



Parks and Recreation Department Seasonal/Temporary Out of School Time Program Specialist

The Town of Hanover is accepting applications for a seasonal/temporary Out of School Time Program Specialist position. This is a 25 hour per week position with a starting rate of pay of \$13.00 per hour. Interested candidates must be creative, energetic, fun-loving, and enjoy working with school age children in Grades K-5. CPR Certification is a plus.

Responsibilities: Preparing age appropriate specialized activities, planning the monthly activity event calendars and special events; oversee & assist with clean-up and maintenance of program equipment and work areas. Additional hours beyond program time are required for meetings, planning, scheduling activities and events.

Minimum qualifications: This position requires experience planning, implementing, and overseeing specialized activities in an after school or similar group environment for children in Grades K-5. Candidates should have the knowledge and competency of specialized training in the related field or in specific events and activities, in addition to a high school education.

Apply: Submit completed Town of Hanover job application form (required) to: Human Resources Department, Town of Hanover, P.O. Box 483, Hanover, NH 03755, or via email at humanresources@hanovernh.org. Download application form at the Employment link of the Town website, www.hanovernh.org. All hiring is contingent upon the results of a background check.

This position will remain open until filled.

The Town of Hanover is an equal opportunity employer.

Posted: December 20, 2016