Hanover Community Nursing Advisory Committee

Meeting minutes for Thursday, April 27, 2017

In attendance: Bill Boyle, Ann Bradley, Jen Gantrish, Joyce Hinsley, Michael Hinsley, and Stuart Pompian

Location: Rotary Room in Howe Library

Agenda items discussed:

1. Approval of minutes from March 28th meeting.
2. Consideration of revised documents:
   a. Draft job description for town website: Replaced “This is not a “hands on” nursing position” with the following wording: This position is not intended to substitute for primary nursing care.
      Also, expanded the following from “The nurse will use her/his nursing judgement” to “The nurse will use her/his nursing skills, experience and judgement to refer to appropriate professionals or community services.

      We also discussed adding the following blurb to the job description under the heading of Referral agent: “With the awareness of the locally available resources supported by the town and other local agencies”, the community nurse will recommend community resources to individuals and their families...

   b. Review of possible ad for newspaper: Added the following bullet point: “Required RN License in the State of NH”
      We also suggested the addition of the town’s website, www.hanovernh.org to the newspaper ad.
c. **Review of role of Nurse Oversight Committee:** We discussed adding a representative from DHMC, such as Bridget Mudge, to the Oversight Committee along with long-time community social worker, Dena Romero. We also recommended adding “Fundraising/Grant writing” to the role of the oversight committee.

3. **Other:** We discussed and identified ways to “get the word out” about the community nurse position. Some suggestions were letter writing campaigns and presentations to the following community groups: Churches, Black Senior Center, Rotary Club, Chamber of Commerce, Lions Club, town neighborhoods (Dresden, Berrill Farms, Farm Field, Etna Village, etc), and community reporters (postal/UPS, Valley News deliverers, gas/oil companies, etc.)

4. **Next steps:**

   a. Presentation by selectboard/Julia Griffin at Town Meeting, May 9
   b. Establishment of Oversight Committee
   c. Ann will contact Peter Christie re: committee’s role, if needed, at town meeting.

5. **Next Meeting:** Monday, May 22nd, 2-4PM, in the Rotary Room at the Howe Library. Jen will reserve the room.