to support the services provided for the residents of Hanover by the New Hampshire Association for the Blind. This is the third year this article has appeared on the warrant.

Selectman Rassias MOVED that the Town vote to raise and appropriate \$1,650 to support the services provided for the residents of Hanover by the New Hampshire Association for the Blind. This is the third year this article has appeared on the warrant. Vice Chairman Connolly SECONDED the motion.

Selectman Rassias explained that after three years on the Warrant, the request would then become part of the budget that comes before the Select Board.

Moderator Nelson asked if there were any representatives from the NH Association for the Blind that would like to speak to the Article. There were no representatives and no discussion.

The motion PASSED and Article Twenty was ADOPTED as written.

ARTICLE TWENTY-ONE: (Article by agency request) To see if the Town will vote to raise and appropriate \$627 to support the services provided for the residents of Hanover by Tri-County Community Action Project (Tri-County CAP). This is the third year this article has appeared on the warrant.

Selectman Rassias MOVED that the Town vote to raise and appropriate \$627 to support the services provided for the residents of Hanover by Tri-County Community Action Project (Tri-County CAP). This is the third year this article has appeared on the warrant.

Moderator Nelson asked if there were any representatives from Tri-County CAP that would like to speak to the Article. There were no representatives from Tri-County CAP.

Bob Russell asked how the amounts are chosen for each agency. Selectman Rassias stated that these amounts came forward at the request of the agency. Chairman Walsh clarified that the money amounts relate to the number of residents that are served and the costs of the services that they provide. After three years, the agencies are included as part of the budget and are not brought forward individually.

Another audience member voiced her support of Tri-County CAP and acknowledged the work and the demand for the need. She suggested that this stay on the budget year after year.

The motion PASSED and Article Twenty-One was ADOPTED as written.

ARTICLE TWENTY-TWO: (Article by agency request) To see if the Town will vote to raise and appropriate \$550 to support the services provided for the residents of Hanover by the Court Appointed Special Advocates (CASA). This is the second year this article has appeared on the warrant.

Selectman Rassias MOVED that the Town vote to raise and appropriate \$550 to support the services provided for the residents of Hanover by the Court Appointed Special Advocates (CASA). This is the second year this article has appeared on the warrant. Vice Chairman Connolly SECONDED.

The motion PASSED and Article Twenty-Two was ADOPTED as written.

ARTICLE TWENTY-THREE: (Article by agency request) To see if the Town will vote to raise and appropriate \$3,410 to support the services provided for the residents of Hanover by the Outreach House. This is the second year this article has appeared on the warrant.

Selectman Rassias MOVED that the Town vote to raise and appropriate \$3,410 to support the services provided for the residents of Hanover by the Outreach House. This is the second year this article has appeared on the warrant. Vice Chairman Connolly SECONDED the motion.

Susan Shinn stated that she is not a resident of Hanover but the Administrator of Outreach House. Outreach House was founded in 1991 and opened in 1997 through the work of a group of Hanover residents concerned about the lack of affordable housing that could provide care for senior adults in the Upper Valley. Located on South Park Street across from the Dartmouth Athletic facilities; they provide daily supportive residential care for 9 older adults and their mission is to provide a loving, caring, supportive, and comfortable family living environment in an affordable and attractive setting that enhances independence.

Ann Chamberlain provided testament to the fact that her 95 year old mother loves it at Outreach House and encourages support of the Article.

Kim Perez thanked the Select Board for increasing funding for the social service agencies across the board in this budget. She noted that Outreach House raised money for an energy audit and noted that there would be future fundraising taking place.

The motion PASSED and Article Twenty-Three was ADOPTED as written.

ARTICLE TWENTY-FOUR: To transact any other business that may legally be brought before this Town Meeting.

Selectman Rassias MOVED that the Town vote to transact any other business that may legally be brought before this Town Meeting. Vice Chairman Connolly SECONDED the motion.

Tim Pillsbury stated that he would like the Town to encourage organizations from the social service agencies to send representatives to speak about the services that they provide to the Town and why the residents should fund them.

Moderator Nelson thanked the audience members for attending.

Chairman Walsh MOVED to adjourn Town Meeting. Vice Chairman Connolly SECONDED the motion.

THE MEETING WAS ADJOURNED AT 9:45 P.M.

Respectfully Submitted,

Charles Garipay, Town Clerk

Minutes prepared by Elizabeth S. Rathburn

**2009 SPECIAL TOWN MEETING
TOWN OF HANOVER
Tuesday, October 27, 2009
Hanover High School Gymnasium**

The Special Town Meeting of the Town of Hanover, New Hampshire convened on October 27, 2009 at 7 p.m. by Moderator Pro Tempore Harry Bird. Moderator Bird gave an overview of the voting procedure and announced that Articles One and Two would require a ballot vote. Moderator Bird stated that while Article Three, in theory, could be a voice vote, he is aware that there will be a motion from the floor to have a ballot vote. Moderator Bird suggested having Town Meeting discuss the Articles and then have one vote for all three after the discussion.

Moderator Bird asked for Chairman Walsh to make a motion.

Chairman Walsh wanted to thank Moderator Bird for providing his services for this Special Town Meeting.

Chairman Walsh MOVED that voting under Articles 1, 2 and 3 commence immediately after discussion has concluded and the question has been called on all three articles. Voting will be by separate YES/NO paper ballots for each article that will be marked by the voter and each deposited into separate ballot boxes. Ballots will be issued by ballot clerks as voters present themselves at the checklist. Voting will continue at this meeting for at least one hour and until all present who wish to vote have voted. The ballot boxes will then be sealed and kept in protective custody until tomorrow morning, Wednesday, October 28, 2009. Voting will then continue from 7:00 a.m. until 7:00 p.m. at this same meeting location. Vice Chairman Connolly SECONDED the motion.

Kim Perez asked if any changes made to the warrant would be made part of the vote tomorrow. Moderator Bird stated that any amendments to a warrant article would be made from the floor and must be disposed of before they call the question on the warrant article. Moderator Bird further clarified that, if passed, the exact amendments would be posted on the voting booths so that it is clear what the residents are being asked to vote on.

THE TOWN MEETING VOTED UNANIMOUSLY IN FAVOR OF THE MOTION.

Moderator Bird asked for a motion for Article One.

Chairman Walsh MOVED ARTICLE ONE: That the Town vote to raise and appropriate the sum of \$8,570,916 through the incurrence of indebtedness in accordance with the provisions of the New Hampshire Municipal Finance Act, RSA 33 by the Town's assumption of the two existing loans originally made to the Hanover Water Works Company through the New Hampshire Department of Environmental Services Drinking Water State Revolving Loan Fund (NH DES DWSRF), which assumption has been consented to by NH DES DWSRF; and to take all action as may be necessary to carry out the purpose of this vote. Although this debt will be a general obligation of the Town, it is intended and expected that funding for the debt service associated with these loans will be paid exclusively by water rates collected from users of the water utility. A two-thirds ballot vote is required. Vice Chairman Connolly SECONDED the motion.

Chairman Walsh asked Betsy McClain, Finance Director, to speak to the details of the motion. Ms. McClain made the following statement:

As part of the Purchase Agreement between the Town of Hanover and the Hanover Water Works Company, all of the physical operating assets (such as the filtration plant, storage tanks, reservoirs and dams, the distribution system, etc.) will be transferred to the Town. Along with the transfer of these assets, the Town will also assume the outstanding balance of debt associated with the original acquisition of these assets. Articles #1 and #2 request that Town Meeting authorize the Town to take on this debt.

State law requires that all articles appearing on the warrant which propose the issuance of debt in amounts greater than \$100,000 must appear first on the warrant. Consequently, Town Meeting Articles #1 and #2 come before the "star of the show" – Article #3, the general warrant article addressing the Municipalization of the water utility. Certainly, no Hanover Water Works Company debt would be assumed by the Town if Warrant Article #3 is defeated.

With that as general background, Warrant Article #1 requests Town Meeting authorization for the Town to assume the two existing Water Company loans issued through the New Hampshire Department of Environmental Services Drinking Water State Revolving Loan Fund. The New Hampshire Department of Environmental Services knows that the Hanover Water Works Company is considering a transfer of its operating assets to the Town and has consented to the transfer and the subsequent reassignment of the existing Drinking Water State Revolving Loan Fund loans.

Some background on these specific loans:

On May 3, 1999 the Hanover Water Works Company executed a \$4,035,000 loan agreement for the upgrading of water distribution mains. Under the terms of the current loan agreement, this principal is payable over 20 years at an annual, fixed interest rate of 3.800%. The outstanding principal balance on this loan at June 30, 2010 will be \$2,713,845.

On April 26, 2005 the Hanover Water Works Company executed an agreement to borrow \$6,493,081 for the construction of the water filtration plant on Grasse Road and a water storage tank. Under the terms of the current loan agreement, this principal is payable over 20 years at an annual, fixed interest rate of 3.352%. The outstanding principal on this loan at June 30, 2010 will be \$5,857,071.

These two outstanding principal balances at June 30, 2010 equal the amount cited in this warrant article, \$8,570,916.

The principal and interest costs associated with this debt are already built into the existing water rates. All costs associated with these loans will be borne exclusively by users of the water utility.

Moderator Bird asked for further discussion.

TOWN MEETING VOTED UNANIMOUSLY TO END DISCUSSION ON ARTICLE ONE AND PROCEED TO VOTE BY SECRET BALLOT (AT THE END OF THE EVENING'S FULL DISCUSSION AS DETERMINED EARLIER).

Moderator Bird announced that discussion on Article One was now closed and asked for business under Article Two.

Chairman Walsh MOVED ARTICLE TWO: That the Town vote to raise and appropriate the sum of \$550,000 relating to the Town's assumption of an existing debt obligation of the Hanover Water Works Company currently held by Citizens Bank; and to authorize the Town to refinance this debt (and any related prepayment fees) through the issuance of not more than \$550,000 of bonds and notes in accordance with the provisions of the New Hampshire Municipal Finance Act, RSA 33; and to determine the rate of interest thereon as shall be in the best interest of the Town; and to take all action as may be necessary to carry out the purpose of this vote. Although this debt will be a general obligation of the Town, it is intended and expected that funding for the debt service associated with this loan will be paid exclusively by water rates collected from users of the water utility. A two-thirds ballot vote is required. Vice Chairman Connolly SECONDED the motion.

Chairman Walsh asked Betsy McClain to speak to the details.

Ms. McClain made the following statement:

Warrant Article #2 requests Town Meeting authorization for the Town to refinance an existing Hanover Water Works Company commercial loan issued through Citizens Bank.

On June 14, 2005 the Hanover Water Works Company refinanced \$854,000 of its existing debt held by Citizens Bank. This debt was originally issued to construct an addition for the Grasse Road office building, a standby contact tank, and for equipment related to a previous water treatment process. The interest rate of the refinanced loan floats at 1.500% above the one-month LIBOR (the London InterBank Offered Rate, a standard financial benchmark). Interest rates during 2008 were as high as 6.530%. The outstanding principal balance on this loan at June 30, 2010 will be \$495,600.

This existing debt must be refinanced as the existing loan relates to assets to be transferred to the Town, and the loan is collateralized by a mortgage on the Hanover Water Works real property, only a portion of which will convey to the Town through Municipalization. Due to the particular structuring of this loan, there will be a prepayment penalty with the refinancing of this debt. The exact amount of the penalty will not be known until the time of the loan closing as its calculation uses the prevailing LIBOR rate. The warrant article anticipates a worst-case scenario of a \$54,400 prepayment penalty.

The outstanding principal balance at June 30, 2010 of \$495,600 plus the worst-case scenario for the prepayment penalty of \$54,400 equal the \$550,000 which appears in this warrant article.

The prepayment penalty will be significantly offset by projected savings achieved by the Town's refinanced loan at a fixed interest rate lower than the current rates being charged.

If passed, Warrant Article #2 will authorize the Town to refinance this Hanover Water Works Company loan as a general obligation of the Town which will be paid exclusively by the customers of the water utility. The principal and interest costs associated with this debt are already built into the existing water rates. All costs associated with this debt will be borne exclusively by users of the water utility.

Moderator Bird asked for further discussion. There was no further discussion on Article Two.

TOWN MEETING VOTED UNANIMOUSLY TO END DISCUSSION ON ARTICLE TWO AND PROCEED TO VOTE BY SECRET BALLOT (AT THE END OF THE EVENING'S FULL DISCUSSION AS DETERMINED EARLIER).

Moderator Bird announced that discussion on Article Two was now closed and asked for business under Article Three.

Chairman Walsh MOVED ARTICLE THREE: I move that the Town vote to raise and appropriate \$1.00 for the purchase of the water utility assets owned by the Hanover Water Works Company, to include the water treatment plant, related water storage tanks, pump stations, distribution system, three (3) reservoirs, sufficient land within 250 feet around Reservoirs #1 and #2, all of the land around Reservoir #3, sufficient adjacent land to allow future expansion of the water treatment plant and storage tanks, and any other water utility assets required for the treatment and distribution of water,

as allowed by RSA 38:2-a, and which is in the public interest, and to authorize the Board of Selectmen to negotiate and execute all documents required to complete the transaction as proposed. The remainder of the land which will not be transferred to Town ownership as part of this transaction will remain with the Hanover Water Works Company, and the Town's ownership share of that company will increase from the current 47.2% to 50% as part of the approved transaction. All of the related transactions shall occur on or about July 1, 2010. Completion of the transaction will be dependent upon the passage of special State legislation to enable the municipal water utility to continue to make semi-annual property tax payments to the Town, School Districts and County. Vice Chairman Connolly SECONDED the motion.

Moderator Bird invited Selectman Christie to make his presentation to Town Meeting.

Selectman Christie welcomed the audience members of Town Meeting. Selectman Christie made the following statement:

About a year ago the Town approached the College to explore the Town's interest in Municipalizing Hanover's water supply. The College was supportive and last May at Town Meeting the Board of Selectman was authorized to proceed and to call a Special Town Meeting which is where we find ourselves tonight.

Back in May we had a broad concept, no documents, but some ideas and requirements for moving towards Municipalization. So we arrive here tonight with more meat on the bones asking Town Meeting to "authorize the Board of Selectman to negotiate and execute all documents required to complete the transaction as proposed."

Since last May, a combined Town/College Task Force has worked to create the documents taking into consideration all of the input from numerous public hearings, informational sessions and last May's Town Meeting itself.

Task force members have been myself, Julia Griffin, Jay Pierson (current President of the Hanover Water Works Company ("HWWC")), former Selectman, and CPA by training and practice). Representing the College: Bob Donin, General Counsel; Paul Olsen, Director of Real Estate; and Peter Glenshaw, Director of Community Relations.

I have organized my presentation into three parts:

- 1) Making the case for Municipalization.
- 2) Land management and governance issues.
- 3) I will address concerns that have been raised in letters to the Valley News and a flyer that has been widely disseminated.

Let's get started and I do apologize to those who have heard parts of this presentation before.

I have been told by many that this proposal is "very complicated." My view is that while some of the details of specific agreements can appear complicated, the overall concept of what is being proposed and what we are trying to accomplish is relatively straight forward.

My objective tonight is to simplify what I can so that everyone has a good understanding of the big picture. If history repeats itself there will also be lots of detail questions, but it is my hope that we will not lose sight of the forest as we discuss the trees.

Current vs. Proposed

- Water is currently supplied by the Hanover Water Works Company (HWWC) – the proposal would change the supplier to the Town of Hanover.
- Rates are currently set by the Public Utilities Commission (PUC). The proposal would change this to the Board of Selectmen.
- Operations Managed by Hanover Town Staff – this would remain the same.
- HWWC is owned by the Town (47.2%) and Dartmouth (52.7%). The proposal would change the ownership to 50.0% each.

Why Municipalization?

- Realization of \$100,000 in savings/year on a \$2,000,000 operating budget (5%).
- Ability to establish capital reserves for future system improvements.
- Access to lower cost bond financing, if needed.
- Lower water rates over the long-term.

Key Provisions of Municipalization

- Town to acquire operating assets and some land for \$1.00
 - Reservoirs and dams
 - Filtration plant
 - Water storage tanks
 - Distribution system
 - Land under hard assets and 250 feet around reservoirs
- Town to assume bond debt associated with these assets.
- Town to assume the financial assets and liabilities of the HWWCo.
- Town to establish a separate enterprise fund similar to the Water Reclamation Fund.
- HWWCo to become purely a land holding company.
- Town ownership will increase to 50%.

Other Impacts

- No impact on current water rates – savings applied to capital reserves.
- Favorable impact on future rates due to reserve funds and access to lower cost borrowing.
- No impact on General Fund.

Let's turn our focus to land management. Two major questions came out of Public Hearings and Town Meeting:

- 1) "Why are you separating the reservoirs from the watershed?" Environmentally they are a package.
- 2) "Why doesn't the Town either own all the land or have a conservation easement on it?"

On the first, we tried hard to keep the watershed and the reservoirs together, but in the end could not.

If Municipalization is to work financially, the HWWC has to get completely out of the Water Supply chain and the Town needs to own the reservoirs and dams in order to insure and maintain them.

On the second question, additional Town ownership of land or a conservation easement on the land was never part of the original proposal to the College.

When the Town approached the College to discuss Municipalization, we knew that in the past linking land use and Municipalization had prevented progress towards Municipalization so we stayed focused purely on Municipalization.

The Select Board is comfortable that the HWWC has done a good job in managing this land for over 100 years and has no intention of developing any of this land in the foreseeable future.

If, at some time down the road, the land is not needed as watershed to protect the reservoirs, there will be a community wide debate on how best to use the land with all interests, including the conservation interests, at the table.

Also, with the Towns new 50% ownership nothing can be proposed that is not supported by the Select Board, and should any changes require new zoning or the sale of the land, a Town Meeting vote will be required to make those changes.

Land and Resources

- Town to own reservoirs, 250 foot setback around reservoirs, and dams.

- HWWCo to continue to own roughly 1,164 (~80%) of the approximate 1,440 total acres currently owned by HWWCo.
- No change in:
 - Zoning
 - Local/State/Federal protection of land

What Happens to the Management of the Land not transferred to the Town?

	<i>Current</i>	<i>Proposed</i>
Land managed by Renamed HWWCo?	Yes	Yes
Name of Company?	HWWCo.	Trescott Co.
Private company?	Yes	Yes
What is the percentage of Town ownership?	47.2%	50.0%
Subject to Public Process (Right-to-Know)?	No	No
Open Director's Meeting?	No	No
Open Annual Meeting?	No	Yes
Company By-Laws re: Watershed Protection?	No	Yes
Town Directors appointed by Select Board?	Yes	Yes
Number of Town-appointed Directors	4 of 9	3 of 6
Sale of Land subject to Town Meeting approval?	No	Yes
Rezoning of Land subject to Town Meeting approval?	Yes	Yes

Required Approvals:

- Special Town Meeting
 - Tuesday, October 27th – 7:00 p.m. – HHS Gym
 - Potential all day voting on Wednesday, October 28th
- Trustees of Dartmouth College
- State Legislation 2010 Legislative Session
- NH PUC
- Hanover Board of Selectmen Approval of Final Documents

Supporting Documents:

- Letter of support from Dartmouth College
- Purchase Agreement
- Projected Budgets for Municipal Water Utility and the Land-Holding Company
- Agree-upon Procedures Report from Financial Auditors
- Financial Issues Memo
- Amended Articles of Incorporation
- Stock Transfer & Corporate Restructuring Agreement
- Draft Special Legislation
- Draft Rate Agreement
- Amended and Restated By-Laws of the Land-Holding Company

- 2009 Engineering Assessment
- 2002 Water Supply Treatment Study
- 1997 Engineering Assessment

Summary:

Municipalization will result in:

- Annual cost savings of \$100,000
- Ability to create capital reserve funds
- Access to favorable municipal borrowing rates
- Increased Town ownership of Land Holding Company from 47.2% to 50%

I would now like to turn my attention to some of the concerns that have been recently raised in the Valley News and via a flyer.

Last May the Town Meeting vote stated that “the final transfer agreement between the Town and the Hanover Water Company to acquire assets will be brought before the Special Town Meeting.”

First, let me clarify that the transfer agreement has *also* been called the Asset Purchase Agreement or simply the Purchase Agreement in the list of documents provided. It does NOT include the HWWC revised By-Laws or Articles of Incorporation or any of the other documents provided for your information.

The reason the Purchase Agreement is marked DRAFT is because to arrive at a “final” document, we came to realize that we had a number of tasks still to complete such as obtaining a survey, obtaining subdivision approval, and preparing a definitive list of assets. Each will be either expensive and/or time consuming, and we didn’t want to spend that money or time until we knew Town Meeting (and the Dartmouth Board of Trustees) had approved the basic transaction. We also recognized that any one of these steps might result in a wording change or some technical amendment to the draft. If we had presented the Purchase Agreement to Town Meeting as “final” and then found it necessary to make changes, the validity of the Town Meeting vote could be called into question. Therefore we marked it “draft.”

Having said that, the Select Board represents to Town Meeting that there will be no substantive changes to the Purchase Agreement. If any changes are made, they will be solely of a technical nature.

As mentioned previously, the final Purchase Agreement will be adopted by the Select Board only after a public hearing.

The flyer also asserts that there is, and I quote: “little clarity about how the town’s interests will be represented on the new company, appointments to the Board of Directors or transfer of land. “

I would like to address each of these.

First: There is no “new” company per se - just the Hanover Water Works Company assuming a new name and using this opportunity to restate its bylaws and articles;

Second: The Town’s interests will be represented by three Directors appointed by the Select Board. We have said that we do not plan to appoint any member from any special interest group but rather will most likely appoint generalist as we have done historically.

Third: The purpose of the renamed Water Company is stated in their Amended Articles of Incorporation which state:

“The purposes of the Company are to hold certain lands within the Town of Hanover, New Hampshire, a portion of which is within the watershed of the three reservoirs that supply the Town of Hanover with water for drinking, domestic, fire and other purposes, to regulate and manage the use of such watershed land for the protection of the water supply function of the reservoirs and associated land; and to protect and promote sustainable growth and management of the forest on said lands for timber production.

In conducting its activities, the Company will comply with all applicable federal, state and local laws and regulations pertaining to water quality and watershed protection, as they may be amended from time to time.”

Fourth: We agree with the flyer that more needs to be done relative to assuring that the sale of land will require Town Meeting approval. This came into focus at the informational session in Etna, and the Task Force has been working on the issue. At a subsequent meeting the Task Force agreed that improvement was needed and proposed language to button this down.

The proposed language will add a new section 2.11 in Article II of the Trescott Company By-Laws to read as follows:

Section 2.11 Actions Requiring Shareholder Approval. Notwithstanding any other provision of these bylaws, shareholder approval shall be required for any sale, lease, or mortgage of corporation property or assets.

We are having that solution reviewed by the Town’s attorney to make sure it works. We believe that by requiring the stockholders to vote on the sale of land (i.e., the Select Board in the Town’s case) and because the Select Board is not empowered to sell land by State Law without Town Meeting approval, we will have closed the loop.

The flyer also suggests that Town Meeting vote to postpone the final vote until the May 2010 when the Transfer /Purchase Agreement will be final.

Postponing until May will have several adverse consequences:

There are several critical tasks that need to happen before we can close that we really cannot or should not proceed on without a final vote.

We doubt that the State Legislature will act on our request for “payments in lieu of taxes” legislation that we discussed earlier before a final vote. This has the potential to delay the closing by one year, until June 2011, because of the legislature’s schedule.

We cannot submit our request to decertify the current Water Company to the PUC until the Town has acted.

We also do not want to spend the \$40-\$50,000 that a survey will cost before a final vote, and, without the survey, we can’t go before the Planning Board for subdivision approval.

Final completion of the loan transfer documents also requires final approval from the Town. Delay obviously means that we will not experience any of the savings as soon as we might otherwise and, of course, we still have the same problem of marking the Purchase Agreement final before doing all the things above as we have discussed.

In addition, there is a momentum to any deal of this sort which you need to maintain and an opportunity cost of prolonging the Town’s management attention to this. Murphy is always out there. We have a tough budget period ahead, and Julia and others need to focus elsewhere.

I think I have gone on long enough, but lest we not forget why we are doing all of this:

- Annual cost savings of \$100,000
- Ability to create capital reserve funds

- Access to favorable municipal borrowing rates
- Increased Town ownership of Land Holding Company from 47.2% to 50%

Selectman Christie thanked the audience for their patience.

Moderator Bird asked for discussion on Article Three.

Barbara McIlroy MOVED to AMEND Article Three; to delete the phrase “and execute” and to add “and bring the final transfer agreement to the May 11, 2010 Town Meeting for a vote.” The motion was SECONDED from the floor.

PROPOSED AMENDMENT to Article Three:

ARTICLE THREE: To see if the Town will vote to raise and appropriate \$1.00 for the purchase of the water utility assets owned by the Hanover Water Works Company, to include the water treatment plant, related water storage tanks, pump stations, distribution system, three (3) reservoirs, sufficient land within 250 feet around Reservoirs #1 and #2, all of the land around Reservoir #3, sufficient adjacent land to allow future expansion of the water treatment plant and storage tanks, and any other water utility assets required for the treatment and distribution of water, as allowed by RSA 38:2-a, and which is in the public interest, **and to authorize the Board of Selectmen to negotiate and execute all documents required to complete the transaction as proposed, and bring the final transfer agreement to the May 11, 2010 Town Meeting for a vote.** The remainder of the land which will not be transferred to Town ownership as part of this transaction will remain with the Hanover Water Works Company, and the Town’s ownership share of that company will increase from the current 47.2% to 50% as part of the approved transaction. All of the related transactions shall occur on or about July 1, 2010. Completion of the transaction will be dependent upon the passage of special State legislation to enable the municipal water utility to continue to make semi-annual property tax payments to the Town, School Districts and County.

Ms. McIlroy stated that the proposed changes to the by-laws mentioned tonight were not on the website so she did not have a chance to see them. Ms. McIlroy stated that she has three main concerns and made the following statements:

- 1) Last May, residents were promised that they would vote today on the finalized transfer agreement that would govern the new land-holding company. However, today they are being asked to give up that vote and give the Select Board authority to approve this agreement.
- 2) The agreement is not finalized. The associated documents have some problems, and lack clarity.
- 3) Residents need to know what the final document contain **before** we sign off on this project.

For the past century, the town has been fortunate in the wise management of the infrastructure and watershed land, with a useful alliance of town and gown.

Municipalization of the Water Company will offer several benefits for our town: a promise of lower rates for water users and an increase from 47% to 50% interest for the town in the new land-holding company. Therefore, we should be certain that this new company, with authority over 1100 acres of land, has the guidance that led the old water company through these last 116 years.

At the May 12 Town Meeting of this year, the Select Board promised that the Town Meeting (we the voters) should have the opportunity to vote for the *final transfer agreement* at today’s meeting. The transfer agreement mentioned in this amendment means the (Asset) Purchase Agreement which is now posted on the town’s website. And this document references other documents, including the Articles of Incorporation and By-Laws that govern the new land-holding company.

The Amended Articles of Incorporation in Section 7.9.3 and 7.9.4 of the Purchase Agreement to adopt the amendment restated by law, these exhibits are separately listed on the Town’s website. She disputes the remark that the Purchase Agreement does not include these sections.

Today, we are being asked to transfer our vote to the Select Board, giving the Select Board the authority to execute these documents. This transfer is an extremely complex process. Julia Griffin has been particularly helpful and patient in answering my questions. When I asked her if the documents were finalized, Julia replied on October 19th that the finalized documents would come to the Select Board for discussion later in the coming spring, with a public hearing and adoption by the Select Board. She said the Select Board hearing is when we would have a chance to discuss the final documents, and she specifically said that we would not discuss the documents at today's Town Meeting. I believe that this is the time to discuss them, so that we get things right for the Town's future. A vote by the Select Board is very different from a vote by Town Meeting.

There seems to be some great urgency about going forward with the Municipalization, but if the transfer documents are not to be finalized until next spring, why not have the Select Board bring them to Town Meeting at that time?

Ms. McIlroy went onto her second point which is 'What is wrong with the Documents on the Town's Website?'

If we adopt the proposed version of the Articles of Incorporation and Bylaws, this is what they currently say about how the matters of importance may come to the town's attention:

- The purpose of the new company, as stated in the Articles of Incorporation has no responsibility towards water supply (as Town Meeting just heard, this has been changed and it is wonderful).
- The land can be transferred or sold with the approval of the new Board of Directors, and the votes of the shareholders.
- I have been told that the Select Board will 'vote the town's shares', but this is not specified in the Articles of Incorporation.
- We (the voters) have been told at several public meetings that the sale or transfer of any of this land would come to Town Meeting for approval, but this is not specified in the Articles of Incorporation.
- Thus, the proposed Articles of Incorporation, as they now stand, may authorize the Select Board to dispose of property, without a Town vote (as now is required). This wasn't a concern while the property was attached to the water supply.

Here are still other questions about the documents that describe the governance of the new company:

1. Appointments to the new Board: We have been told that the Select Board would appoint the town's three directors to the Board of the new company. If the Select Board is to appoint these directors, then the Articles of Incorporation and Bylaws should state this.
2. How would these appointees operate in the Town's interest? There is no specificity in the documents that director's appointment would be dependent on taking direction from the Selectmen. If this is so, it should be stated in the Articles of Incorporation and Bylaws.
3. Public review of the new corporation: The bylaws propose that there is an opportunity for the public to review the company's operations by attending an annual meeting that is open to the public, sometime between July 1 and September 30th. That period covers the vacation time of many residents.

4. Ms. McIlroy's third concern is that the Town does the right thing.

To be certain that the documents are written with specific and clear guidance for future town leaders, today we should amend Article Three as I propose, with this motion before you. To reject it means we will have lost a lot of bargaining power in hammering out the critical documents that govern the new land-holding company.

Hanover is not the only party to this negotiation. In view of the Warrant Article last May, Dartmouth could argue that approval of an unamended Article Three today is tantamount to accepting the documents as posted now on the website. Then the Select Board may not be able to insert the promised revisions, despite their best intentions.

Ms. McIlroy stated that it is her desire that the residents vote with full information on the finalized transfer document in May.

Selectman Christie responded to the proposed amendment to the motion. He noted that the Select Board welcomes this motion to give Town Meeting the opportunity to decide if they had enough information to proceed to a yes or no vote or whether they wished to delay. He stated that the Board feels that they have lived up to the proposal made at Town Meeting.

Kim Perez spoke in support of the amendment. She looked at the Minutes from the May Town Meeting and noted that there was discussion about having all of the final documents ready for the vote because they felt the devil is in the details. There are specific things not included such as the requirement of a Town Meeting vote for the land sale; changes in the Articles of Incorporation and By-Laws which should be brought to Town Meeting; the new company is not going to be a public company and therefore not subject to Right-to-Know laws. She wanted to speak regarding transparency of the governance. Process matters and she can think of no good reason why the meetings need to be done in private. The only way the public knows what is happening is by having access to the meetings and the Minutes. These laws require that notice of meetings be held and the Minutes be made available. As the documents are currently written, it is unclear whether the land-holding company would be subject to Right-to-Know laws. Ms. Perez stated that the watershed land would be the largest asset of the company. The Company should be required to operate in the open.

Elsa Garmire asked what the options would be if Town Meeting did not vote in favor of this. She was disturbed to hear that the proposed changes were not on the website yesterday. She would like to know what they are actually voting on, if Town Meeting decides to vote.

Selectman Christie responded by stating that they are voting first on the amendment. He stated that the purpose of the Hanover Water Works Company changes were made a while back. The proposed changes to ensure that any sale of the land would come before Town Meeting is before the Town's attorney awaiting an opinion and any changes made will not be material.

Arthur Gardiner stated that he is not only a Hanover resident but an attorney and noted that having reviewed the website and documents, he was surprised at how very complete they are. There are several documents there and from his point of view, it gives the Town a lot of protection that the Town does not currently have. Today, the Hanover Reservoirs and forests are owned by a private company controlled by Dartmouth College and not the Town of Hanover. If, for reasons associated with their financial needs, Dartmouth College wanted to sell 1,000 acres around the reservoir, the Town could not currently stop this. Under the proposal negotiated, the Town can stop it. The Town would have veto power over the distribution of the land. Mr. Gardiner stated that the Board of Selectmen will be in the position to elect 3 members of the land-holding company; therefore the Town can stop any action that it wishes to stop. No action can be taken by this company without having both sides of this partnership agree to do so. He was a bit surprised that the Board felt that they needed to tie up the knot about control over the land by adding a new provision to the By-Laws because in reading the Articles of Incorporation on the website, you could not sell the land under the Articles of Incorporation. The Articles do not have the normal clause that states the corporation is empowered to take action which is consistent with the laws in the State of New Hampshire.

Mr. Gardiner read the Purpose listed in the Articles of Incorporation:

“The purposes of the Company are to hold certain lands within the Town of Hanover, New Hampshire, a portion of which is within the watershed of the three reservoirs that supply the Town of Hanover with water for drinking, domestic, fire and other purposes; to regulate and manage the use of such watershed land; and to protect and promote the sustainable growth and management of the forest on said lands for timber production.”

Under the Law of New Hampshire, if the Board of Directors of the Corporation did something other than permitted in that language, they would be personally liable for the consequences of those acts. This charter is a very carefully drawn and narrow statement, and it protects absolutely the environmental objective which

is to have the watershed protected over the long term. In order to change that, the Town would have to take action to amend the Articles of Incorporation and the only way to amend them is by a shareholder's voting, and there cannot be a majority vote without the Town agreeing to it.

Mr. Gardiner stated that the question has been raised about how the Town is going to control what the Directors are doing. The way to control them is through the Board of Selectmen. Their duty is to represent the interest of the shareholders who vote them in. The mechanism established is a wonderful way to make absolutely sure the Town's interest is protected and he congratulated the negotiating team, and he hopes that the residents move forward with this.

Monte Clinton supports Article Three and presented a petition to speak to the manner in which the vote will take place by request for a written ballot on the amendment. Moderator Bird received the petition with five names of voters present and confirmed them as being Kim Perez, Marilyn Hunter, Elsa Garmire, Bob Russell, and Augusta Prince.

Dipankar Choudhury would like everyone to keep their eye on the big picture and ask whether the residents are trying to do the job that they have tasked the elected officials to do. He views that the residents govern through the Select Board. He has not heard any argument that negates the goal of the Board as presented by Selectman Christie. He asked how the residents are worse off with the proposal than they are today. He felt this has been an interesting process to watch.

Hilary Pridgen felt that this amendment would provide an opportunity to re-write the By-Laws. She noted that she heard some excellent changes which have not been included on the website and would like to know what she is voting for. She would support the amendment. She would like to see the final version of the documents before the final vote.

John Hochreiter spoke on behalf of the Finance Committee. He felt it was important to note that the Finance Committee has worked on this and have reviewed all of the audit information. There are savings involved and benefits to this transaction. The Finance Committee unanimously supports the transaction.

Martha Solow supports the Select Board's proposal however, she would be unhappy to see it defeated by those who don't understand what's going on or those who may be confused about what has been presented tonight. She felt that there would be more voters tomorrow. She clarified that the amendment is to delay the vote by 6 months and the particulars would be the same and more information would be made available to the public.

Dick Podolec agrees that the "devil is in the details" but they have the majority of the details, and he trusts the Select Board to do their job and work out the final details. He doesn't understand why they need final documents 7 months before the closing of the agreement. There are a lot of reasons why they can't delay this process unless they want to go through this again two years from now. He would like to see this go forward and take advantage of the savings.

Bob Russell remarked that the prospect of the Town drawing up the agreement and not the Select Board would have this meeting go on forever. He would like to have the written ballot for the amendment so as not to influence people to vote based on others.

Winnie Stearns stated that in her opinion, the deal to save \$100,000 a year in taxes is a very poor tradeoff for taking on the responsibility of the water supply. She understands that no decisions can be made with regard to the land until it comes back before the Select Board. The only way to be sure the land could be saved is if it is placed in conservation. She also expressed her appreciation for all of the hard work done by the Board. She felt that the land would be developed if it is not protected which is the part that worries her the most. When these votes are taken to Town Meeting, all of the information is encapsulated in very few words, in one sentence asking for approval. Ms. Stearns also takes issue with the fact that the Minutes of the Planning Board are woefully inadequate so the residents are not aware of all of the issues. She also felt that it was very interesting that the Town approached the College about this issue. She thanked the Board for their work, but she is unable to accept the proposal as it stands.

Ms. McIlroy wanted to respond to the gentleman who suggested that the residents would be asking to amend or draft the documents. She stated that if the land-holding company operated with noticed meetings open to the public and made their Minutes available, perhaps there wouldn't be the confusion here today. Those Minutes would clear up the confusion. She feels that the meetings should be open to the public which would eliminate some of the suspicion.

Ian Simm stated that he supports the proposal. He recalls that at Town Meeting that State Law requires two votes: one at Town Meeting and one 6 months later. If the Town voted no, it is his understanding that the next vote would be in 2 years. He wanted to know if the amendment vote would place the Town in violation of that law. Moderator Bird's understanding is that the vote on the amendment would not violate the law or be subject to delay the main vote for 2 years. Town Attorney Walter Mitchell was in agreement with the Moderator's answer.

Nancy Carter stated that this is an extraordinary opportunity for Town/Gown relations and wanted to point out that there are a lot of players in this and there are additional approvals. She requests that the body defeat the amendment and allow voters to go to the polls with the wording that has been well noticed. She truly believes that this is an idea whose time has come.

Kim Perez stated that if the amendment fails, they have identified 3 important changes which the Select Board may or may not wish to include 1) requiring Town Meeting vote for any sale of land 2) requiring a Town Meeting vote for any changes to the Articles of Incorporation or By-Laws and 3) there is some evidence to require the company to follow the Right-To-Know laws. If the amendment is rejected, are they adopting the Articles as written? Can they make any of these changes?

Town Attorney Walter Mitchell addressed some of the concerns brought forward.

1. The fact that the documents are labeled draft; this is a very paper intensive transaction and in these types of transactions, there is always some tweaking done as they get closer to the closing of the agreement. In this transaction, when Mr. Christie said there would be no substantive changes, there will not be any changes that change the nature of the transaction.
2. The land will not be able to be sold without the approval of the Town. If Dartmouth wanted to sell the land today, they have the power to do that. The College has agreed to increase the Town's ownership to 50% and allow them to stalemate any desire to sell the land.
3. He also wanted to address the concern of the Right-To-Know law. The appeal was made to have transparency in the governance. This company is private now and in the future and is not subject to the Right-To-Know laws. The company could choose to do so but they are not held to it. Dartmouth College is currently the majority stockholder and is not inclined to agree to it. The issue has been brought up, and they have already agreed to some more openness. When Town representatives sit on the Board, they will obtain papers by the company. If those papers are turned over to the Town Manager, they become open to the public.

Doug McIlroy asked if the changes that have been described in the Articles of Incorporation have been approved by the negotiating team. Selectman Christie stated that the changes have been discussed and agreed to by the negotiating team.

Linda Fowler is aware of the tradeoffs between having the citizens make laws or elected officials. She stated that if they defeat the amendment, the Town has received the message to continue tweaking the agreement. Since that is the case, she is prepared to vote against the amendment and she appreciated everyone's input and effort into the discussion of this proposal.

Moderator Bird asked if Town Meeting was ready for the question. Town Meeting agreed to vote on the amendment at this time. Paper ballots were handed out and tallied.

Moderator Bird called the meeting back to order.

RESULTS: YES 31 NO 134 AMENDMENT FAILED

Moderator Bird asked for a vote on the main motion by Selectman Christie.

TOWN MEETING VOTED UNANIMOUSLY TO END DISCUSSION ON ARTICLE THREE AND PROCEED TO VOTE BY SECRET BALLOT (AT THE END OF THE EVENING'S FULL DISCUSSION AS DETERMINED EARLIER).

TOWN MEETING UNANIMOUSLY APPROVED THE MOTION TO ALLOW ARTICLES ONE, TWO AND THREE TO BE VOTED ON BY PAPER BALLOT.

Moderator Bird noted that the polls would be open for a minimum of one hour. Town Meeting discussion ended at 8:50 p.m., and the polls remained open for at least one hour after the vote.

Moderator Bird closed the polls at 9:50 p.m. and asked for a motion.

Chairman Walsh MOVED to suspend the Special Town Meeting until the following day, Wednesday, October 28th, for the sole purpose of re-opening the polls at 7:00 am until 7:00 pm so that voters may continue to vote on the business of this meeting. The meeting will be adjourned on Wednesday evening after the polls close, the votes are counted and the results are announced by the Moderator. Vice Chairman Connolly SECONDED the motion.

THE MOTION PASSED UNANIMOUSLY.

Moderator Bird re-opened the polls at 7:00 a.m. on Wednesday, October 28, 2009 at the Hanover High School.

Voting ensued throughout the day.

Moderator Bird closed the polls at 7:00 p.m.

The results of the vote were tabulated by ballot clerks in attendance and announced by Moderator Bird:

ARTICLE ONE

**RESULTS: YES 389 NO 30 (1 BLANK)
TOTAL BALLOTS CAST 420
REQUIRED TO PASS 280
ARTICLE ONE PASSED**

ARTICLE TWO

**RESULTS: YES 380 NO 31 (1 BLANK)
TOTAL BALLOTS CAST 412
REQUIRED TO PASS 275
ARTICLE TWO PASSED**

ARTICLE THREE

**RESULTS: YES 383 NO 38
TOTAL BALLOTS CAST 421
SIMPLE MAJORITY TO PASS
ARTICLE THREE PASSED**

Vice Chairman Connolly MOVED to permanently dissolve the Special Town Meeting. Selectman Doherty SECONDED the motion.

THE MOTION PASSED UNANIMOUSLY.

Moderator Bird dissolved the meeting at 7:35 p.m. on Wednesday, October 28, 2009.

Respectfully Submitted,

Charles E. Garipay, Town Clerk

Minutes prepared by Elizabeth S. Rathburn

Notes...



2009 Pond Party

Photo Credit: Parks and Recreation Asst. Director Liz Burdette





Hanover Water Reclamation Facility

2009 culminated with notification that the Hanover Water Reclamation Facility had received two prestigious awards. The first was the United States Environmental Protection Agency's **Operation and Maintenance Excellence** award. The second was the New Hampshire Chapter of the New England Water Environment Association's **Operator of the Year** award, awarded to Kevin MacLean, Hanover's Wastewater Treatment Superintendent.



(Photo from left to right: Ed Rushbrook (Underwood Engineers, Inc.), Kristofer MacLean (Kevin's son), Kevin MacLean (Hanover Reclamation Facility Superintendent), Peter Kulbacki (Hanover Public Works Director), Julia Griffin (Town Manager), and Wes Ripple (NHDES))