



JOINT LOSS MANAGEMENT COMMITTEE

Tuesday, February 1, 2022
10:30 A.M. – Meeting held by Zoom

Minutes

Non-management attendees: Janice Grady (Library); Sue Girouard (Assessing); David Saturley (Police)

Management attendees: Julia Griffin (Town Manager), Dave Stewart (HR) Peter Kulbacki (DPW Director), Asa Metcalf (P&R), Michael Gilbert (Fire) and Ross Farnsworth (Facilities).

The Meeting was called to Order at 10:33 a.m.

Minutes of 12/7/21 meeting: Minutes approved unanimously and adopted.

Review of Workers Comp Reported Accidents: Dave Stewart reports 7 claims, all were medical claims only. Mostly slip and falls, one cut finger and one foot injury from dropped item.

Review of Vehicle Accidents: Don Foster was not available for this meeting but reported by email there were no motor vehicle accidents to report. Michael Gilbert indicates Engine 3 backed into an excavator at Irving Institute. It will be repaired at an outside repair facility and out of service for about a week while it is being repaired.

Department Updates

- Town Hall: No safety or health issues.
- DPW/Water/WRF:
- DPW – No safety or health issues.
- Water – Gaskets in heating system are leaking, water heater needs to be replaced. Ross needs another person to help with repairs.
- Wastewater – No health or safety issues.
- Howe Library: Air handler 2 broke but has been repaired. Some push back from patrons re: mask wearing.

Etna Library: Basement clean out has begun but things are now stored on the stairs. Custodians need to use stairs to fill mop buckets. This is a safety issue.

- HPR/R.W. Black Center: No health or safety issues.
- Police/Fire:
- Police: No health or safety issues reported.
- Fire: Backing policy is being reviewed and rewritten.

New Business: Staff has questions on Covid leave policy.

Meeting adjourned at 11:27 a.m.

- Next meeting scheduled for April 5, 2022 at 10:30 a.m. to likely be held by Zoom.