

ORDINANCE #35

TOWN OF HANOVER

ORDINANCE OF THE BOARD OF SELECTMEN

The Board of Selectmen of Hanover, New Hampshire, ordain as follows:

PAYMENT OF TOWN TAXES AND FEES BY CREDIT CARD

1. **DECLARATION OF PURPOSE:** In order to allow Hanover citizens and other interested individuals the ability to pay Town charges and fees by use of a credit card, and pursuant to RSA 80:52-c as authorized by Town Meeting in May of 2001, the Hanover Board of Selectmen have adopted this ordinance.
2. **TITLE:** This Ordinance shall be known and may be cited as the “Credit Card Ordinance of the Town of Hanover”.
3. **AUTHORITY:** RSA 80:52-c and RSA 39.
4. **PAYMENT OF TOWN TAXES AND FEES BY CREDIT CARD:** Town charges generated by the use of utility services, and all other Town-related fees including parking fines and fees; recreation fees, Town motor vehicle registration fees; and dog licenses may be paid with the use of a credit card.
5. **ALLOWABLE CREDIT CARDS:** Allowable credit cards will include Visa and Master Card.
6. **SERVICE CHARGES:** When credit cards are utilized, the merchant or vendor pays a service fee charged by the credit card company. RSA 80:52-c enables municipalities to require that all individuals utilizing credit cards to pay municipal taxes, fines and fees must pay the service fee associated with the credit card use so that the community does not bear that cost. The Town of Hanover will assess a fee of 2.5% of amount due to the Town of Hanover for each credit card transaction.
7. **CREDIT CARD SERVICE DECLINED:** The Town of Hanover will require authorization and confirmation from the clearinghouse bank prior to accepting a credit card. If, in the remote event, a transaction is subsequently declined, the Town of Hanover will work first with its merchant services provider, second with the credit card company, and, finally, with the cardholder to secure payment.

8. EFFECTIVE DATE:

Having held a public hearing, the Board of Selectmen voted to adopt this Ordinance on the 18th day of July, 2002, which shall be the effective date hereof.

IN WITNESS WHEREOF, a majority of the Board of Selectmen have hereunder set their hands.

TOWN OF HANOVER
BOARD OF SELECTMEN

Brian F. Walsh, Chair

Katherine S. Connolly, Vice Chair

William R. Baschnagel

Judson T. Pierson, Jr.

Peter L. Christie, Secretary

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Date of Notice as to Posting and Publication: August 6, 2002 / August 8, 2002

Date of Public Hearing: July 18, 2002

Date of Adoption: July 18, 2002

Date of Effective Date: July 18, 2002

Date of Recording in the Town Records: _____

Sallie B. Johnson, Town Clerk

Date of Approval by Town Legal Counsel as to Form and Authority: _____
