



JOINT LOSS MANAGEMENT COMMITTEE

**Tuesday, August 2, 2022
10:30 A.M. – By Zoom**

Minutes

Non-management attendees: Janice Grady (Library); Sue Girouard (Assessing)
Management attendees: Alex Torpey (Town Manager), James Martin (Police), Dave Stewart (HR), Peter Kulbacki (DPW Director), Asa Metcalf (P&R), Martin McMillan (Fire), Michael Gilbert (Fire)

The Meeting was called to Order at 11:47 a.m.

Minutes of June 8, 2022 meeting: Minutes approved unanimously and adopted.

Review of Workers Comp Reported Accidents: Dave Stewart reports 1 slip and fall, 1 ankle sprain, 1 concussion from being struck by an object. All were medical claims only, no loss claims. Primex will be combining trainings for lift, lower and slip, trip and fall with sexual harassment trainings. Peter indicates that monthly trainings are scheduled as well as a flagger training refresher.

Review of Vehicle Accidents: No accidents to report. About 12 recalls on vehicles.

Department Updates

- Town Hall: No safety or health issues.
- DPW/Water/WRF:
 - DPW – No safety or health issues.
 - Water – No safety or health issues
 - Wastewater – Air quality issue which will take several years to resolve
- Howe Library: Questions about active shooter situation a few weeks ago and active shooter training which is scheduled on August 26th. The Library is hoping that the PD can inform staff when a situation is unfolding.

Etna Library: No safety or health issues.

- HPR/R.W. Black Center: No safety or health issues.

- Fire: Keeping an eye on Covid's new variant and keeping shifts intact. CDL licenses – fire has been exempt but they maintain CDL licenses. Federal law requires a 6 hour class for 6 weeks. Deputy Chief Gilbert asks that HR obtain Primex's position on liability, etc. if they do not maintain CDL licenses. Pete is aware of some self-certification options but they need to be researched further.
- Police: No health or safety issues.

New Business: Dave mentions requirement for quarterly meetings instead of every other month. Determination needs to be made as to when to switch to quarterly? Start in 2023?

Meeting adjourned at 12:17 p.m.

- Next meeting scheduled for December 6, 2022 at 10:30 a.m. at the Fire Department Training Room or move to quarterly meetings starting in January, 2023?