2018 TOWN MEETING
TOWN OF HANOVER
TUESDAY, MAY 8, 2018
HANOVER HIGH SCHOOL AUDITORIUM

The annual Town Meeting of Hanover, New Hampshire convened on May 8, 2018 at 7 a.m. by Town Moderator Stephens Fowler at the Hanover High Auditorium. Moderator Fowler explained that the polls would be open from 7 a.m. to 7 p.m. for the purpose of voting for candidates for Town Meeting and all other articles requiring vote by official ballot as set forth in Articles One through Seven of Town Meeting Warrant.

ARTICLE ONE: To vote (by nonpartisan ballot) for the following Town Officers:

Two Selectboard Members to serve for a term of three (3) years;
   Joanna Whitcomb 698
   Nancy Carter 676

One Etna Library Trustee to serve for a term of three (3) years;
   Elizabeth Cornell 725

One Moderator to serve for a term of two (2) years;
   Jeremy Eggleton 699

One Supervisor of the Checklist to serve for a term of six (6) years;
   Arlene Mahler 725

One Trustee of Trust Funds to serve for a term of three (3) years.
   Jay Pierson 721

ARTICLE TWO (to vote by ballot): To see if the Town will vote to amend the Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 1:

The following question is on the official ballot:
   "Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Hanover Zoning Ordinance as follows?"

Amendment No. 1 would eliminate Section 1005.4 and with it the requirement for 270 square feet to be set aside for each required off-street parking space. This allows parking arrangements, such as stacking systems, that might function differently from typical surface parking lots.

At a public hearing held on March 6, 2018, the Hanover Planning Board voted to recommend that Town Meeting adopt this zoning amendment.

RESULTS: YES 733 NO 80 ARTICLE PASSED
ARTICLE THREE (to vote by ballot): To see if the Town will vote to amend the Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 2:

The following question is on the official ballot:

"Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the Hanover Zoning Ordinance as follows?"

Amendment No. 2 would remove from Section 1004.7 the word “residential” in order to clarify where recreational equipment may be parked or stored on all lots.

At a public hearing held on March 6, 2018, the Hanover Planning Board voted to recommend that Town Meeting adopt this zoning amendment.

RESULTS:    YES  732    NO  72    ARTICLE PASSED

ARTICLE FOUR (to vote by ballot): To see if the Town will vote to amend the Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No.3:

The following question is on the official ballot:

"Are you in favor of the adoption of Amendment No. 3 as proposed by the Planning Board for the Hanover Zoning Ordinance as follows?"

Amendment No. 3 would add a new paragraph to Section 715.2 to permit for recreational uses not more than two signs at each point of entry from a public street, establish the setback from the street line for those signs and set a limit on the size of such signs.

At a public hearing held on March 6, 2018, the Hanover Planning Board voted to recommend that Town Meeting adopt this zoning amendment.

RESULTS:    YES  742    NO  63    ARTICLE PASSED

ARTICLE FIVE (to vote by ballot): To see if the Town will vote to amend the Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No.4:

The following question is on the official ballot:

"Are you in favor of the adoption of Amendment No.4 as proposed by the Planning Board for the Hanover Zoning Ordinance as follows?"

Amendment No. 4 would remove from Section 504.2 C (7) the requirement that the Planning Board review elements that project into an existing or proposed ten-foot sidewalk located within the required front setback in the “D” and “I” zoning districts. The criteria that guide the Planning Board’s review of such intrusions would also be removed from the Zoning Ordinance.

At a public hearing held on March 6, 2018, the Hanover Planning Board voted to recommend that Town Meeting adopt this zoning amendment.
RESULTS: YES 697 NO 91 ARTICLE PASSED

ARTICLE SIX (to vote by ballot): To see if the Town will vote to amend the Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No.5:

The following question is on the official ballot: "Are you in favor of the adoption of Amendment No.5 as proposed by the Planning Board for the Hanover Zoning Ordinance as follows?"

Amendment No. 5 would modify several sections of the Zoning Ordinance to be clear regarding the permitting required for solar systems. Definitions of solar energy systems would be added to Section 302. The definition of lot coverage would be amended to exclude any portion of a solar energy system. Ground-mounted solar installations would be allowed as principal uses by special exception in certain districts (BM, OL, I, RR and F), and accessory uses in all districts, except "NP". Section 505.2 would be amended to allow building mounted solar systems to extend no more than 20 feet above the building height limit established for the “D” and “I” zoning districts. In all districts except the “D” and “I” zoning districts, ground-mounted solar systems would not exceed the maximum building height established for the district. A new section 718 would be added to enable building mounted solar systems as accessory uses in every district and ground mounted solar systems as accessory uses in the SR, GR, RR, GP, I, F, OL and BM zoning districts, but not in setback areas.

At a public hearing on March 6, 2018, the Hanover Planning Board voted to recommend that Town Meeting adopt this zoning amendment.

RESULTS: YES 745 NO 70 ARTICLE PASSED

ARTICLE SEVEN: Shall we adopt the provisions of RSA 40:13 (known as SB 2) to allow official ballot voting on all issues before the Town of Hanover on the second Tuesday of May.

At a public hearing on April 2, 2018, the Hanover Selectboard voted to recommend that the Town Meeting not adopt this article.

RESULTS: YES 131 NO 694 ARTICLE FAILED

BUSINESS MEETING

Moderator Fowler called the meeting to order at 7:09 p.m. and reviewed the rules of Town Meeting, which are also summarized on page 20 of the Town Report. He recognized State Senator Martha Hennessy, Representative Polly Campion, Representative Patricia Higgins, Representative Mary Jane Mulligan, and Representative Sharon Nordgren. He also introduced Selectboard Members Peter Christie, Athos Rassias, Nancy Carter, Joanna Whitcomb, and Bill Geraghty.

June 4, 2018
ARTICLE EIGHT: To choose the following Town Officers to be elected by a majority vote:

One member of the Advisory Board of Assessors for a term of three (3) years;
Three Fence Viewers, each for a term of one (1) year;
Two Surveyors of Wood and Timber, each for a term of one (1) year;
Such other Officers as the Town may judge necessary for managing its affairs.

Vice Chair Rassias MOVED to Nominate the Following Persons for the Following Offices:

Three Fence Viewers, each for a term of one (1) year;
    Robert Grabill
    Matt Marshall
    Sarah Packman
Two Surveyors of Wood and Timber, each for a term of one (1) year;
    John Richardson
    Robert Keene
Such other Officers as the Town may judge necessary for managing its affairs.

The Motion was SECONDED from the Floor.

The Motion PASSED and the Nominees were ELECTED.

ARTICLE NINE: To receive reports from the Selectboard, Town Clerk, Treasurer, Collector of Taxes and other Town Officers and to vote on any motion relating to these reports and to receive any special resolutions that may be appropriate and to vote thereon.

Selectboard Member Whitcomb MOVED that the Reports from the Selectboard, Town Clerk, Treasurer, Collector of Taxes and Other Town Officers as Printed in the 2017 Town Report be Accepted, as Well as any Special Resolutions. The Motion was SECONDED from the Floor.

The Motion PASSED and Article Nine was ADOPTED.

ARTICLE TEN: To see if the Town will vote to raise and appropriate $22,750 for deposit into the Land and Capital Improvements Fund, and to authorize funding of this amount by transfer from the Land Use Change Tax Reserve, a designation of the General Fund Undesignated Fund Balance, with no funds being raised by taxation. The amount appropriated is the equivalent of 50% of the total collected in the Land Use Change Tax Reserve in the fiscal year 2016-2017. Funding deposited into the Land and Capital Improvements Fund derives from 50% of the land use change tax proceeds, paid by property owners when they take land out of current use.

Selectboard Member Whitcomb MOVED that the Town Vote to Raise and Appropriate $22,750 for Deposit into the Land and Capital Improvements Fund, and to Authorize Funding of this Amount by Transfer from the Land Use Change Tax Reserve, a Designation of the General Fund Undesignated Fund Balance, With No Funds Being Raised by Taxation. The Amount Appropriated is the Equivalent of 50% of the Total Collected in the Land Use Change Tax Reserve in the Fiscal Year 2016-2017. Funding Deposited into the Land and
Capital Improvements Fund Derives from 50% of the Land Use Change Tax Proceeds, Paid by Property Owners when They Take Land out of Current Use. The Motion was SECONDED from the Floor.

The Motion PASSED and Article Ten was ADOPTED.

Moderator Fowler introduced Town Manager Julia Griffin, who introduced the Town’s new Community Nurse, Doris Yates. Ms. Yates is a Registered Nurse, working fifteen hours per week for the Town. Introduction of her position is part of an initiative aimed at helping seniors age in their own homes for as long as possible. She does not provide direct medical care; however, she is available to serve as an information resource and a conduit to other community medical services for Hanover residents.

Ms. Griffin also introduced the Town’s Department heads: Dave Stewart, Human Resources Director; Charlie Dennis, Police Chief; Rob Houseman, Planning and Zoning Director; Marty McMillan, Fire Chief; Barbara Prince, Etna Library Director; Peter Kulbacki, Public Works Director; Dave McMullen, Town Assessor; John Sherman, Parks and Recreation Director; Corey Stevens, IT Director; Rubi Simon, Howe Library Director; Betsy McClain, Director of Administrative Services; and Adriane Coutermarsh, Selectboard Clerk.

ARTICLE ELEVEN: To see if the Town will vote to raise and appropriate $22,750 for deposit into the Conservation Fund created as authorized by RSA 36-A:5-I, and to authorize funding of this amount by transfer from the Land Use Change Tax Reserve, a designation of the General Fund Undesignated Fund Balance, with no funds being raised by taxation. The amount appropriated is the equivalent of 50% of the total collected in the Land Use Change Tax Reserve in the fiscal year 2016-2017. Funding deposited into the Conservation Fund derives from 50% of the land use change tax proceeds, paid by property owners when they take land out of current use.

Selectboard Member Whitcomb MOVED that the Town Vote to Raise and Appropriate $22,750 for Deposit into the Conservation Fund Created as Authorized by RSA 36-A:5-I, and to Authorize Funding of this Amount by Transfer from the Land Use Change Tax Reserve, a Designation of the General Fund Undesignated Fund Balance, with No Funds Being Raised by Taxation. The Amount Appropriated is the Equivalent of 50% of the Total Collected in the Land Use Change Tax Reserve in the Fiscal Year 2016-2017. Funding Deposited into the Conservation Fund Derives from 50% of the Land Use Change Tax Proceeds, Paid by Property Owners when They Take Land out of Current Use. The Motion was SECONDED from the Floor.

The Motion PASSED and Article Eleven was ADOPTED.

ARTICLE TWELVE: To see if the Town will vote to raise and appropriate $33,985 for deposit into the Municipal Transportation Improvement Fund, and to authorize funding of this amount by transfer from the Transportation Improvement Fee Reserve, a designation of the General Fund Undesignated Fund Balance, with no funds being raised by taxation. This amount is equivalent to the total Transportation Fee surcharge for each motor vehicle registered in the Town of Hanover ($5.00 per vehicle) during fiscal year 2016-2017.
Vice Chair Rassias MOVED that the Town Vote to Raise and Appropriate $33,985 for Deposit into the Municipal Transportation Improvement Fund, and to Authorize Funding of this Amount by Transfer from the Transportation Improvement Fee Reserve, a Designation of the General Fund Undesignated Fund Balance, with No Funds Being Raised by Taxation. This Amount is Equivalent to the Total Transportation Fee Surcharge for Each Motor Vehicle Registered in the Town Of Hanover ($5.00 per Vehicle) During Fiscal Year 2016-2017. The Motion was SECONDED from the Floor.

The Motion PASSED and Article Twelve was ADOPTED.

ARTICLE THIRTEEN: To see if the Town will vote to raise and appropriate the sum of $1,433,375 and authorize payment into existing capital reserve funds in the following amounts for the purposes for which such funds were established:

| Ambulance Equipment Capital Reserve Fund | $91,029 |
| Bridge Replacement and Renovation Capital Reserve Fund | $100,000 |
| Building Maintenance and Improvement Capital Reserve Fund | $114,500 |
| Dispatch Equipment and Dispatch Center Enhancements Capital Reserve Fund | $22,000 |
| Fire Department Vehicle and Equipment Capital Reserve Fund | $175,000 |
| Highway Construction and Maintenance Equipment Capital Reserve Fund | $331,500 |
| Parking Operations Vehicles and Parking Facility Improvements Capital Reserve Fund | $105,000 |
| Police Vehicles and Equipment Capital Reserve Fund | $68,000 |
| Road Construction and Improvements Capital Reserve Fund | $68,000 |
| Sewer Equipment and Facilities Improvements Capital Reserve Fund | $222,817 |
| Water Treatment and Distribution Equipment and System Capital Reserve Fund | $135,529 |

Selectboard Member Carter MOVED that the Town Vote to Raise and Appropriate the Sum of $1,433,375 and Authorize Payment into Existing Capital Reserve Funds in the Following Amounts for the Purposes for Which Such Funds were Established:

| Ambulance Equipment Capital Reserve Fund | $91,029 |
| Bridge Replacement and Renovation Capital Reserve Fund | $100,000 |
| Building Maintenance and Improvement Capital Reserve Fund | $114,500 |
| Dispatch Equipment and Dispatch Center Enhancements Capital Reserve Fund | $22,000 |
| Fire Department Vehicle and Equipment Capital Reserve Fund | $175,000 |
| Highway Construction and Maintenance Equipment Capital Reserve Fund | $331,500 |
| Parking Operations Vehicles and Parking Facility Improvements Capital Reserve Fund | $105,000 |
| Police Vehicles and Equipment Capital Reserve Fund | $68,000 |
| Road Construction and Improvements Capital Reserve Fund | $68,000 |
| Sewer Equipment and Facilities Improvements Capital Reserve Fund | $222,817 |
| Water Treatment and Distribution Equipment and System Capital Reserve Fund | $135,529 |

The Motion was SECONDED from the Floor.

The Motion PASSED and Article Thirteen was ADOPTED.

Moderator Fowler MOVED to Retroactively Dispense with Reading the Warrant Articles Twice. The Floor Voted Unanimously in Favor of the Motion.

**ARTICLE FOURTEEN:** To see if the Town will vote to raise and appropriate $1,810,793 for the purposes listed below, and to authorize funding these amounts by withdrawal from the listed capital reserve funds in the following amounts:

| Ambulance Equipment Capital Reserve Fund | $260,950 |
| Ambulance replacement and related equipment | |
| Bridge Replacement and Renovation Capital Reserve Fund | $118,000 |
| Reservoir Road bridge 056/089 | |
| Fire Department Vehicle and Equipment Capital Reserve Fund | $248,943 |
| Installment payment for Engine-1 replacement | |
| Highway Construction and Maintenance Equipment Capital Reserve Fund | $176,900 |
| Three truck replacements and various highway maintenance equipment purchases and/or refurbishments | |
| Parking Vehicles and Facilities Improvements Capital Reserve Fund | $220,000 |
| Control access equipment and security improvements for 7 Lebanon Street Parking Facility; replacement of pay and display meter kiosks | |
| Road Construction and Improvements Capital Reserve Fund | $15,500 |
| Traffic signal head replacement | |
| Sewer Equipment and Facilities Improvements Capital Reserve Fund | $632,500 |
| Methane boiler and primary clarifier rehabilitation; energy improvements | |
| Town Revaluation Capital Reserve Fund | $15,000 |
| Software, contracted labor, and other services or equipment for Tax Year 2018 Valuation Update | |
| Water Treatment and Distribution Equipment and System Capital Reserve Fund | $123,000 |
| Treatment module phase 3; replace truck; install pressure reducing valve | |

This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until these specified purchases are complete or June 30, 2023, whichever occurs sooner.

**Selectboard Member Carter MOVED that the Town Vote to Raise and Appropriate $1,810,793 for the Purposes Listed Below, and to Authorize Funding These Amounts by Withdrawal from the Listed Capital Reserve Funds in the Following Amounts:**
| Ambulance Equipment Capital Reserve Fund  | $260,950  |
| Bridge Replacement and Renovation Capital Reserve Fund  | $118,000  |
| Reservoir Road bridge 056/089  |  |
| Fire Department Vehicle and Equipment Capital Reserve Fund  | $248,943  |
| Installment payment for Engine-1 replacement  |  |
| Highway Construction and Maintenance Equipment Capital Reserve Fund  |  |
| Three truck replacements and various highway maintenance equipment purchases and/or refurbishments  | $176,900  |
| Parking Vehicles and Facilities Improvements Capital Reserve Fund  | $220,000  |
| Control access equipment and security improvements for 7 Lebanon Street Parking Facility; replacement of pay and display meter kiosks  |  |
| Road Construction and Improvements Capital Reserve Fund  | $15,500  |
| Traffic signal head replacement  |  |
| Sewer Equipment and Facilities Improvements Capital Reserve Fund  | $632,500  |
| Methane boiler and primary clarifier rehabilitation; energy improvements  |  |
| Town Revaluation Capital Reserve Fund  | $15,000  |
| Software, contracted labor, and other services or equipment for Tax Year 2018 Valuation Update  |  |
| Water Treatment and Distribution Equipment and System Capital Reserve Fund  | $123,000  |
| Treatment module phase 3; replace truck; install pressure reducing valve  |  |

This will be a Non-Lapsing Appropriation per RSA 32:7, VI and will Not Lapse Until These Specified Purchases are Complete or June 30, 2023, Whichever Occurs Sooner. The Motion was SECONDED from the Floor.

A resident who did not identify herself asked whether the Town sells our old ambulances and fire trucks. Ms. Griffin stated that we do; however, we do not receive much for them.

Bernie Waugh asked for clarification of why all of these capital reserve items are placed into one Warrant Article, and for confirmation that the Board does not have the authority to transfer amounts between each item. Ms. Griffin replied that items are placed into one Warrant Article based on advice received by the Department of Revenue Administration (DRA) as well as Town counsel. She confirmed that the Town cannot intermingle the separate capital reserve funds.

Kari Asmus of the Hanover Finance Committee asked about the Capital Improvement process and asked that Ms. Griffin review it and describe how staff decide whether to replace a vehicle or piece of equipment. Ms. Griffin stated that the process related to Capital Improvements is very comprehensive and is discussed at length during the budget meetings, which are open to the public. This process continues to be evaluated and refined every year, and the Town does not simply replace any capital equipment just because it is scheduled to be replaced. If we are able to extend the life, we do. The Fleet division manager, Don Foster, is continually reassessing vehicles and
equipment to determine whether or not items do in fact need to be replaced on the prescribed schedule, or whether the life can be reasonably extended. The replacement policy for police cruisers is also currently under revision. Sedans have been replaced with SUVs for a couple of reasons: one being that the sedans are not particularly suitable for bad weather conditions, and two because interior room was too tight for officers wearing and carrying equipment. The switch to SUVs has also allowed for one extra year of life over the sedans.

John Souther asked why the appropriation is non-lapsing. Ms. Griffin replied that State law provides for a period of five years before appropriation authority lapses. For example, in the Sewer Equipment and Facilities Improvements Capital Reserve Fund, projects many times may span over multiple years due to their complexity.

Mr. Souther asked why the purchase of ambulances, fire department equipment, construction vehicles, parking vehicles, town revaluation software, etc. have a five-year appropriation lapse as well. Ms. Griffin explained that the ordering timeline for a piece of fire apparatus, for example, is a minimum of two years as they are built to suit our needs and can take between eighteen and twenty-four months for delivery once ordered. For some of the smaller equipment, we don’t necessarily need five years.

The Motion PASSED and Article Fourteen was ADOPTED.

**ARTICLE FIFTEEN:** To see if the Town will vote to raise and appropriate $40,500 for funding for construction of a sidewalk segment on Route 120 (Lebanon Street) from the Tanzi Tract entrance to Greensboro Road and to fund this appropriation by authorizing the withdrawal of this sum from the Municipal Transportation Improvement Fund. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until these improvements are complete or June 30, 2023, whichever occurs sooner.

Vice Chair Rassias MOVED that the Town Vote to Raise and Appropriate $40,500 for Funding for Construction of a Sidewalk Segment on Route 120 (Lebanon Street) from the Tanzi Tract Entrance to Greensboro Road and to Fund This Appropriation by Authorizing the Withdrawal of This Sum from the Municipal Transportation Improvement Fund. This will be a Non-Lapsing Appropriation per RSA 32:7, VI and will Not Lapse Until these Improvements are Complete or June 30, 2023, Whichever Occurs Sooner. The Motion was SECONDED from the Floor.

Bob Keene asked about the configuration of the sidewalk between Greensboro and Buck Road and whether the guardrail in that section would be moved. Currently, there is very little room for a sidewalk. Ms. Griffin explained that negotiations with NH Department of Transportation, who own and maintain this portion of road, have been torturous. Ultimately, they gave permission for us to shift the lanes to the East to create more room for a sidewalk and for bicycles. Funding for that portion was provided as part of development fees for the Gile Hill community, and Town staff will be constructing this sidewalk.

Bill Young, Chair of the Bike and Pedestrian Committee, clarified that there are two sections of sidewalk construction in question—one in the Town’s portion of the road and the other in the
State’s portion of the road. The one in the Town’s portion relates directly to this Warrant Article but would connect to the one in the State portion being funded by Gile Hill. This will allow people to commute from Hanover to DHMC via the sidewalk or bicycle lane if they wish and is a continuation of the project voted on at last year’s Town Meeting for construction of a sidewalk between Storrs Road and the Tanzi Tract. The Committee will be meeting with officials from the City of Lebanon to see about continuing the sidewalk all the way into downtown Lebanon.

Jeff Acker asked for clarification that the State portion of the sidewalk will be completed this summer as well as the sidewalk described in the Warrant Article if approved, so that it doesn’t become a sidewalk to nowhere. Ms. Griffin replied that this is correct, though the portion in the State road will be done first in order to coordinate with the State’s construction plans in that area. Mr. Acker also asked if there were plans for placing a crosswalk at Greensboro Road. Ms. Griffin stated that there will be a crosswalk placed on Lebanon Street at Greensboro Road as well as a bus shelter. Currently, there is a bus stop in front of Public Works, but it will be moved closer to Greensboro Road where the bus shelter will be installed. The funds for this bus shelter are being donated by friends of Bill Baschnagel, who was an avid supporter of public transportation and passed away this winter.

The Motion PASSED and Article Fifteen was ADOPTED.

**ARTICLE SIXTEEN:** To see if the Town will vote to raise and appropriate $25,036,137 to pay the operating expenses of the Town for the 2018-2019 fiscal year, for the purposes set forth in the Town budget. This sum does not include the funds voted in any of the preceding or succeeding articles.

Chair Christie MOVED that the Town Vote to Raise and Appropriate $25,036,137 to Pay the Operating Expenses of the Town for the 2018-2019 Fiscal Year, for the Purposes Set Forth in the Town Budget. This Sum Does Not Include the Funds Voted in Any of the Preceding or Succeeding Articles. The Motion was SECONDED from the Floor.

Chair Christie made the following presentation:

*Okay, here we go again.*

*So, have I ever mentioned that preparing budgets is as much art as it is science? Let’s see how that played out this year.*

*In November, the Selectboard set a tax rate target of 2.5 percent, and we sit here today with a proposed budget of almost exactly that amount. How can that be when salaries and benefits, which represent seventy percent of our total costs, are going up more than 2.5 percent? Science? No. Magic? Maybe. Art? I’ll let you decide.*

*So, how does a budget which contains a three percent increase in salaries and a 5.6 percent increase in benefits come home at a 2.5 percent tax rate increase? To answer this question we need to look at the increase in forecasted non-tax revenues, the first use of the Bressett fund, the use of Undesignated Fund alances, and the forecasted increase in total assessed valuation.*
Remember that $97,000 represents a one percent impact on the tax rate.

Let's focus on the General Fund budget, which is our largest fund.

Increase in non-tax revenues: This budget benefits from an increase of $240,000 in forecasted non-tax revenues. The major changes include a $60,000 increase in after school and recreational camp revenues, an $80,000 increase in interest earnings and an $83,000 increase in motor vehicle registration revenue. These are partially offset by a $25,000 reduction in cable franchise fees paid to the town by Comcast. This reduction was negotiated to induce Comcast to lay cable on Hanover Center and Dogford Road.

Undesignated Fund balance: The Undesignated Fund balance is tapped for $157,000 in this budget. These include $38,000 for the replacement of the Town’s central fuel island which serves Public Works, Fire and Police; $40,000 for the installation of solar panels on the newly-replaced roof on Town Hall; and $79,000 for energy efficiency improvements (specifically, insulation, windows, and siding replacement) at the police station. We do not use Undesignated Fund balances to manage the tax rate, as is often the case in many other towns, but rather, limit its use to 'one-time' expenses that do not need to be built into the tax rate.

The Bressett Fund: In 2016, the Bressett family made a bequest to the Town of approximately $4.2 million. That fund has grown to over $4.7 million thanks to a favorable stock market. The Town may use up to five percent of the fund on an annual basis to fund ‘new initiatives’ but not to offset ongoing budget items or for capital purchases. These constraints make using this fund an interesting challenge. This year the fund was used to offset $190,000 of expenses, including $69,000 to fund the addition of an Emerging Technologies Librarian at the Howe Library, another $69,000 to fund a part-time Sustainability Director, $12,000 for the Community Nurse program, and $40,000 to fund the School Joint Use Agreement. Thank you, Lou and Anne.

Assessed valuation: We are forecasting an increase in the total assessed valuation of $12 million as a result of projected renovations and new construction, thus adding $57,000 in revenues without impacting the tax rate.

All of these increases in non-tax revenues compared to last year help with the tax rate.

Let's switch gears and look at some of other drivers in this year's budget.

Capital reserves: It seems that no matter how hard we try, it is a real challenge to fully fund our capital reserves. You will remember that thanks to Peter Kulbacki and many others, we now have a comprehensive list of our capital assets, their cost, and estimates of when they will need to be replaced. This allows us to know how much we need to be putting into capital reserves each year to fully fund that need. We are very fortunate to have this level of detail, as many towns do not.

Over the years the list has become more and more comprehensive, and we are now including an inflation factor in the model—an important improvement, but one which makes the fully-funding task even harder.
To make a long story a bit shorter, the original budget proposal presented by staff to the Selectboard underfunded capital reserves by $225,000. The Selectboard decided to move incrementally towards our fully-funding goal and increased the contribution by $100,000. We are committed to having adequate capital reserves and not kicking the can down the road any further than we absolutely have to.

Let’s review some of the major initiatives and projects planned for this year.

Continued funding for sustainability: Since the adoption of the ‘Ready for 100’ commitment at Town Meeting last year, members of Sustainable Hanover and Town staff have been moving forward aggressively to plan and implement energy-efficiency and renewable energy initiatives. ‘Ready for 100’ set a community-wide goal of using 100-percent renewably-generated electricity by 2030 and the elimination of fossil fuel use for heating and transportation by 2050.

Committed to leading by example, Town staff are continuing to implement energy-efficiency improvements in all Town facilities, from solar panels on Town buildings to installation of ultra-low temperature heat pumps. In addition, a wonderful group of volunteers is working on several community initiatives including development of a community solar project, potential creation of a Consumer Choice Aggregation entity to enable purchase of Green-E certified electricity at a community-wide level, and the development of a business-centered energy efficiency incentive program in partnership with Liberty Utilities.

Recreational venues: Over the past year we continued to refine our need for gymnasium access which has led to a ‘Joint Facilities Use Agreement’ with the School District. Our objective is to maximize the use of the community’s three current gyms before considering the construction of a fourth.

Town staff also continue to plan for a potential shared-use recreational facility at the base of Oak Hill in conjunction with Dartmouth College, the Ford Sayre Nordic program and the Hanover Improvement Society. That new space would provide a home for our space-limited after-school program and our summer camp program as parents are clamoring for expansion of both services. Phase one of this program has been initiated as Ford Sayre and Dartmouth College move forward to begin the enhancement and expansion of the ski trail system and the installation of lighting and snow-making. Phase two, to include the possible construction of the new facility mentioned above, awaits successful completion of phase one. Town staff will continue to monitor the feasibility of this project over the next few years.

We continue to work with Twin Pines Housing on a plan for new senior housing and possibly expanded affordable housing at the Summer Park complex on Lebanon Street, which will be the subject of the next Warrant Article.

Several staff changes in this budget reflect our ongoing practice of reviewing our needs. These include the addition of an Athletics Director in the Recreation Department; increasing the Circulation Supervisor to full-time and hiring an Emerging Technologies Director at the Howe Library; elimination of the Urban Forester position; the addition of a Rental Housing Inspector;
and the addition of a Parking Administrative Clerk. Many of these are funded other than through additional taxes, but it is an unusual increase in headcount.

The Town has launched a Community Nurse program. The goal of the program is to help seniors age in place by providing additional home-based support services. This program is an offshoot of the Public Health Council of the Upper Valley.

$40,000 is budgeted for construction of a sidewalk on Route 120 from the Tanzi Tract to the Greensboro Road intersection ($40,500). This sidewalk will then be extended to Buck Road with funds provided by Twin Pines as part of the Gile Hill project.

Curbside recycling costs increased $12,000 in this budget to $204,000 as the value of recycled materials continues to decrease. This budget item has increased way faster than inflation due to market factors, and options are continually being evaluated.

The expense for winter salt and sand is down $11,000 in this budget from $204,000 to $193,000. This will be the third year where we are able to decrease the quantity of salt usage due to the use of a brine application to pretreat roads prior to storms. Brine usage reduces the amount of pretreatment salt needed from 400 to eighty pounds per mile, saving both money and environmental impacts.

Let's look at major expenses outside the General Fund.

The Parking Fund Budget for FY 19 anticipates expenses of $2.3 million, four percent over the FY 18 appropriation. The budget includes capital expenditures of $27,000 to replace several payment kiosks; $125,000 to replace the access control equipment in the parking facility; $70,000 for the installation of additional cameras and lighting in the parking facility to enhance safety; $28,000 to make repairs along the perimeter of the parking facility; and $30,000 for an update of the parking master plan. These total to $280,000. Maintaining a parking operation is an expensive proposition. This fund is supported entirely by fees and not from taxes.

In the Water Reclamation Fund, one we continue to watch very closely is the status of the EPA's position on nitrogen and phosphorus removal. Our most recent permit, issued two years ago and good for five years, requires us to test for nitrogen and phosphorous. We believe that this testing is a precursor to the EPA requiring the Town to implement removal technology as part of the issuance of our next permit. This removal technology can be very expensive, in the $10 to $20 million range for Hanover. Municipalities in both the Great Bay and Connecticut River watersheds have argued in court that the main contributor to nitrogen and phosphorous consist of runoff from agricultural lands and the residential use of fertilizers and not from water reclamation plants, and that the large cleanup costs are not justified. Again, this is a potential $10 to $20 million liability for Hanover. If the worst happens, a very large bond issue is in our future.

In the Water Utility Fund, the Town has just issued a Request for Proposal for implementation of a water rate study. Staff have identified several priority areas for the study, including a potential restructuring of water rates, assuring that the new rates are sufficient to accumulate healthier capital reserves; assessing the viability of eliminating the fire districts; and shifting the cost of the
hydrant system into water rates rather than funding them through the Fire Fund. The study should be completed this fall.

Fire Fund: Communities across the country are struggling to adequately fund their emergency vehicle replacement. Fire apparatus costs continue to increase at a rate of three to 3.5 percent each year. The replacement cost of a new fire engine typically exceeds $500,000 and a ladder truck costs twice that amount. Ambulances can cost up to $300,000.

In response to this reality, Chief McMillan and his staff continue to refine our equipment needs by designing and purchasing replacement apparatus that have multiple functions. For example, purchasing a ladder truck with a pump on it combines two pieces of apparatus and allows for the elimination of one engine.

In FY 14, the Fire Department purchased a combination engine-tanker. The FY 19 budget continues the trend as the department has requested funding to replace its oldest fire engine with a combination fire/rescue engine. This approach will save several million dollars over the next ten years.

There is a lot going on.

The Selectboard and Town staff are proud of this budget. As always, our job is to balance the many high-priority wants and needs of the Town with sustainable tax rate increases.

In closing, I would like to thank Julia, Betsy, our Department Heads and staff, who each year show great flexibility and teamwork in creating the budget and who work day in and day out along with hundreds of volunteers to make ours a very special town.

Kari Asmus, Chair of the Hanover Finance Committee, noted that the Committee’s position statement is included in full in the Town Report and introduced Committee members Bill Fischel, Jeff Ives, Michael Gonnerman, Hanover School Board Representative Carey Callaghan, and Selectboard Representative Bill Geraghty. She also noted that they currently have a vacancy and encouraged anyone interested in taking this position to speak to a current member.

Ms. Asmus stated that the Committee started attending the Town’s budget meetings in October and continued to do so through the last budget meeting on February 28th. At the Committee’s March meeting, they voted unanimously to recommend approval of the budget as represented on the Warrant Article in question. It is anticipated that, on average, the tax rate would increase by sixteen cents per thousand, or $72 for a home assessed at $450,000, and is similar to the increases made in recent years.

The Committee overall noted a thoughtful and rigorous process by the Selectboard, where capital funding purchases were scrutinized and new initiatives would be funded by tapping other sources such as Bressett fund, rather than by tax increase. They opined that the Selectboard balanced the sensitivity to the financial impact on taxpayers with the needs of the community related to health and youth services, sustainability, and technology, and made progress toward consistently and adequately funding capital reserves.
Concerns of the Committee relate to the use of alternative funding sources for new initiatives and they urge vigilance in monitoring fee income and the development of ongoing non-tax funding streams. They also noted that the relatively low tax rate increase this year was achieved, in part, by use of the Undesignated Fund balance for one-time expenditures and may result in a net reduction of this fund, which would eventually need to be recaptured. They remain concerned with the pace of healthcare and retirement cost increases and the impact they could have on future tax rates, and the Committee strongly encourages the Selectboard and administration to continue efforts to minimize these increases whenever possible.

Judy Colla stated that she is grateful for the Town and all of their work. She has been spending time learning about SB2 and the traditional Town Meeting forms of government, campaigning against SB2 today outside the polls. She asked if Ms. Griffin could remind the voters how they can get involved in the budget process. Ms. Griffin replied that there are many ways citizens can get involved in the process and she is often directly contacted by people expressing concerns related to the budget, programs, resources, questions, etc. Staff begins the process of building the budget with discussions with the Board in October stemming from a five-year projection of anticipated expenses and revenue sources. This discussion is intended to set the stage for what lies ahead. Based on this discussion, in November, the Selectboard gives staff a tax rate target not to exceed. Staff then creates a budget to present in significant detail to the Selectboard during public budget hearings in late-February. Very few members of the public attend these hearings, but these are a great way for people to get involved and provide input. The Board holds a final public hearing to adopt the budget as presented or to make changes. This becomes the budget which is voted on at Town Meeting. Ms. Griffin encouraged citizens to share their suggestions by email, which are helpful for her to track.

Chair Christie noted that the budget sessions are the three best nights one can spend to get involved in budget discussions. During those sessions, Department Heads share their biggest accomplishments over the previous year, major drivers of their department’s budget, and their biggest concerns.

John Souther repeated Ms. Colla’s’ appreciation for the Selectboard and staff and stated that he has been unable to attend budget hearings because of competing priorities. He asked for clarification on how the 2.44 percent tax rate increase compares to the 3.05 percent figure shown on page 66 of the Town Report and the 7.3 percent figure on page 53. He also asked what the defined time period is for a new initiative, and he does not believe people realize that such expenditures would eventually need to become expenditures through tax rate increases.

Ms. Griffin explained that the 3.05 percent figure on page 66 represents the combined General Fund and Fire Fund tax levy increase and asked Ms. McClain to provide additional information. Ms. McClain stated that, in prior years, the Hanover Finance Committee has discussed at length whether or not the Town should focus on an increased percentage of tax levy, which is the amount of tax dollars raised, versus the percentage of tax rate increase. Even if the tax rate were not raised at all, the tax levy would go up because of the $12 million increase in assessed valuation that Chair Christie previously mentioned. While the amount of taxes raised throughout Town is going up 3.05 percent, some of that will be raised through new assessed valuation and not by current taxpayers. What most taxpayers will see for an increase, if making no improvements on their
homes, would be the same as the increase in the different combined tax rates: 2.59% for Fire District One, 2.9% for Fire District Two, and 2.65% for Fire District Three, shown on page 63 of the Town Report.

Ms. Griffin stated that the Board is still working with the Trustees of Trust Funds to determine the defined time period for new initiatives supported by the Bressett Fund. Initial thinking is that this time period would be from three to up to five years, after which time new funding needs to be found, if the initiative is to continue. The Emerging Technologies position at the Howe Library will need to be discussed with its own Trustees and the Howe Corporation about how to take over funding for this position. She hopes that the Sustainability Director position will be somewhat short-term to provide a jump-start in getting sustainability initiatives going. The Community Nurse position at $12,000 per year would need to be eventually funded through the General Fund if the demand and reception of these services is what we expect. As always, however, the Selectboard sets a target that staff always make adjustments to in order to meet. There is no detailed definition in the documentation for the Bressett Trust Fund to define what period of time an initiative is considered new.

Jeff Acker asked if there would be a more detailed definition of what is allowed under the Bressett Fund at some point and felt that it would be prudent to have that answer before we commit to using the funds. Ms. Griffin stated that the funds are accruing interest, and on the recommendation of Town staff, the Selectboard made a decision to begin using the funds for three new important initiatives from a community standpoint. They made this decision knowing that the Trustees are likely to set a limit of three to five years for funding before funding must be weaned off from Bressett funding and come from another source.

The Motion PASSED and Article Sixteen was ADOPTED.

ARTICLE SEVENTEEN: To see if the Town will vote to transfer two adjacent town-owned parcels to Twin Pines Housing Trust for the construction of new and replacement affordable housing units for senior and disabled residents to be owned and managed by Twin Pines. The first property is located at 42 Lebanon Street and currently includes three Town-owned garden apartment buildings serving senior and disabled residents and a secondary parking lot that serves the Richard W. Black Community Center (map 34, lot 80). The second adjacent property is located at 44 Lebanon Street (map 34, block 82) and contains a vacant house and garage structure. The final property transfer will be contingent on receipt of project funding by Twin Pines and Planning Board approval. The project will also include construction of replacement town-owned parking to serve the Community Center on either 46 Lebanon Street or elsewhere on the Summer Park property.

Selectboard Member Geraghty MOVED that the Town Vote to Transfer Two Adjacent Town-Owned Parcels to Twin Pines Housing Trust for the Construction of New and Replacement Affordable Housing Units for Senior and Disabled Residents to be Owned and Managed by Twin Pines. The First Property is Located at 42 Lebanon Street and Currently Includes Three Town-Owned Garden Apartment Buildings Serving Senior and Disabled Residents and a Secondary Parking Lot that Serves the Richard W. Black Community Center (Map 34, Lot 80). The Second Adjacent Property is Located at 44 Lebanon Street
(Map 34, Block 82) and Contains a Vacant House and Garage Structure. The Final Property Transfer Will be Contingent on Receipt of Project Funding by Twin Pines and Planning Board Approval. The Project Will Also Include Construction of Replacement Town-Owned Parking to Serve the Community Center on Either 46 Lebanon Street or Elsewhere on the Summer Park Property. The Motion was SECONDED from the Floor.

Andrew Winter, Executive Director of Twin Pines Housing Trust, thanked Town Meeting for allowing him the opportunity to speak about this Warrant Article. He explained that this Warrant Article would allow for replacement of existing inefficient, poorly-insulated, poorly-ventilated senior and disabled housing with new, energy-efficient and elevator-accessible units. None of the existing units on the second floor of Summer Park are accessible by elevator, which makes it very difficult for mobility-impaired individuals. The proposed transfer would move responsibility for redeveloping or rehabbing the existing property from the Town of Hanover to Twin Pines. The plan is to build a new replacement building with an elevator along Lebanon Street, relocating the residents in the existing 24 units into the new building, and then demolish the existing buildings. At that point, they would develop plans for the second phase of constructing a new building in the demolished building’s place.

Discussions about this transfer have been ongoing with Town officials for a few years, and Twin Pines has been able to obtain some of the necessary financing already. Passing of this Warrant Article is necessary in order to allow Twin Pines to apply for low-income housing tax credits, for which they must prove control over the building site in order to apply.

Moderator Fowler stated that for this Warrant Article, questions may be addressed to Mr. Winter rather than to the Moderator.

Kevin Knuuti asked whether this project would result in a loss of parking for the R.W. Black Recreation Center. Ms. Griffin replied that there would be no loss of parking spaces, and the plan is to combine the current RWB parking lot with the lot at 46 Lebanon Street to create additional spaces. Selectboard Member Geraghty added that he understands the new spaces will be wider. Ms. Griffin stated that with the subsequent phase of constructing a second building where the existing one currently stands, additional parking spaces will be created for residents as well.

Bob Keene asked for clarification that there would not be any reduction in the number of housing units with this project. Ms. Griffin stated that there would be no loss—there would actually be the same number of units with completion of the first phase and even more with the second. Mr. Keene asked whether there is potential for creating parking underneath the new housing units and using the 46 Lebanon Street lot for R.W. Black Community Center expansion. Ms. Griffin stated that this idea could be discussed with Twin Pines.

Ms. Griffin wished to add that this expansion project was proposed by the Town to Twin Pines, as we are not experts in Section 8 or property management, and Twin Pines is much better positioned to do so. Town staff feel this transition would allow for more units and better housing for our residents.
Dodd Stacy asked whether there has been any discussion about making the first building three stories with 36 units. Mr. Winter replied that there have been discussions about this possibility, but low income tax credits are in limited supply and can only be distributed for senior housing containing no more than 24 units. They are, however, looking at design possibilities for both two and three-story buildings.

Bernie Waugh asked what mechanism keeps the housing affordable, and how this could change if ownership goes to Twin Pines. Mr. Winter replied that the State of NH has in place a land use regulatory agreement, which stipulates that the housing must be kept affordable in perpetuity, or 99 years. This mechanism stays in place no matter who owns the property.

John Souther asked if it was correct that some of the land was donated to the Town to be used for expansion of the R.W. Black Community Center and that this plan has now changed. He also asked whether there is a possibility of the Town keeping ownership but granting a license agreement to Twin Pines so they may construct the buildings, or if there is a provision of right of first refusal should the buildings be torn down in several years. Ms. Griffin stated that the Town purchased 44 Lebanon Street for $600,000 using a donation provided by Dorothy Byrne. We then purchased 46 Lebanon Street using reserve funds, with an idea of building a gymnasium addition to the Community Center. After working on a design with an architect for several months, staff ultimately determined that the necessary parking, in combination with the existing senior housing, would make the site extremely tight. There also would be no ability to have a playground. This led to conversations with Ford Sayre, Dartmouth College, and the Hanover Improvement Society about the possibility of construction of a facility at the base of Oak Hill, which has much more room for parking and is in close proximity to the Richmond Middle School and the Ray School. In addition, they were receiving pushback from the community about why there wasn’t more use of the current three school gymnasiums. This led to negotiation of a joint use agreement with the school district, which is currently being finalized. This agreement will provide the community with more access to the existing three school gymnasiums. This collaboration with the schools will hopefully create more usable space by the community and eliminate the need for construction of another gymnasium. Ms. Griffin and Mr. Winter have talked with Mrs. Byrne about their thoughts of using the land for construction of new senior and disabled affordable housing instead, and she is in support of the idea.

Mr. Winter explained that there is nothing preventing the Town from entering into a long-term lease with or license agreement with Twin Pines for use of the land, nor for providing a right of first refusal.

Kari Asmus asked how we could amend the Warrant Article to incorporate any of the lease or license options discussed. Ms. Griffin felt that the current wording gave enough flexibility to negotiate the agreement in a way that would protect the Town’s assets without limiting Twin Pines’ ability to secure financing. She does not know that it would be necessary to amend the Warrant Article.

**Arthur Gardiner MOVED that the Town Vote to Transfer, to the Extent Necessary to Obtain Appropriate Financing, Two Adjacent Town-Owned Parcels to Twin Pines Housing Trust for the Construction of New and Replacement Affordable Housing Units for Senior and**
Disabled Residents to be Owned and Managed by Twin Pines. The First Property is Located at 42 Lebanon Street and Currently Includes Three Town-Owned Garden Apartment Buildings Serving Senior and Disabled Residents and a Secondary Parking Lot that Serves the Richard W. Black Community Center (Map 34, Lot 80). The Second Adjacent Property is Located at 44 Lebanon Street (Map 34, Block 82) and Contains a Vacant House and Garage Structure. The Final Property Transfer Will be Contingent on Receipt of Project Funding by Twin Pines and Planning Board Approval. The Project Will Also Include Construction of Replacement Town-Owned Parking to Serve the Community Center on Either 46 Lebanon Street or Elsewhere on the Summer Park Property. The Motion was SECONDED from the Floor.

Sandra Hoh stated that she could only support the amendment if it in no way jeopardizes the project. She cannot think of a better use for this property than to provide affordable housing for seniors, that is also in-town and of good quality.

Sharon Nordgren stated that she is nervous about the idea of drafting a Warrant Article without the help of a municipal attorney making sure we aren’t drafting it in a way that isn’t okay. Warrant Articles have very technical specifications set by the State, etc.

Moderator Fowler called for a vote on the amendment. The voting results were 67 in favor and 115 opposed.

The Majority OPPOSED the Amendment. The Amended was DEFEATED.

Kari Asmus asked whether it was still possible to pursue a license or lease to Twin Pines as part of negotiations with passing of the original Warrant Article. Ms. Griffin stated that some Selectboard members have already brought these ideas to her attention and there will be an active process around finalization of the agreement. They will thoughtfully take under advisement the wishes of Town Meeting as discussed.

Rich Howarth asked whether affordable housing units last 99 years. If not, what happens when they reach the end of their lifespan and why transfer the property if the land will outlive the buildings? Mr. Winter replied that affordable housing buildings are typically renovated or replaced, continuing to be used as affordable housing. Ms. Griffin added that the construction of the existing buildings was subpar, and we inherited the challenges associated. She has much more confidence in Twin Pines’ management and design abilities in developing much longer-lasting buildings.

The Question was Called from the Floor. A Majority Vote Supported the Question Being Called.

Moderator Fowler called for a vote on the original motion related to Warrant Article Seventeen.

The Motion PASSED and Article Seventeen was ADOPTED.
ARTICLE EIGHTEEN: To see if the Town will vote to declare the Trillium as the official Town flower.

Selectboard Member Geraghty MOVED that the Town Vote to Declare the Trillium as the Official Town Flower. The Motion was SECONDED from the Floor.

Jim Kennedy of the Conservation Commission stated that trillium is important in the work to control the deer population in Hanover’s urban compact area. The Commission has been speaking with NH Fish and Game for the last few years to issue additional doe tags, which will soon be happening. In order for this to happen, the Town must develop a deer management plan demonstrating the rationale for issuing these permits, which will be issued selectively. Trillium is being used an indicator of deer damage and browse and the Commission is setting up plots throughout Town. They are also required to follow a five-year monitoring plan to satisfy NH Fish & Game.

The Motion PASSED and Article Eighteen was ADOPTED.

ARTICLE NINETEEN: To transact any other business that may legally be brought before this Town Meeting.

Moderator Fowler MOVED that the Town Vote to Transact any other Business that may Legally be Brought Before this Town Meeting. The Motion was SECONDED from the Floor.

Bob Keene stated that his water has been contaminated by fertilizer and asked for residents not to use fertilizer.

Ms. Griffin stated that tonight is Mr. Fowler’s last night as Moderator. People may not realize how much time he puts into running elections along with Town staff, the Town Clerk, and numerous volunteers. He has been a delight to work with and has a wonderful sense of dry whit and Town staff are very grateful for the role he has played. She presented Mr. Fowler with a gift of a waterproof bag and a whistle, in case his newly-purchased skiff goes down. The Town has also made a donation to The Hanover Conservancy in his name.

Mr. Fowler thanked Town Meeting and stated that it has been an honor to serve the Town and thanked the Town and staff.

Kevin Knuuti stated that he looked up RSA 32:7, VI during voting on Warrant Articles and it states that the wording can allow appropriations for up to five years, but is not required to be five years. He asked Ms. Griffin for clarification on this. Ms. Griffin replied that the wording used in our Warrant Articles, which reads “Will Not Lapse Until ... Complete Or June 30, 2023, Whichever Occurs Sooner” is consistent with this. Mr. Knuuti replied that the Town has the option of using a lesser term than five years, such as two or three years.

Ms. McClain stated that Mr. Knuuti is correct about this, but the Trustees have decided to provide us with the most flexibility for purchases, because it makes things much easier in overseeing disbursements. Mr. Knuuti stated that he understands the reasoning, but that it could potentially
give the appearance that the budget isn’t well thought-out when there is a five-year time frame for items such as software.

The Motion PASSED and Article Nineteen was ADOPTED.

Town Meeting ADJOURNED at 9:16 p.m.

Respectfully Submitted,

Elizabeth A. McClain
Town Clerk

Minutes prepared by Adriane Coutermarsh.